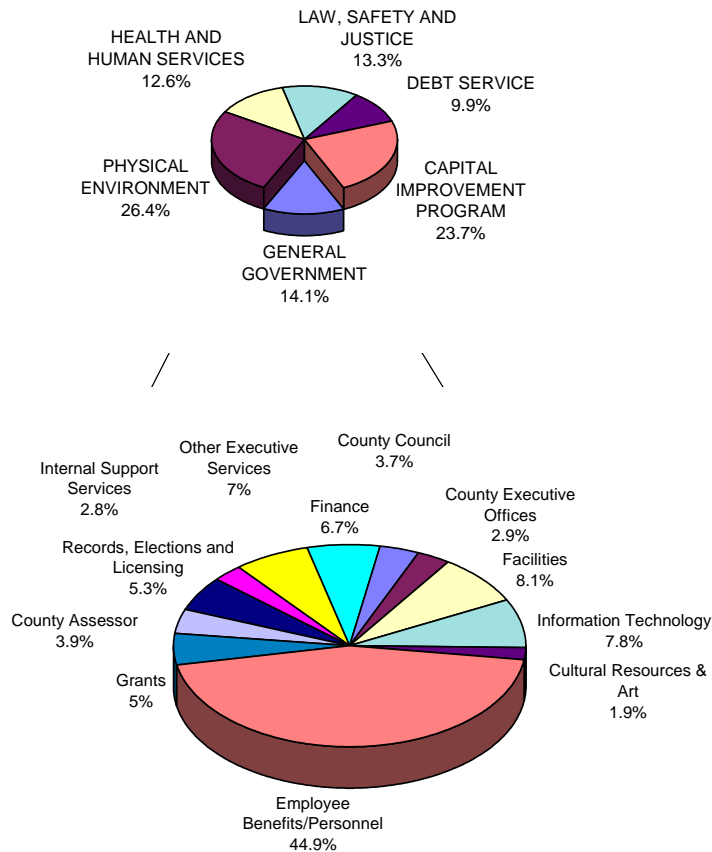


# General Government

**General Government  
\$474 Million**



**Organization of the Pie Chart:** The following agencies were combined to make the pie chart more readable.

**Employee Benefits/Personnel:** Human Resource Management, Safety & Claims Management, and Employee Benefits.

**County Executive Offices:** County Executive, Office of the Executive, OMB, and BRED

**County Council:** Board of Appeals, Council Administrator, County Auditor, County Council, Ombudsman/Tax Advisor, and Hearing Examiner, King County Television

**Cultural Resources & Art:** Cultural Development Fund

**Internal Support:** Boundary Review Board, Memberships and Dues, Executive Contingency, Internal Support, Salary & Wage Contingency, and State Examiner.

**Information Technology:** Data Processing, Telecommunications, Printing & Graphic Arts, Cable Communications, OIRM, and I-NET

**Other Executive Services:** Executive Administration, Property Services and Insurance.

Source: Program Plan Summary Page (Found at the end of the section).

**P R O G R A M   E X P L A N A T I O N S**

***INTRODUCTION***

The General Government program area comprises the major administrative and central support services for King County government. There are a wide variety of agencies represented in this program area. These agencies can be divided into four main categories:

- elected officials (for example, the County Council, County Executive, and Assessor);
- central service agencies that provide a service to other County agencies;
- direct public service agencies; and
- miscellaneous agencies and central reserves.

Approximately 70.6 percent of the General Government budget is located within internal service funds. Internal Service funds bill other County departments for their services. A sizeable portion of the total General Government budget (approximately 21.3 percent) is located in the Current Expense Fund. Lesser amounts are budgeted in special revenue funds and enterprise funds.

In total, the 2006 Budget for General Government is increasing by \$42.5 million or 9.8 percent above the level of the 2005 Adopted Budget. The areas of growth are largely in non-Current Expense funds that receive their funding from a variety of internal and external sources. The agencies with significant increases include Insurance, Records, Elections and Licensing Services, Recorder's Operations and Maintenance, Employee Benefits, Facilities Management, Safety and Workers' Compensation, ITS Technology Services and Grants.

Highlights of the General Government program area such as significant program change dynamics, capital investments in technology and facilities, and central rate changes are described below.

**Significant Program Change Dynamics**

The 2006 Budget for General Government continues to focus on containing costs, responding to the service demands of internal and external constituents, increasing transparency and accountability through the deployment of technology, and managing or mitigating the county's exposure to risk. Several key initiatives will reach major milestones in 2006, notably the Executive's Health Reform Initiative (HRI) and the Annexation Initiative.

Some of the significant program initiatives in General Government include the following:

- The Employee Benefits Section within the Department of Executive Services Human Resources Division will continue implementation of the Health Advisory Task Force (HATF) recommendations. This includes continuation of the existing Labor-Management Collaboration effort, continued participation in the Puget Sound Health Alliance, and continued planning for implementation of the Healthy Incentives<sup>SM</sup> Benefit Plan set to begin in January 2007. Two key directives of the HRI are to improve the health of county employees and their dependents, and reduce the rate of growth of medical plan costs by one third. In 2005 the Joint Labor Management Insurance Committee reached agreement on an innovative benefits plan design that will be implemented with the new benefits plans in 2007. Programs initiated in 2005 include a nurse helpline, disease management, case management, enhanced member outreach and MedQuery programs. In 2006 employees will be engaged in a process to complete Wellness Assessments and Personal

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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Action Plans, which will determine eligibility for enrollment in 2007. Employees will have an opportunity to participate in workplace wellness programs supported by the Healthy Workplace Fund, which is established in 2006 at \$25 per benefits eligible position. In 2006 the HRI will implement a comprehensive measurement and evaluation program designed to provide the county with the information needed to assess the effectiveness of each HRI intervention and determine whether the initiative as a whole is slowing the projected increases in medical care costs.

- The Finance and Business Operations Division will complete the implementation of an initiative to standardize payroll business practices countywide, and strengthening of the data integrity in the existing county payroll systems.
- The Facilities Management Division will continue execution of the New County Office Building Project which will create savings by moving staff from leased office space to county-owned space.
- The Office of Management and Budget will continue the Annexation Public Outreach initiative in order to spur annexations and incorporations of urban unincorporated areas in the county. Provided that a successful annexation vote occurs in November 2005, the City of Issaquah will annex the Klahanie and Greenwood/South Cove communities in March of 2006. Appropriation is included in the 2006 budget to support negotiated incentive agreements. In 2006 it is anticipated that a number of annexation and incorporation decisions will occur. County staff will continue to focus efforts on three designated priority areas; North Highline, Kirkland, and Fairwood. (See further discussion in the section titled "Regional Government Transition.")
- In response to a voter initiative that mandated a reduction in the number of council districts from 13 to nine and council redistricting a reduction in the number of council members is reflected in the 2006 Budget.

### **Capital Investment in Facilities and Information Technology**

Within General Government agencies, the 2006 funding for Capital Investment in Facilities and Information Technology (IT) project spending is \$18.8 million. Approximately \$1.6 million is for new initiatives, and approximately \$17.2 million is to continue existing projects. Facilities capital investments, which are managed by the Facilities Management Division, total \$11.6. Included within General Government are information technology projects totaling \$7.2 million that address the requirements of specific departments as well as projects which address countywide information technology requirements. The countywide projects are managed by the Office of Information Resource Management (OIRM).

**GENERAL GOVERNMENT PROGRAM PLAN**

Capital Investments in technology and facilities within General Government will be made in the following areas:

Agency	Project Name	Amount	Revenue Source
<b>Accountability/Transparency</b>			
OIRM	Agency Technology Plans <sup>1</sup>	30,000	Transition Fund/Central Rate
OIRM	Countywide IT Asset Management	225,496	Transition Fund/Central Rate
OIRM	IT Operations - Performance Measurement	65,000	Transition Fund/Central Rate
OIRM	IT Projects - Performance Measurement	65,000	Transition Fund/Central Rate
FMD	Space Planning and Analysis <sup>1</sup>	190,000	Current Expense
<b>Efficiency</b>			
OIRM	Electronic Data Retrieval <sup>1</sup>	25,000	Transition Fund/Central Rate
DDES	Relamping of Light Fixtures <sup>1</sup>	100,452	Transition Fund/Central Rate
FMD	Major Maintenance Program	10,916,918	Central Rate
<b>Public Access/Customer Service</b>			
FMD	Accessibility Project Allocations <sup>1</sup>	103,525	Current Expense
FMD	Countywide ADA Survey <sup>1</sup>	156,000	Current Expense
DES-Finance	Benefit Health Information Project	2,127,903	Operating Fund
DES-E911	E-911 - Database System Upgrade	2,371,472	Operating Fund
DES-REALS	Electronic Records Management System <sup>1</sup>	740,472	Operating Fund
DES-REALS	Electronic Excise Tax Submission/Processing (eREET) <sup>1</sup>	150,000	Operating Fund
<b>Risk Management</b>			
FMD	Security Allocation <sup>1</sup>	88,709	Current Expense
FMD	Courthouse Park Security Enhancements <sup>1</sup>	53,828	Current Expense
DES-ITS	DES ITS: Voicemail Replacement Project	75,000	Operating Fund
OIRM	Information Security and Privacy	915,010	Transition Fund/Central Rate
OIRM	IT Project Management	50,000	Transition Fund/Central Rate
OIRM	Network Infrastructure Optimization	352,746	Transition Fund/Central Rate
<b>Totals</b>			
Technology		7,193,099	
Facilities		11,609,432	
Total		18,802,531	
<sup>1</sup> New Project in 2006 Budget			

**Countywide Information Technology Initiatives**

The Countywide IT projects included in the 2006 budget invest in technology to manage risk, and improve accountability and transparency. Significant investments will be made in the IT Asset Management project and Information Security and Privacy. The IT Asset Management project will produce asset management policies, guidelines and standards covering the reporting and management of IT assets, and will implement a technical solution to collect, consolidate and report IT asset information countywide. In 2006 the Security and Privacy program will select and implement security compliance, management, monitoring and

reporting systems; continue deploying tools, providing training, developing and implementing policies; and complete corrective actions to address identified risks and liabilities pertaining to sensitive information.

### **Department Information Technology Initiatives**

Within the Department of Executive Services several major projects are being funded which improve public access or customer service. The Benefits Health Information Project, which was initiated in late 2004, will reach implementation with the deployment of new web based tools for employee's access to benefits information. The web portal will provide the primary means for employees to enroll in new benefits plans during the October open enrollment for the new 2007 benefit plans, increasing the efficiency of the process and providing more customized information to employees and their family members. The E-911 Automatic Location Identification Database System Upgrade will improve the system response time for display of 911 caller name, telephone number and location, improving the 911 call response time in emergency situations. The Electronic Records Management System project will design and implement an electronic records management system to function as a central repository for the management and retention of public records. After successful implementation, the system will be rolled-out countywide, and will improve access to public records for internal county agencies and for the public at large. This project will also include an assessment of the county's business need for document management. This assessment will result in a business case recommending a comprehensive course of action for the county to address its need for document management, electronic public record management and both electronic and paper archived document inventory management.

### **Facilities Capital Investments**

Significant investments are made in capital facilities on an ongoing basis through the Major Maintenance Program managed by the Facilities Management Division (FMD). This program provides funds for the periodic replacement and repair of county owned building systems and components on the 34 buildings maintained by FMD. In 2006, the Major Maintenance Program continues the investment in these facilities by funding approximately \$11 million in projects in 18 buildings. Additionally, new projects will fund an Americans with Disabilities Act (ADA) survey of 18 County owned facilities and fund remediation for high priority, deficient items identified in the 2002 ADA survey of the district courts and public health centers. This work will include revising curb ramps, sidewalks, stairs and other items to insure that the public can enter the facility. The intent of the review is to identify the necessary enhancements and cost to bring each building into ADA compliance.

Full descriptions of all General Government Capital Investments are included in the section titled "Capital Improvement Program Plan."

### **Central Rate Changes**

Several of the General Government agencies are Internal Service Funds that recover the costs of their operations by charging other county funds for services provided. The significant change dynamics faced by these funds in 2006 include responding to increased customer demand for services, the need to control healthcare expenditures, and the need to effectively manage technology investments. Strategies employed by the Internal Service agencies in 2006 include: prudent investments in technology and operating initiatives that will strengthen current business practices and improve efficiency; realignment of existing budgeted resources to respond to current business needs; the rebate of accumulated fund balance to stabilize rates;

and when necessary the funding of additional resources to meet customer commitments. Significant increases are included for Safety and Worker's Compensation, ITS Technology Services, Facilities Management Operations and Maintenance, and Motor Pool Rates. The following is a brief summary of the major internal service rates and other centrally charged overhead rates.

- ITS Technology Services – Technology Services is responsible for network services, general web services, and messaging services for all county agencies. This fund also provides customized services such as business application development and support, mainframe, server and data base maintenance, backup services, and server storage. The cost to operate and maintain enterprise infrastructure (e.g. KC WAN and web) is allocated to agencies based on the number of agencies' FTEs. Messaging costs are allocated based on the number of mailboxes agencies use. Optional services, charged according to service level agreements (SLA's) between ITS and the agencies, are increasing by \$1.46 million, or approximately 15 percent in 2006. The increase is largely driven by added, customer-driven application support and maintenance requirements. Significant increases in service are attributable to the establishment of the Integration Solution Center (ISC) to support Law Safety Justice Integration projects; the jail booking and referral system; and other applications. The 2006 Technology Services Infrastructure Charge increased approximately two percent to cover general increases in labor costs and to cover additional staffing needs in network services and security. Increasing agency use of automation has created higher demand for network reliability, scalability, enhancement, maintenance, and security, driving a need to increase staffing levels. Demands for increased network capacity are likely to continue into the foreseeable future.
- ITS Radio Services –Radio Communication Services (RCS) serves not only County agencies, but also organizations in other jurisdictions. Rates are set to recover the operation and infrastructure maintenance costs of the county's 800 MHz radio system and the cost associated with servicing and replacing radios used by agencies. The rates increased by \$90,466, or 2.8 percent from 2005, to cover an overall increase in operating costs, and to provide additional funding to the equipment replacement reserve for the system.
- DES Facilities Management Operations and Maintenance (O&M) charge reflects the costs of the county general government buildings operated by the division. The charges are assessed on a per square foot basis, and each building has a unique rate. The 2006 rates increased by 12 percent from the 2005 adopted level. In addition to the impact of normal salary and operating cost increases, the 2006 rate reflects added expenses necessary to provide sufficient security for county employees and to meet building maintenance requirements as defined by service level agreements. In addition to operational cost recovery, additional funding is provided to increase the division's internal service fund balance in order to cover potential liabilities and meet prudent fiscal targets.
- Flex Benefits – The county has a flexible benefit package which offers employees several options for coverage and providers. All of the benefit costs are accounted for in the Employee Benefits Fund, which then recovers its costs through a single standard monthly rate charged to agencies for each eligible employee. The standard rate charged in 2005 was \$935 per employee per month. The standard rate for the 2006 Budget is \$982 per

employee per month, a 5 percent increase. This moderate increase is largely attributable to lower than expected claims in 2004 and 2005, and an apparent moderation in the healthcare expenditure growth trend.

- **Healthy Workplace Fund** – In 2006 a new central rate is implemented to fund the Healthy Workplace Initiative. An amount equal to \$25 per benefits eligible position is provided to each appropriation unit, for a total allocation of \$351,482 countywide. This funding is provided to help employees get healthy and stay healthy. In 2006 the emphasis is placed on eating smart and moving more.
- **Safety & Claims Management** – The costs of worker's compensation, which include medical payments, time loss wages, disability benefits, excess insurance premiums and state fees, are billed out to agencies through a rate based on the number of projected hours worked by employees. The overall 2006 rate for worker's compensation charged to agencies increased about 28 percent from 2005 rates. In 2005, the Safety and Claims actuary revised the methodology used to determine potential claims liabilities and as a result the reported liability increased from \$14.1 million in 2004 to \$53.9 million in 2005. In 2005 the agency commenced a 20-year plan to build its fund reserves commensurate with the reported liability. This plan requires that worker's compensation rates increase by an estimated rate of 8.45 percent annually. The required funding rate will be analyzed and adjusted annually based on the actuary's determination of the level of claims liability, the current fund balance status and the number of years remaining in the funding plan.
- **Risk Management** – The cost of insurance services, both premiums on insurance policies and claims costs, are billed back to the affected agencies by the Insurance Internal Service fund. For the 2006 Budget, this rate has increased \$200,478 or 0.9 percent from the 2005 Adopted Budget.
- **Current Expense (CX) Overhead** – The costs of several CX agencies that provide services countywide are recovered from non-CX agencies through the Current Expense Overhead Plan. The Current Expense agencies or services included in this plan are the Council agencies, Executive Offices, Office of Management and Budget, Business Relations and Economic Development, Human Resources, Emergency Management, Department of Executive Services (DES) Administration, State Auditor, bus pass subsidy, building occupancy charges, mail services, asset management services, and records management services. The 2006 CX overhead plan grew roughly by \$822,545 or 1.2 percent. However as CX agencies continue to face constraints on growth, the proportionate share of costs allocated to non-CX agencies will continue to increase in comparison to the non-recovered portion of CX overhead costs. In 2006, the non-CX portion of the total cost pool grew by \$2.6 million or 8.2 percent while the CX portion decreased by \$1.8 million or 4.7 percent.
- **Countywide Technology Projects Charge** – The OIRM CIP rate was established in 2004 as a transfer to the OIRM capital fund. This rate provides for the allocation of costs to Non-CX agencies for OIRM managed countywide information technology projects. This rate is allocated based on the number of FTEs in the various appropriation units. The total amount allocated through this rate in 2005 was \$444,840. The 2006 allocation is \$1.18 million and reflects the additional non-CX funds required to continue seven existing

countywide projects in 2006.

- ITS Telecommunications – The overhead rate charged by ITS Telecommunications covers the cost of managing and monitoring the operations of the county’s telecommunications environment including the impact of moves, changes, new facilities, monitoring of vendor contracts, and other support services as required. The direct service rates represent the actual vendor charges. Overhead rates are allocated based on the number of agency phone lines, while the direct service charges are estimated based on the number of phone lines and actual vendor charges from prior years. The 5 percent rate increase in Telecom overhead charge is to cover an increase in labor cost, general line cost, and fund the equipment replacement reserve.
- Financial Services – Financial services cover a broad array of activities including accounts payable, accounts receivable, payroll processing, benefits and retirement services, financial system operations, financial reporting, procurement, treasury functions, and contracts and construction support. The Treasury Section passes on its costs to the Current Expense fund and other county funds that levy property taxes. The Finance and Business Operations Division uses a rate methodology that includes 23 separate direct service cost pools. Finance rate charges for 2006 have increased 1.7 percent over the 2005 Adopted Budget level. The increase includes a \$655,271 rebate to county agencies, which is a component of the division’s rate model.
- Fleet – Motor Pool, Public Works and Wastewater Equipment Rental and Revolving rates are largely based on three factors: vehicle use, vehicle maintenance and vehicle replacement. The 2006 rates are based on 2004 actual use. Fleet uses an industry standard model to determine the economically efficient time to replace a vehicle. This vehicle replacement model considers variables such as annual costs, resale and salvage value, and purchase price. Overall, the 2006 Motor Pool charges to operating agencies will increase 9.4 percent over the 2005 adopted level, largely attributable to increases in actual fuel costs from 2003 to 2004.
- Limited Tax General Obligation (LTGO) Debt Insurance - King County issues LTGO bonds on behalf of many of the non-Current Expense funds. The full faith and credit of the county secures these bonds, which means that the county pledges to levy property taxes sufficient to provide the revenue necessary for the repayment of bonds. This assurance to bond holders, combined with the county’s high bond rating results in lower interest rates charged to the non-Current Expense funds. Lower interest rates result from the Current Expense fund’s acceptance of a certain level of risk. This involves the assumption that in the event that the non-Current Expense revenue stream, whether or not specifically pledged, is inadequate, it will be underwritten or covered by the Current Expense fund. The 2006 Budget includes charges reflecting the estimated interest rate benefit of 0.25 percent. The charge calculated on remaining principal balance of new and existing debt is 0.125 percent, or half of the benefit, provided that the resulting charge is greater than \$10,000. The total adopted charge assessed to the following agencies is \$927,867: Wastewater, \$677,344; Transit, \$206,600; Solid Waste, \$24,323; and Surface Water Management, \$19,600. The total increased from the 2005 amount due to a bond issued in support of the Wastewater capital program.
- Long-term Leases - Long-term lease rates for county agency occupancy of leased space

are driven by market rates. In the 2006 Budget long-term lease rates increase by \$34,135 over the 2005 Adopted Budget level.

- **PERS and LEOFF Retirement Rate** – In 2005, the State Legislature enacted retirement rates which are in effect through June 2007. The 2006 Budget reflects an employer contribution rate of 3.06 percent for PERS and an employer contribution rate of 4.63 percent for LEOFF 2, based on the planned mid year increases for PERS and LEOFF. These rates are in the aggregate slightly lower than the rates which were included in the 2005 Adopted Budget. Over the next two years it is anticipated that the required employer contribution rate for PERS will double as the state legislature adjusts contribution rates to fund known PERS liabilities. Reserves in the amount of \$8.3 million are set aside in the Current Expense fund to mitigate the impact of the anticipated increases in future years.

# Assessments

## **ASSESSMENTS**

### ***Mission*** **Assessments**

To provide the services necessary for the maintenance and certification of a fair and equitable county assessment roll as mandated by Chapter 84 of the Revised Code of Washington (RCW). This includes subsequent levy rate determination and tax roll, established annually for the purpose of administering the property tax system for all real and personal property located within the geographic boundaries of King County.

## **ISSUES AND PRIORITIES**

The Department of Assessments is presided over by the Office of the Assessor, a separately elected county official. The primary focus of the Assessor's budget is to continue to provide the services necessary for the maintenance and certification of fair and equitable county assessment rolls.

The Assessor is responsible for tracking over 650,000 residential and commercial parcels in King County and more than 90,000 personal property accounts. New construction, the annual reevaluation of each parcel, and the physical inspection of one-sixth of the parcels each year create a significant demand for resources. Demand has increased dramatically since 1995 when parcel revaluations

were converted to an annual revaluation cycle. To meet the escalating workloads, the Department has invested in new technology programs as an alternative to hiring additional staff. Today, technology continues to diminish the need for additional staff by creating efficiencies. An example is the use of new department scanners to make electronic copies of documents that were formerly processed in a labor and material intensive manner. The scanning process allows for electronic access to exemptions, past rulings, appeal decisions, maps and other relevant information via a central database. The scanning project has provided efficiency to the assessment processes and has enhanced customer service by providing access to information electronically to a much wider audience.

The 2006 Budget for the Department of Assessments maintains the current level of service with only one program change to enhance business processes for the Mobile Home tax collection.

In 2006 Assessments will continue the Property Based System Replacement Project (PBS), which is designed to replace the 25 year old system currently used for assessing property, calculating levy rates, and collecting taxes. In 2006 a project manager will be hired to begin the planning for the new system, and Phase III of the project. Investment in a new system will ensure that the critical property tax functions remain reliable, timely, accurate and efficient for the tax payers, the County, and the 100 local governments that the County serves.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Assessments 0010/0670**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>	<i>17,825,068</i>	<i>229.00</i>
<b>GG</b>		<i>Status Quo **</i>	<i>648,746</i>	<i>0.00</i>
		<b>Status Quo Budget</b>	<b>18,473,814</b>	<b>229.00</b>
<b>Council Change</b>				
CC39	Increase Cola Increment by 1.21% to 4.66%	154,597	0.00	0.00
		<b>154,597</b>	<b>0.00</b>	<b>0.00</b>
<b>Improved Service Delivery</b>				
PC01	Mobile Home Business Process Improvement Project	40,000	0.00	0.00
		<b>40,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR01	Flexible Benefits	(170,376)	0.00	0.00
CR06	Healthy Workplace Fund	5,725	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	11,036	0.00	0.00
CR08	Technology Services Infrastructure Charge	(7,647)	0.00	0.00
CR09	Geographic Information Systems Charge	3,208	0.00	0.00
CR11	Telecommunications Services	(4,350)	0.00	0.00
CR12	Telecommunications Overhead	6,087	0.00	0.00
CR13	Motor Pool Usage Charge	58	0.00	0.00
CR14	Facilities Management Space Charge	4,381	0.00	0.00
CR16	Radio Access	30	0.00	0.00
CR19	Radio Reserve Program	(13)	0.00	0.00
CR25	Financial Services Charge	(2,466)	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(9,326)	0.00	0.00
CR35	1.25% Underexpenditure	(210)	0.00	0.00
CR39	COLA Adjustment	139,757	0.00	0.00
		<b>(24,106)</b>	<b>0.00</b>	<b>0.00</b>
<b>2006 Adopted Budget</b>		<b>18,644,305</b>	<b>229.00</b>	<b>0.00</b>
<b>% Change over Adopted</b>		<b>4.60%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### ***PROGRAM HIGHLIGHTS***

The 2006 Budget for the Department of Assessments is \$18,644,305 and includes funding for 229.00 FTEs.

#### **Improved Service Delivery**

**Funding for Mobile Home Improvement Project - \$40,000.** The Assessor is contributing \$40,000 toward the funding of one half of a position in the Finance and Business Operations Division. The position will be located in the Treasury Operations Section and will focus on improving processes and correcting inaccuracies in the real estate excise tax and property tax collections process for Mobile Homes.

#### **Technical Adjustments**

**Central Rate Adjustments - (\$24,106).** A net reduction in central rates is reflected in the 2006 Budget. Significant reductions occurred in the Flexible Benefit Charge. As well, significant increases occurred in the Technology Services Operations & Maintenance Charge, the Financial Services Charge, the Telecommunications Services Charge and COLA.

### ***COUNCIL ADOPTED BUDGET***

***COLA Increase - \$154,597.*** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$154,597 in the 2006 budget.

# Council Agencies

**COUNCIL AGENCIES**

***Mission***

**Council Agencies**

The nine-member elected Metropolitan County Council is the policy determining body of the County and exercises all legislative powers authorized under the King County Charter, including adoption and enactment of ordinances, levy of taxes, appropriation of funds, establishment of compensation levels for County employees, and organization of administrative offices and executive departments.

***ISSUES AND PRIORITIES***

In addition to its legislative duties, the Metropolitan King County Council has six separate sections that perform daily functions. These functions include the Council Administrator, Clerk of the Council, Hearing Examiner, County Auditor, Ombudsman-Tax Advisor, Board of Appeals/Equalization and King County Television.

The Council Administrator provides general support to the Council through administration of the legislative branch budget and general oversight of legislative offices. Within this section are the Council's central staff who analyze

proposed legislation, handle legal and policy issues, and conduct long-term special studies.

The Clerk of the Council is responsible for processing legislation and other official County records, including preparation of Council agendas.

The Hearing Examiner conducts quasi-judicial public hearings on land use applications and on appeals of administrative orders and decisions; prepares reports of all hearings; and makes recommendations and decisions on the matters heard.

The County Auditor's Office conducts audits and studies that recommend ways to improve accountability, effectiveness and efficiency of county government. This includes promoting improved performance in the delivery of county services and identifying opportunities for cost savings.

The Ombudsman-Tax Advisor Office investigates citizen complaints against King County administrative agencies, makes recommendations for improvements based on these investigations, and provides information and referral assistance to the public. In addition, the Ombudsman investigates alleged violations of the Employee Code of Ethics, and reports of improper governmental action and retaliation pursuant to the Whistleblower Protection Code. The Tax Advisor provides advice to the public on property tax law and the appropriate procedures to appeal property tax revaluations.

The Board of Appeals/Equalization is an independent body comprised of seven citizen members organized to adjudicate property value and other determinations made by the King County Assessor, as well as various business license decisions and animal control orders.

King County Television is the public's window onto King County government, providing live and taped coverage of County Council meetings, County Executive news briefings, community forums, and programming highlighting county issues and services. It transmits 24/7 on Comcast Cable 22 and Millennium Cable 72/80.

**GENERAL GOVERNMENT PROGRAM PLAN**

**County Council 0010/0010**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>		
		5,856,968	64.00	0.00
<b>GG</b>		<i>Status Quo **</i>	322,135	0.00
		<b>6,179,103</b>	<b>64.00</b>	<b>0.00</b>
<b>Council Change</b>				
CC01	Reduce Staff	(276,000)	(3.00)	0.00
CC39	Increase Cola Increment by 1.21% to 4.66%	39,095	0.00	0.00
		<b>(236,905)</b>	<b>(3.00)</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR01	Flexible Benefits	(42,594)	0.00	0.00
CR06	Healthy Workplace Fund	1,500	0.00	0.00
CR08	Technology Services Infrastructure Charge	885	0.00	0.00
CR09	Geographic Information Systems Charge	2,297	0.00	0.00
CR13	Motor Pool Usage Charge	476	0.00	0.00
CR15	Insurance Charges	(46,739)	0.00	0.00
CR25	Financial Services Charge	1,488	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(1,591)	0.00	0.00
CR35	1.25% Underexpenditure	7,534	0.00	0.00
CR39	COLA Adjustment	30,863	0.00	0.00
		<b>(45,881)</b>	<b>0.00</b>	<b>0.00</b>
<b>Voter Mandated District Reduction</b>				
DS01	Council District Reduction	(549,244)	(4.00)	0.00
		<b>(549,244)</b>	<b>(4.00)</b>	<b>0.00</b>
<b>2006 Adopted Budget</b>		<b>5,347,073</b>	<b>57.00</b>	<b>0.00</b>
<b>% Change over Adopted</b>		<b>-8.71%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN****Council Administration 0010/0020**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	2005 Adopted	7,202,024	57.00	2.00
<b>GG</b>				
	Status Quo **	441,306	0.00	0.00
	<b>Status Quo Budget</b>	<b>7,643,330</b>	<b>57.00</b>	<b>2.00</b>
<b>Council Change</b>				
CC01	Increase Staff	276,000	3.00	0.00
CC39	Increase Cola Increment by 1.21% to 4.66%	56,969	0.00	0.00
		<b>332,969</b>	<b>3.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR01	Flexible Benefits	(43,896)	0.00	0.00
CR06	Healthy Workplace Fund	1,475	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	188	0.00	0.00
CR08	Technology Services Infrastructure Charge	(1,087)	0.00	0.00
CR11	Telecommunications Services	(8,472)	0.00	0.00
CR12	Telecommunications Overhead	11,599	0.00	0.00
CR13	Motor Pool Usage Charge	(2,390)	0.00	0.00
CR14	Facilities Management Space Charge	48,844	0.00	0.00
CR16	Radio Access	89	0.00	0.00
CR19	Radio Reserve Program	(42)	0.00	0.00
CR25	Financial Services Charge	921	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(1,676)	0.00	0.00
CR35	1.25% Underexpenditure	(883)	0.00	0.00
CR39	COLA Adjustment	52,303	0.00	0.00
		<b>56,973</b>	<b>0.00</b>	<b>0.00</b>
	<b>2006 Adopted Budget</b>	<b>8,033,272</b>	<b>60.00</b>	<b>2.00</b>
	<b>% Change over Adopted</b>	<b>11.54%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN****Hearing Examiner 0010/0030**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<b>GG</b>			
	<i>2005 Adopted</i>	<i>595,521</i>	<i>5.00</i>	<i>0.00</i>
	<i>Status Quo **</i>	<i>126,496</i>	<i>0.00</i>	<i>0.00</i>
	<b>Status Quo Budget</b>	<b>722,017</b>	<b>5.00</b>	<b>0.00</b>
<b>Council Change</b>				
CC39	<i>Increase Cola Increment by 1.21% to 4.66%</i>	<i>5,957</i>	<i>0.00</i>	<i>0.00</i>
		<b>5,957</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR01	<i>Flexible Benefits</i>	<i>(4,464)</i>	<i>0.00</i>	<i>0.00</i>
CR06	<i>Healthy Workplace Fund</i>	<i>125</i>	<i>0.00</i>	<i>0.00</i>
CR07	<i>Technology Services Operations &amp; Maintenance Charge</i>	<i>(1)</i>	<i>0.00</i>	<i>0.00</i>
CR08	<i>Technology Services Infrastructure Charge</i>	<i>(238)</i>	<i>0.00</i>	<i>0.00</i>
CR13	<i>Motor Pool Usage Charge</i>	<i>(1,732)</i>	<i>0.00</i>	<i>0.00</i>
CR14	<i>Facilities Management Space Charge</i>	<i>1,121</i>	<i>0.00</i>	<i>0.00</i>
CR25	<i>Financial Services Charge</i>	<i>(286)</i>	<i>0.00</i>	<i>0.00</i>
CR27	<i>Industrial Insurance Rate Adj.</i>	<i>(134)</i>	<i>0.00</i>	<i>0.00</i>
CR39	<i>COLA Adjustment</i>	<i>5,460</i>	<i>0.00</i>	<i>0.00</i>
		<b>(149)</b>	<b>0.00</b>	<b>0.00</b>
	<b>2006 Adopted Budget</b>	<b>727,825</b>	<b>5.00</b>	<b>0.00</b>
	<b>% Change over Adopted</b>	<b>22.22%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN****County Auditor 0010/0040**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<i>2005 Adopted</i>	<i>1,217,845</i>	<i>11.00</i>	<i>0.00</i>
<b>GG</b>				
	<i>Status Quo **</i>	<i>108,951</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>1,326,796</i></b>	<b><i>11.00</i></b>	<b><i>0.00</i></b>
<b>Council Change</b>				
<i>CC39</i>	<i>Increase Cola Increment by 1.21% to 4.66%</i>	<i>11,011</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>11,011</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Technical Adjustment</b>				
<i>CR01</i>	<i>Flexible Benefits</i>	<i>(8,928)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR06</i>	<i>Healthy Workplace Fund</i>	<i>275</i>	<i>0.00</i>	<i>0.00</i>
<i>CR08</i>	<i>Technology Services Infrastructure Charge</i>	<i>(33)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR11</i>	<i>Telecommunications Services</i>	<i>(252)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR12</i>	<i>Telecommunications Overhead</i>	<i>773</i>	<i>0.00</i>	<i>0.00</i>
<i>CR25</i>	<i>Financial Services Charge</i>	<i>195</i>	<i>0.00</i>	<i>0.00</i>
<i>CR27</i>	<i>Industrial Insurance Rate Adj.</i>	<i>(286)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR35</i>	<i>1.25% Underexpenditure</i>	<i>(336)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR39</i>	<i>COLA Adjustment</i>	<i>10,096</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>1,504</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
	<b><i>2006 Adopted Budget</i></b>	<b><i>1,339,311</i></b>	<b><i>11.00</i></b>	<b><i>0.00</i></b>
	<b><i>% Change over Adopted</i></b>	<b><i>9.97%</i></b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN****Ombudsman/Tax Advisor 0010/0050**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	2005 Adopted	766,020	9.00	0.00
<b>GG</b>				
	Status Quo **	40,149	0.00	0.00
	<b>Status Quo Budget</b>	<b>806,169</b>	<b>9.00</b>	<b>0.00</b>
<b>Council Change</b>				
CC01	Staffing Increase	168,000	2.00	0.00
CC39	Increase Cola Increment by 1.21% to 4.66%	6,933	0.00	0.00
		<b>174,933</b>	<b>2.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR01	Flexible Benefits	(6,696)	0.00	0.00
CR06	Healthy Workplace Fund	225	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(365)	0.00	0.00
CR08	Technology Services Infrastructure Charge	(229)	0.00	0.00
CR11	Telecommunications Services	(266)	0.00	0.00
CR12	Telecommunications Overhead	703	0.00	0.00
CR13	Motor Pool Usage Charge	(17)	0.00	0.00
CR14	Facilities Management Space Charge	39,205	0.00	0.00
CR25	Financial Services Charge	1,129	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(243)	0.00	0.00
CR35	1.25% Underexpenditure	(538)	0.00	0.00
CR39	COLA Adjustment	6,355	0.00	0.00
		<b>39,263</b>	<b>0.00</b>	<b>0.00</b>
	<b>2006 Adopted Budget</b>	<b>1,020,365</b>	<b>11.00</b>	<b>0.00</b>
	<b>% Change over Adopted</b>	<b>33.20%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**Expenditure Restriction:**

Of this appropriation, \$84,000 shall be expended solely to hire a rural ombudsman.

**GENERAL GOVERNMENT PROGRAM PLAN****King County Civic Television 0010/0060**

<i>Code/ Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>	
<b>Program Area</b>				
<b>GG</b>	<i>2005 Adopted</i>	614,462	7.00	0.00
	<i>Status Quo **</i>	21,970	0.00	0.00
	<b><i>Status Quo Budget</i></b>	<b>636,432</b>	<b>7.00</b>	<b>0.00</b>
<b>Council Change</b>				
CC39	<i>Increase Cola Increment by 1.21% to 4.66%</i>	4,514	0.00	0.00
		<b>4,514</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR01	<i>Flexible Benefits</i>	(5,208)	0.00	0.00
CR06	<i>Healthy Workplace Fund</i>	175	0.00	0.00
CR08	<i>Technology Services Infrastructure Charge</i>	(329)	0.00	0.00
CR13	<i>Motor Pool Usage Charge</i>	965	0.00	0.00
CR25	<i>Financial Services Charge</i>	520	0.00	0.00
CR27	<i>Industrial Insurance Rate Adj.</i>	(189)	0.00	0.00
CR39	<i>COLA Adjustment</i>	4,141	0.00	0.00
		<b>75</b>	<b>0.00</b>	<b>0.00</b>
	<b><i>2006 Adopted Budget</i></b>	<b>641,021</b>	<b>7.00</b>	<b>0.00</b>
	<b><i>% Change over Adopted</i></b>	<b>4.32%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Board of Appeals 0010/0070**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>		
		562,312	4.00	0.00
<b>GG</b>		<i>Status Quo **</i>	0.00	0.00
		<b>587,971</b>	<b>4.00</b>	<b>0.00</b>
<b>Council Change</b>				
CC39	Increase Cola Increment by 1.21% to 4.66%	3,153	0.00	0.00
		<b>3,153</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA01	Increase in Per Diem Reimbursement from \$200 to \$250	37,000	0.00	0.00
CR01	Flexible Benefits	(2,976)	0.00	0.00
CR06	Healthy Workplace Fund	100	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	23	0.00	0.00
CR08	Technology Services Infrastructure Charge	(244)	0.00	0.00
CR11	Telecommunications Services	(267)	0.00	0.00
CR12	Telecommunications Overhead	263	0.00	0.00
CR14	Facilities Management Space Charge	(8,499)	0.00	0.00
CR25	Financial Services Charge	(421)	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(104)	0.00	0.00
CR35	1.25% Underexpenditure	(347)	0.00	0.00
CR39	COLA Adjustment	2,892	0.00	0.00
		<b>27,420</b>	<b>0.00</b>	<b>0.00</b>
	<b>2006 Adopted Budget</b>	<b>618,544</b>	<b>4.00</b>	<b>0.00</b>
	<b>% Change over Adopted</b>	<b>10.00%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### ***PROGRAM HIGHLIGHTS***

The Legislative Branch agencies' funding, as included in the 2006 Budget, totals \$17,727,411. There are 153.0 FTEs and 2.0 TLTs positions budgeted for the Legislative Branch.

King County voters in November, 2004, amended the County Charter to reduce the number of Council districts from 13 to nine. The 2006 Budget for the Council agencies reflects this change as well as adjustments for salary and benefit changes, central rate adjustments and administrative service reductions.

### **Voter Mandated District Reductions**

**Council District Reductions – (\$549,244)/(4.0 FTEs).** This change reflects a reduction of County Council members from 13 to nine pursuant to a change in the County Charter.

### **Technical Adjustments**

**Increase in Per Diem Reimbursement from \$200 to \$250 - \$37,000.** This adjustment increases the per diem reimbursement for the Board of Appeals members from \$200 to \$250 per meeting.

**Central Rate Adjustments – (\$42,205).** A net reduction in central rates is reflected in the proposed budget. Significant reductions occurred in Flexible Benefits Charges and Insurance Charges.

## ***C O U N C I L   A D O P T E D   B U D G E T***

***COLA Increase - \$127,632.*** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For Council agencies' budgets, this represents an additional \$127,632 in the 2006 budget.

***Voter Mandated District Reduction – (\$276,000)/(3.0 FTE).*** Council reduced three FTEs from County Council.

***Staff Increase - \$276,000/3.0 FTE.*** Council increased Council Administration staff by three FTEs.

***Ombudsman/Tax Advisor Staff Increase - \$168,000/2.0 FTE.*** Council provided an increase \$168,000 for the Ombudsman/Tax Advisor, of which \$84,000 is to be expended to hire a rural ombudsman.

# **County Executive**

**COUNTY EXECUTIVE**

***Mission***

**County Executive**

The Executive provides strategic direction to county government as it becomes a world class regional provider of public health, safety, transportation, environmental and human services. The Executive also establishes a vision for the region's future through comprehensive long range planning, and ensures continued prudent financial management.

**ISSUES AND PRIORITIES**

The Executive provides regional leadership on critically important issues facing our region. In 2006, the Executive and County departments will focus on maximizing the efficiency and effectiveness of King County's programs ranging from public health and safety, growth management, transportation, vital records, affordable housing, elections, the environment and many others. While maintaining fiscal discipline, the Executive's goal continues to be providing the most cost effective service delivery and expand key efficiencies in all areas of government. The leadership of the Executive and his staff aims to keep King County the best place in the

world in which to live, work and play for all 1.8 million residents.

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**County Executive 0010/0110**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>	<i>282,885</i>	<i>2.00</i>
<b>GG</b>		<i>Status Quo **</i>	<i>8,652</i>	<i>0.00</i>
<b>Status Quo Budget</b>		<b>291,537</b>	<b>2.00</b>	<b>0.00</b>
<b>Council Change</b>				
CC39	Increase Cola Increment by 1.21% to 4.66%	3,801	0.00	0.00
		<b>3,801</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR01	Flexible Benefits	(1,488)	0.00	0.00
CR06	Healthy Workplace Fund	50	0.00	0.00
CR08	Technology Services Infrastructure Charge	386	0.00	0.00
CR25	Financial Services Charge	(173)	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(60)	0.00	0.00
CR35	1.25% Underexpenditure	5	0.00	0.00
CR39	COLA Adjustment	856	0.00	0.00
		<b>(424)</b>	<b>0.00</b>	<b>0.00</b>
<b>2006 Adopted Budget</b>		<b>294,914</b>	<b>2.00</b>	<b>0.00</b>
<b>% Change over Adopted</b>		<b>4.25%</b>		

\* FTEs do not include Temporaries and overtime.

*\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.*

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### ***PROGRAM HIGHLIGHTS***

#### **County Executive**

##### **Technical Adjustments**

**Central Rate Adjustments – (\$424).** A net reduction in central rates is reflected in the 2006 Budget. A significant increase occurred in COLA and in Technology Services operations and maintenance, with decreases in Flexible Benefits, and Financial Services.

### ***C O U N C I L   A D O P T E D   B U D G E T***

***COLA Increase - \$3,801.*** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$3,801 in the 2006 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Office of the Executive 0010/0120**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<i>2005 Adopted</i>	3,099,543	25.00	1.00
<b>GG</b>	<i>Status Quo **</i>	144,145	0.00	0.00
	<b>Status Quo Budget</b>	<b>3,243,688</b>	<b>25.00</b>	<b>1.00</b>
<b>Council Change</b>				
CC39	Increase Cola Increment by 1.21% to 4.66%	26,006	0.00	0.00
		<b>26,006</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR01	Flexible Benefits	(18,600)	0.00	0.00
CR06	Healthy Workplace Fund	650	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	2,015	0.00	0.00
CR08	Technology Services Infrastructure Charge	2,585	0.00	0.00
CR11	Telecommunications Services	(1,997)	0.00	0.00
CR12	Telecommunications Overhead	2,896	0.00	0.00
CR13	Motor Pool Usage Charge	(226)	0.00	0.00
CR14	Facilities Management Space Charge	23,984	0.00	0.00
CR16	Radio Access	89	0.00	0.00
CR19	Radio Reserve Program	(37)	0.00	0.00
CR22	Long Term Leases	952	0.00	0.00
CR25	Financial Services Charge	437	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(1,054)	0.00	0.00
CR35	1.25% Underexpenditure	(1,091)	0.00	0.00
CR36	Property Services Lease Administration Fee	719	0.00	0.00
CR39	COLA Adjustment	23,869	0.00	0.00
		<b>35,191</b>	<b>0.00</b>	<b>0.00</b>
	<b>2006 Adopted Budget</b>	<b>3,304,885</b>	<b>25.00</b>	<b>1.00</b>
	<b>% Change over Adopted</b>	<b>6.62%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**Office of the Executive**

**Technical Adjustments**

**Central Rate Adjustments – \$35,191.** The Executive Office central rates will include significant adjustments to the Facilities Management Space charge and COLA, and a reduction to Flexible Benefits.

**C O U N C I L   A D O P T E D   B U D G E T**

***COLA Increase - \$26,006.*** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$26,006 in the 2006 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Office of Management and Budget 0010/0140**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>		
<b>GG</b>				
	<i>Status Quo **</i>	(105,511)	2.00	(2.00)
	<b>Status Quo Budget</b>	<b>5,883,683</b>	<b>43.00</b>	<b>3.00</b>
<b>Annexation</b>				
PC04	Annexation Project Support	94,784	0.00	1.00
		<b>94,784</b>	<b>0.00</b>	<b>1.00</b>
<b>Control Healthcare Expenditures</b>				
PC02	Healthcare Statistician	0	1.00	0.00
		<b>0</b>	<b>1.00</b>	<b>0.00</b>
<b>Council Change</b>				
CC39	Increase Cola Increment by 1.21% to 4.66%	48,174	0.00	0.00
		<b>48,174</b>	<b>0.00</b>	<b>0.00</b>
<b>Long Term Planning and Management</b>				
PC01	Sheriff OMP	200,000	0.00	0.00
PC03	Performance Measure/Kingstat Database Support	23,750	0.00	0.00
		<b>223,750</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA01	Additional Software License for Budgeting Software	10,000	0.00	0.00
CR01	Flexible Benefits	(35,712)	0.00	0.00
CR06	Healthy Workplace Fund	1,200	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(22,075)	0.00	0.00
CR08	Technology Services Infrastructure Charge	(10,768)	0.00	0.00
CR09	Geographic Information Systems Charge	2,597	0.00	0.00
CR11	Telecommunications Services	(2,530)	0.00	0.00
CR12	Telecommunications Overhead	2,332	0.00	0.00
CR13	Motor Pool Usage Charge	33	0.00	0.00
CR16	Radio Access	30	0.00	0.00
CR19	Radio Reserve Program	(15)	0.00	0.00
CR22	Long Term Leases	860	0.00	0.00
CR25	Financial Services Charge	1,233	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(1,541)	0.00	0.00
CR35	CX Underexpenditure Requirement	(77,459)	0.00	0.00
CR36	Property Services Lease Administration Fee	648	0.00	0.00
CR39	COLA Adjustment	48,240	0.00	0.00
		<b>(82,927)</b>	<b>0.00</b>	<b>0.00</b>
<b>2006 Adopted Budget</b>		<b>6,167,464</b>	<b>44.00</b>	<b>4.00</b>
<b>% Change over Adopted</b>		<b>2.98%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**Proviso:**

Of this appropriation, \$150,000 shall be expended or encumbered only in increments of \$50,000 after council approval by motion of each of the three quarterly reports required by this proviso. The office of management and budget shall submit quarterly reports to the council on actual revenues and expenditures in the printing and graphic arts fund. The reports should be submitted by April 28, July 28 and October 27, 2006, for the first, second and third quarter reports, respectively. The reports shall be submitted using a reporting format developed by the office of management and budget in collaboration with staff of the council and the ITS division. Each report initially shall be prepared by the ITS division and then forwarded to the office of management and budget for review. The office of management and budget shall submit each report, together with a proposed motion approving the report, to the council by the deadlines set forth above. For each quarterly report so approved by the council by motion, \$50,000 of the \$150,000 of the appropriation restricted by this proviso shall become available for expenditure or encumbrance.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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*The reports required to be submitted by this proviso must be filed in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff of the budget and fiscal management committee or its successor.*

*Proviso:*

*Of this appropriation, \$50,000 shall not be expended or encumbered until the council reviews and approves by motion a business plan for the printing and graphic arts operations that incorporates the findings and assessment by the Washington state Department of Printing of the most practicable way for the county to meet its printing and graphic arts needs.*

*The plan and motion required to be submitted by this proviso must be filed by July 31, 2006, in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff of the budget and fiscal management committee or its successor.*

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### **Office of Management and Budget**

#### **Annexation**

**Annexation Project Support – \$94,784 / 1.00 TLT.** The 2006 Budget includes funding to provide additional support to the Executive's Annexation Initiative. One temporary position is funded to provide additional outreach and constituent relations support to the Annexation Initiative in 2006. Additionally, \$10,000 is provided to fund sales tax data analysis and database support.

#### **Control Healthcare Expenditures**

**Healthcare Statistician - 1.00 FTE.** A Healthcare Statistician is funded in the Office of Management and Budget (OMB) via a transfer of funds from the Employee Benefits Fund. This position provides staffing to the measurement and evaluation effort for the Executives Health Reform Initiative. The position is established to monitor healthcare cost trends and identify potential strategies to constrain expenditure growth.

#### **Long Term Planning and Management**

**Sheriff Operational Master Plan - \$200,000.** In 2006, OMB will initiate an Operational Master Planning effort for the County Sheriff. This department has a budget of over \$100 million and provides regional and local law enforcement services to unincorporated King County as well as to contract cities. The proposed funding will cover the engagement of a consultant to assist with the planning effort.

**Performance Measure and KingStat Database Support - \$23,750.** This proposal provides funding to continue support and development of a database for tracking county performance measures. In 2006 the database will be configured to support the initiation of the KingStat data collection.

#### **Technical Adjustments**

**Central Rate Adjustments – (\$82,927).** A net reduction in central rates is reflected in the proposed budget. Significant reductions occurred in the Flexible Benefits charge and in Financial Services, and COLA.

### ***C O U N C I L   A D O P T E D   B U D G E T***

***COLA Increase - \$48,174.*** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$48,174 in the 2006 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Business Relations and Economic Development 0010/0180**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>		
<b>GG</b>		1,944,795	14.00	0.00
		<i>Status Quo **</i>	(76,474)	0.00
		<b>Status Quo Budget</b>	<b>1,868,321</b>	<b>14.00</b>
				<b>0.00</b>
<b>Council Change</b>				
CC01	Agreements with Cities of Carnation, Duvall, Skykomish,	117,000	0.00	0.00
CC39	Increase Cola Increment by 1.21% to 4.66%	14,543	0.00	0.00
		<b>131,543</b>	<b>0.00</b>	<b>0.00</b>
<b>Rural Development</b>				
PC01	Extend Rural Economic Development Strategy TLT	94,882	0.00	1.00
		<b>94,882</b>	<b>0.00</b>	<b>1.00</b>
<b>Technical Adjustment</b>				
PC02	Port JOBS reduction	(11,429)	0.00	0.00
CR01	Flexible Benefits	(11,160)	0.00	0.00
CR06	Healthy Workplace Fund	350	0.00	0.00
CR08	Technology Services Infrastructure Charge	(2,406)	0.00	0.00
CR11	Telecommunications Services	(989)	0.00	0.00
CR12	Telecommunications Overhead	2,032	0.00	0.00
CR22	Long Term Leases	473	0.00	0.00
CR25	Financial Services Charge	(12,559)	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(420)	0.00	0.00
CR35	1.25% Underexpenditure	(870)	0.00	0.00
CR36	Property Services Lease Administration Fee	357	0.00	0.00
CR39	COLA Adjustment	15,033	0.00	0.00
		<b>(21,588)</b>	<b>0.00</b>	<b>0.00</b>
		<b>2006 Adopted Budget</b>	<b>2,073,158</b>	<b>14.00</b>
				<b>1.00</b>
		<b>% Change over Adopted</b>	<b>6.60%</b>	

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**Expenditure Restriction:**

Of this appropriation, \$117,000 shall be expended solely on the following:

\$10,000 shall be expended pursuant to an agreement with the city of Carnation that sets forth a county purpose related to improvements to the Carnation city hall; \$35,000 shall be expended pursuant to an agreement with the city of Duvall that sets forth a county purpose related to sidewalk improvements at 203rd and Virginia bus area park and ride and street signage; \$50,000 shall be expended pursuant to an agreement with the city of Covington that sets forth a county purpose related to operations and maintenance of the Covington aquatics center; \$7,000 shall be expended pursuant to an agreement with the city of Skykomish that sets forth a county purpose related to code enforcement and other needs; \$5,000 shall be expended pursuant to an agreement with the city of North Bend that sets forth a county purpose related to improvements to the fire station to accommodate space for the sheriff's office; and \$10,000 shall be expended pursuant to an agreement with the city of Redmond that sets forth a county purpose related to renovation work on the Old Redmond School House Community center.

**Office of Business Relations and Economic Development**

**Rural Economic Enhancement**

**Extend Rural Economic Strategy - \$94,882 / 1.0 TLT.** Funding for a temporary position to support the implementation of a Rural Economic Strategy that will encourage rural economic development is included in the 2006 Budget. This position was first established in 2005 to develop the strategy.

**Technical Adjustments**

**Central Rate Adjustments – (\$13,159).** A net reduction in central rates is reflected in the proposed budget. Significant reductions occurred in the Flexible Benefits charge and in Motor Pool services.

**Port JOBS Reduction – (\$11,429).** Required reduction as WLRD discontinued its support of the PortJOBS program.

**C O U N C I L   A D O P T E D   B U D G E T**

**COLA Increase - \$14,543.** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$14,543 in the 2006 budget.

**City Agreements - \$117,000.** Council provided \$117,000 budget appropriation to be expended in the following manner:

- \$50,000 City of Covington that sets forth a county purpose related to operations and maintenance of the Covington aquatics center;
- \$35,000 City of Duvall that sets forth a county purpose related to sidewalk improvements at 203<sup>rd</sup> and Virginia bus area park and ride and street signage;
- \$10,000 City of Carnation that sets forth a county purpose related to improvements to the Carnation city hall;
- \$10,000 City of Redmond that sets forth a county purpose related to renovation work on the Old Redmond School House Community center;
- \$7,000 City of Skykomish that sets forth a county purpose related to code enforcement and other needs; and
- \$5,000 City of North Bend that sets forth a county purpose related to improvements to the fire station to accommodate space for the sheriff's office.

# **Office of Information Resource Management**

**OFFICE OF INFORMATION RESOURCE MANAGEMENT**

***Mission***

**Office of Information Resource Management**

The mission of the Office of Information Resource Management is to identify, promote and facilitate innovative and effective information technology management countywide. The Office of Information Resource Management will work cooperatively with all county agencies and all branches of county government to promote a standard and cost effective approach to delivering and operating information technology.

***ISSUES AND PRIORITIES***

There are three core businesses in the Office of Information Resource Management: Strategic Technology Planning; Project Management and Information; and Security and Privacy.

The Office of Information Resource Management leads the development of an information technology framework using a portfolio management approach and facilitates the adoption of this approach through the county's technology governance process. In addition, the office leads efforts to develop standards, policies, guidelines and methodologies for countywide use. As part of this program, the office provides support and leadership for pilot programs and initiatives that

lead to a standard technology solution that many agencies can use to support their service delivery. The work in progress is described in more detail below.

**Core Business – Strategic Technology Planning**

Under the leadership and direction of the Strategic Advisory Council, the purpose of this core business is to develop a countywide strategic technology plan to guide technology investment [including annual updates], to facilitate agency understanding and acceptance of the strategic directions, and to support coordination of county information technology resources in alignment with the county's business goals.

- **Establishing the Strategic Direction**

The Office of Information Resource Management will work cooperatively with every county agency/department to establish a strategic direction for the county's information technology operations and investments. The strategic direction established for information technology must be aligned with the business goals and plans of all county agencies/departments as well as the County Council's policy directions as established through legislation. Alignment of technology plans with business plans and policy goals will ensure that the county gets the greatest return on information technology investments.

- **Developing an Information Technology Framework**

The Office of Information Resource Management will lead the development of an information technology framework using a portfolio management approach and will facilitate the adoption of this approach through the county's technology governance process. In addition, the office will lead efforts to develop standards, policies, guidelines and methodologies for countywide use. As part of this program, the office will provide support and leadership for pilot programs and initiatives that will lead to a standard technology solution that many agencies can use to support their service delivery.

**Core Business – Project Management and Information**

The purpose of this core business is to promote information technology project management best practices and improve on information technology project success rates. The office will support the Project Review Board's countywide oversight of information technology projects and will provide

project management for countywide information technology projects to ensure coordination of

resources from multiple agencies.

There are two programs under the core business of Project Management: Project Monitoring and Project Management for Countywide IT projects.

- **Project Monitoring**

Monitor information technology projects from all county agencies by collecting a specified set of status information about the scope, schedule, and budget of each project. The project status is rated and the ratings are reported to the Project Review Board. The Project Review Board will recommend actions that will facilitate the resolution of issues or re-focus a project's efforts to achieve success. The Project Review Board will also approve funding releases as projects progress through several phases of work – project planning, development, implementation and production. The funding releases require projects to have completed and approved documentation for critical activities and plans.

- **Project Management for Countywide IT projects**

Managing large capital information technology projects that coordinate countywide resources to achieve objectives directed by the Executive and approved by the County Council.

**Core Business –Security and Privacy**

The purpose of this core business function is to provide countywide leadership to technology governance for directing technology policies, processes and people towards a sound, comprehensive, coordinated approach to information security and privacy in King County. The information technology security and privacy officer will work with technology governance on the following:

- Countywide information security and privacy strategic planning
- Development and implementation of information security and privacy policies, standards, guidelines and methods
- Oversight of countywide information security and privacy for management reporting
- Information security and privacy training

**GENERAL GOVERNMENT PROGRAM PLAN**

**Office of Information Resources Management 5471/1550M**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>		
<b>GG</b>		1,918,041	7.00	2.00
<i>Status Quo **</i>		39,981	0.00	0.00
<b>Status Quo Budget</b>		<b>1,958,022</b>	<b>7.00</b>	<b>2.00</b>
<b>Council Change</b>				
CC01	Eliminate Secretary	(74,248)	(1.00)	0.00
CC39	Increase Cola Increment by 1.21% to 4.66%	13,778	0.00	0.00
		<b>(60,470)</b>	<b>(1.00)</b>	<b>0.00</b>
<b>Enhance Administrative Support</b>				
PC01	Office Manager	0	1.00	0.00
PC02	Confidential Secretary	0	1.00	0.00
		<b>0</b>	<b>2.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR01	Flexible Benefits	(6,696)	0.00	0.00
CR05	Current Expense Overhead Adjustment	5,461	0.00	0.00
CR06	Healthy Workplace Fund	225	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	999	0.00	0.00
CR08	Technology Services Infrastructure Charge	1,236	0.00	0.00
CR11	Telecommunications Services	1,085	0.00	0.00
CR12	Telecommunications Overhead	1,319	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	4,082	0.00	0.00
CR22	Long Term Leases	404	0.00	0.00
CR25	Financial Services Charge	16,503	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(270)	0.00	0.00
CR36	Property Services Lease Administration Fee	305	0.00	0.00
CR39	COLA Adjustment	15,618	0.00	0.00
CR46	Countywide Strategic Technology Projects	505	0.00	0.00
		<b>40,776</b>	<b>0.00</b>	<b>0.00</b>
<b>2006 Adopted Budget</b>		<b>1,938,328</b>	<b>8.00</b>	<b>2.00</b>
<b>% Change over Adopted</b>		<b>1.06%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.



## GENERAL GOVERNMENT PROGRAM PLAN

### Office of Information Resource Management

The total 2006 Executive Proposed budget for the Office of Information Resource Management (OIRM) is \$1,998,798 and includes funding for 9.0 FTEs and 2.0 TLTs.

#### Enhance Administrative Support

**Office Manager - 1.0 FTE.** This position is responsible for supporting financial and accounting activities related to the office's capital projects and operating fund.

**Confidential Secretary – 1.00 FTE.** This position is needed to support the county's Chief Information Officer.

#### Technical Adjustments

**Central Rate Adjustments - \$40,776.** A net increase in central rates is reflected in the proposed budget. Significant increases are included for Financial Services and for COLA.

#### Office of Information Resource Management Fund (OIRM) / 5471

	2004 Actual <sup>1</sup>	2005 Adopted	2005 Estimated <sup>2</sup>	2006 Adopted	2007 Projected <sup>3</sup>	2008 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	720,433	623,921	958,637	766,676	629,104	486,805
<b>Revenues</b>						
* Central Rate charges to other funds	1,252,988	1,716,080	1,716,080	1,777,756	1,831,089	1,886,021
* Interest Earnings	22,447	10,000	10,000	20,000	20,000	20,000
*						
<b>Total Revenues</b>	1,275,435	1,726,080	1,726,080	1,797,756	1,851,089	1,906,021
<b>Expenditures</b>						
* Operating expenditures	(1,037,231)	(1,918,041)	(1,918,041)	(1,935,328)	(1,993,388)	(2,053,189)
*						
<b>Total Expenditures</b>	(1,037,231)	(1,918,041)	(1,918,041)	(1,935,328)	(1,993,388)	(2,053,189)
<b>Estimated Underexpenditures</b>		19,180				
<b>Other Fund Transactions</b>						
*						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	958,637	451,140	766,676	629,104	486,805	339,637
<b>Reserves &amp; Designations</b>						
* Compensated Absences Liability	(170,746)	(196,100)	(235,565)	(240,276)	(247,484)	(254,909)
*						
<b>Total Reserves &amp; Designations</b>	(170,746)	(196,100)	(235,565)	(240,276)	(247,484)	(254,909)
<b>Ending Undesignated Fund Balance</b>	787,891	255,040	531,111	388,828	239,321	84,728
<b>Target Fund Balance <sup>4</sup></b>	<b>129,654</b>	<b>239,755</b>	<b>239,755</b>	<b>249,850</b>	<b>252,095</b>	<b>259,658</b>

#### Financial Plan Notes:

<sup>1</sup> 2004 Actuals are from the 2004 CAFR.

<sup>2</sup> 2005 Estimated is based on estimated year-end.

<sup>3</sup> 2007 and 2008 Projected are based on 3.0% growth.

<sup>4</sup> Target fund balance is equal to 1 1/2 months of operating expenses.

## C O U N C I L   A D O P T E D   B U D G E T

**Eliminate Confidential Secretary - (\$74,248) / (1.0) FTE.** Council eliminated the position and base budget funding for a Confidential Secretary position.

**COLA Adjustment - \$13,778.** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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*increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$13,778 in the 2006 budget.*

# **Executive Services**

## ***EXECUTIVE SERVICES***

### ***Mission***

To make the Department of Executive Services (DES) the provider of choice by providing King County agencies, municipalities and the public with effective and efficient general government services.

### ***ISSUES AND PRIORITIES***

The Department of Executive Services (DES) provides nearly all internal services to King County government and a variety of public services to its citizens. This department has over one thousand employees, with an overall operating budget in excess of \$400 million. The department includes the following divisions: Facilities Management, Finance and Business Operations, Human Resources, Information and Telecommunications Services; and Records, Elections, and Licensing Services. It also includes the Offices of Civil Rights, Emergency Management and Risk Management as well as the Board of Ethics and Civil Rights Commission.

### **Business Plan Overview:**

The Business Plan change dynamics requiring budgetary response at the department level by DES agencies include both external and internal forces. The most significant external force impacting King County is the rapidly rising cost of health care. For the future, double-digit health care increases are projected unless the county looks outside its traditional approach to employee benefits and finds innovative ways to strike a balance between the interests of its employees and the need to control costs. As internal service providers to other County agencies, DES agencies must respond to changing customer demands in a proactive manner, and play a key leadership role in transforming and standardizing business and technological practices throughout the county. Given the emphasis on direct services to the public, there is added pressure from all DES customers to contain the cost for internal services by doing more with less. To address these challenges, DES has or is in the process of sponsoring several initiatives that cross division lines. Highlights of these initiatives include:

- Implementation of the Health Advisory Task Force (HATF) recommendations to include continuation of the existing Labor-Management Collaboration effort, continued participation in the Puget Sound Health Alliance, and continued planning for implementation of the Healthy Incentives Benefit<sup>SM</sup> Plan set to begin in January 2007.
- Creation of a dedicated, publicly identifiable Public Disclosure Officer position in DES to provide centralized support to all county departments to more efficiently assure their compliance with public disclosure laws.
- Continued support for, and implementation of Service Level Agreements (SLA's) between Internal Service Fund providers and customers.
- Providing leadership and resources to help the county build financial, human resource and budget management functions that are fully integrated, efficient and effective and enhance the county's ability to provide essential services to its customers as envisioned by the adopted Vision and Goals Statement for Enterprise Financial, Human Resource, and Budget Management and outlined in the Executive's recommendation for Accountable Business Transformation.
- Oversight and coordination for major technology and capital initiatives and projects.
- Continue the multi-year Ethics Awareness Campaign and respond to the resulting increase in service demand by adding a part-time staff member to the Ethics Office.

### **Facilities Management Division:**

The Facilities Management Division (FMD) manages and maintains the County's physical and capital assets through capital improvement project management; energy management; space planning; major maintenance, preventative maintenance and janitorial maintenance; building security and management

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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of the financial and programmatic performance of the County's real estate portfolio.

Current resource projections as well as customer demands for security and safety in county owned buildings are the primary Business Plan change dynamics requiring a budgetary response in the 2006 budget. To address these challenges, FMD has implemented initiatives that promote safety and security, increase accountability and cost efficiency in services provided, and promote process improvements. Furthermore, the division is aggressively seeking new revenue sources and cost reduction initiatives through an asset management initiative in the Real Estate Services Section. Highlights of the 2006 budget initiatives are the following:

- Funding to raise the level of building security, to address court-mandated security screening requirements, to provide security for the new parking garage and to respond to increased security demands as a result of garage relocation and construction of the New County Office Building.
- Funding for increased Courthouse custodial services to meet Service Level Agreements and address the division policy driver of greater accountability and cost effectiveness to its customers.
- Funding for security and building maintenance equipment to provide for the safety of county-owned facilities and to achieve service accountability and cost effectiveness.
- Accumulation of fund balance reserves in accordance with Council adopted policy. These reserves are to fund potential liabilities related to security needs during high terrorist alerts, utility rate spikes and to cover liability for accumulated sick leave and vacation, and other business risks the Division routinely faces.

### **Finance and Business Operations Division:**

The Finance and Business Operations Division (FBOD) provides financial management services to King County's direct service providers and internal service agencies to allow them to better focus on service delivery and critical decision-making. Additionally, the division collects, distributes, and invests public funds and manages long-term debt for King County and other local taxing districts.

The delivery of accurate and timely financial information, improved procurement processes and meeting growing customer demands are the primary Business Plan change dynamics requiring a budgetary response in the 2006 budget. FBOD efforts to provide internal services to the county's direct service providers and internal service agencies in a timely and accurate manner are challenged by the need to support two separate payroll and financial systems, the complexity of multiple retirement plans, administration of the compensation provisions of numerous labor contracts, demands for high quality health care at a reasonable cost and client demands for accurate, timely, on-line information. To address these challenges, FBOD has funded initiatives that will help automate services, as well as standardize and improve key business processes used by FBOD. Highlights of the 2006 budget are the following:

- Appropriation for the completion of the Payroll Initiative Project (PIP) which will improve data quality and increase the efficiency of all county payroll business processes. The project will also contribute greatly to the preparation stages of the Accountable Business Transformation (ABT) Project.
- Managing the Benefits Health Information Project (BHIP) which will develop business and technology processes to support the 2006 open enrollment process and full implementation of new employee benefit plan changes effective January 1, 2007.
- Building division staffing to adequately support increasing service requirements, promote internal operational efficiencies and ensure appropriate alignment with county policies.

## **GENERAL GOVERNMENT PROGRAM PLAN**

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### **Human Resources Management Division:**

The Human Resources Division (HRD) develops and administers human resource systems that attract, retain, motivate and reward a quality, competent workforce.

Components of the ongoing implementation of the Human Resources Unification Project (HRUP) and the Executive's Health Reform Initiative (HRI) are the primary Business Plan change dynamics requiring a budgetary response in the 2006 budget. The goal of the HRUP is to design, implement and maintain an HR system that will more efficiently and effectively meet the business needs of agencies and simultaneously ensure the strength and integrity of the county's HR policies and practices. HRD has implemented initiatives that help reduce risk, improve human resource management processes, streamline resource utilization, promote the health of the workforce, and empower employees. Within HRD, highlights of the 2006 budget initiatives are the following:

- Funding for health promotion and measurement and evaluation programs to support the Executive's Health Reform Initiative.
- Various technical adjustments that enable HRD to expand the use of PeopleSoft consistent with the goals of the ABT Project and support the Career Support Services (Layoff/Recall) Program.

### **Information and Telecommunications Services Division:**

The Information and Telecommunications Services Division (ITS) operates and maintains the County's enterprise information technology infrastructure, its primary data center, wireless communications systems, develops and maintains business applications for customers, manages the County's cable TV franchises; manages telecommunications services and equipment contracts, manages the County's 800 Mhz radio communication system, and provides graphic design, printing and reproduction services.

Customer demands, projected skills requirements, the need to upgrade business systems, resource projections, and changes in revenue are the primary Business Plan change dynamics requiring a budgetary response in the 2006 budget. ITS continues to play a leadership role in planning, implementing, operating and maintaining secure technologies across the county. ITS initiated a benchmarking and best practices study in 2004 that highlighted deficiencies in staffing levels and funding for infrastructure to support existing and new applications and technologies. These constraints challenge ITS' ability to provide a secure, reliable, value-driven technology environment for clients. To address these challenges, ITS has funded initiatives that increase staffing levels to meet customer demands for service and enhance or optimize the use of current investments. Highlights of the 2006 budget are the following:

- Funding for the ongoing operations of the Integration Solution Center, supporting the division mission to create and manage value-driven information and technology solutions.
- Staffing to support continued revenue growth from the I-Net video conferencing product.

### **Records, Elections and Licensing Services Division:**

Records, Elections and Licensing Services Division (REALS) records and makes accessible real property and other documents for members of the public, businesses, and other governmental agencies; collects and disperses real estate excise tax payments; conducts elections, maintains jurisdiction and voter registration files and provides election-related information to members of the public, stakeholders, and other governmental entities; provides accessible licensing and information services and promotes public safety by administering and enforcing licensing regulations; provides animal control services for the protection of property, human health and safety; and promotes responsible pet ownership and animal welfare through education and licensing programs with public and private sector entities.

Increased service demand, state mandates, increased space needs, improved service delivery, and

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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technical adjustments are the primary Business Plan change dynamics requiring a budgetary response in the 2006 budget. Highlights of the 2006 budget include:

- Funding to support 14 positions in the Elections Section to augment administrative, technical, training and technology services support;
- Capital investments to automate the collection of Real Estate Excise Taxes and implement an electronic records management system;
- Funding is reserved in the Current Expense fund for an Elections Turnaround Team to effect change in the organizational and management culture in Elections.

### **Office of Civil Rights:**

The Office of Civil Rights (OCR) has two broad areas of focus: enforcement and compliance. In its enforcement program, staff members implement the County's ordinances prohibiting discrimination in unincorporated King County in housing, employment, public accommodations (services like stores and restaurants) and contracting. In the compliance program, staff members work with county departments, county contractors and members of the public to ensure non-discriminatory access to government for people with disabilities and others.

Demographic trends and resource projections and changes in revenue are the primary Business Plan change dynamics requiring a budgetary response in the 2006 budget. The county is serving more people of color and people for whom English is not their primary language. To prevent potential problems, in 2006 the office will be increasing anti-discrimination education for county employees. OCR will continue efforts to partnership with other agencies to make information accessible via the web in order to provide services within its existing budget.

### **Office of Emergency Management:**

Office of Emergency Management (OEM) coordinates and advances regional E-911 systems to ensure expedient, reliable public access to emergency services. Additionally the office promotes disaster resistant communities by providing emergency management programs through partnerships and excellence in service.

Improved service delivery and technical adjustments are the primary Business Plan change dynamics requiring a budgetary response in the 2006 budget. With attention still focused on homeland security, OEM continues to capitalize on homeland security grants to enhance hazard planning, preparedness, and prevention. E-911 efforts will focus on providing technology solutions to improve service by upgrading equipment and databases.

### **Office of Risk Management:**

The Office of Risk Management (ORM) assists county agencies to control and minimize loss exposures, maintain financial policies and practices to meet anticipated program financing needs while protecting the county's assets from loss, and processes citizen claims in a prompt, efficient and equitable manner.

Reducing potential liabilities to the County and meeting increased service demand are the primary Business Plan change dynamics requiring a budgetary response in the 2006 budget. Agencies' increased reliance on volunteers, insurance industry markets and requirements for contracts, and enhanced recovery efforts are creating pressure on the agency's fund and staff. In 2006, ORM will continue providing loss prevention/loss reduction training to county agencies to reduce liability exposures, assure compliance with public disclosure laws and requests, and identify internal improvements to provide more resources for recovery efforts, contract review and claims management.

Two predominantly volunteer organizations are supported within the DES organization:

**Board of Ethics:**

The Board of Ethics (BOE) is a five-member citizen board with both advisory and quasi-judicial functions. The primary responsibilities of the BOE are to interpret the Code of Ethics through advisory opinions, administer financial and consultant disclosure requirements, and increase awareness of ethics issues through an education and training program. In 2003, the BOE launched a three-year awareness campaign to heighten awareness among employees of the Code of Ethics and the services provided by the Board and office. This initiative will continue beyond 2006, incorporating newly developed outreach and education programs into its ongoing functions.

**Civil Rights Commission:**

The Civil Rights Commission is composed of 16 citizen volunteers. The commission serves in an advisory capacity to the County Executive and County Council on civil rights issues in the areas of contract compliance, disability access, employment, housing, minority/women business, and public accommodations.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Finance and Business Operations 5450/0138**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>		
<b>GG</b>				
	<i>Status Quo **</i>	28,125,286	211.00	8.50
	<b>Status Quo Budget</b>	<b>28,241,572</b>	<b>211.00</b>	<b>1.00</b>
<b>Accurate and Timely Financial Information</b>				
PC01	Payroll Initiatives Project	237,324	0.00	5.00
RB01	Mobile Home Business Process Improvement Project	0	0.00	1.00
		<b>237,324</b>	<b>0.00</b>	<b>6.00</b>
<b>Council Change</b>				
CC01	Absorb Cost of Human Resources Associate	(63,549)	0.00	0.00
CC39	Increase Cola Increment by 1.21% to 4.66%	172,256	0.00	0.00
		<b>108,707</b>	<b>0.00</b>	<b>0.00</b>
<b>Effective Administration of Health Benefits</b>				
RB02	Open Enrollment - Temporary Resources	43,850	0.00	0.00
		<b>43,850</b>	<b>0.00</b>	<b>0.00</b>
<b>Improved Procurement Process</b>				
RB03	Contract Specialist II - Equal Benefits	0	1.00	0.00
RB04	Capital Project Manager IV - Project Control Office	90,363	1.00	0.00
		<b>90,363</b>	<b>2.00</b>	<b>0.00</b>
<b>Operational Efficiencies</b>				
AS01	Administrative Cost Reduction	(41,320)	0.00	0.00
RB07	Human Resource Associate	63,549	1.00	0.00
RB09	Employee Charitable Campaign Coordinator	76,956	0.80	0.00
		<b>99,185</b>	<b>1.80</b>	<b>0.00</b>
<b>Regulatory Compliance Service</b>				
RB05	Auditing Services	29,500	0.00	0.00
		<b>29,500</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR01	Flexible Benefits	(164,052)	0.00	0.00
CR05	Current Expense Overhead Adjustment	26,350	0.00	0.00
CR06	Healthy Workplace Fund	5,545	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(219,331)	0.00	0.00
CR08	Technology Services Infrastructure Charge	(18,997)	0.00	0.00
CR09	Geographic Information Systems Charge	(46)	0.00	0.00
CR11	Telecommunications Services	(15,583)	0.00	0.00
CR12	Telecommunications Overhead	(11,378)	0.00	0.00
CR13	Motor Pool Usage Charge	(4,430)	0.00	0.00
CR14	Facilities Management Space Charge	30,149	0.00	0.00
CR15	Insurance Charges	1,360	0.00	0.00
CR16	Radio Access	30	0.00	0.00
CR19	Radio Reserve Program	(15)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	6,053	0.00	0.00
CR22	Long Term Leases	(6,609)	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(6,632)	0.00	0.00
CR36	Property Services Lease Administration Fee	3,122	0.00	0.00
CR39	COLA Adjustment	168,709	0.00	0.00
CR46	Countywide Strategic Technology Projects	12,324	0.00	0.00
		<b>(193,431)</b>	<b>0.00</b>	<b>0.00</b>
	<b>2006 Adopted Budget</b>	<b>28,657,070</b>	<b>214.80</b>	<b>7.00</b>
	<b>% Change over Adopted</b>	<b>1.89%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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*included.*

**Finance and Business Operations Division (FBOD)  
Finance – Internal Service Fund**

The total 2006 Budget for the Finance Internal Service Fund appropriation unit is \$28,657,070 with 214.8 FTEs and 7.0 TLTs.

**Accurate and Timely Financial Information**

**Payroll Initiatives Project (PIP) - \$237,324 / 5.0 TLT.** This proposal supports the completion of the remaining six months of a two-year project that will improve data quality and increase the efficiency of all county payroll business processes. The appropriation is supported by Finance Internal Service Fund balance.

**Mobile Home Business Process Improvement Project – \$0 / 1.0 TLT.** This proposal provides funding to extend the term of a temporary position for one year to continue the business process improvement for processes related to Mobile Home recording and tax payments. Funding for the position is provided by FBOD and the Assessor's Office.

**Effective Administration of Health Benefits**

**Benefits and Retirement Services – Temporary Resources - \$43,850.** This proposal will provide additional customer service support in the Benefits and Retirement Operations Section to provide customer and technical assistance for the initiation of the Health Reform Initiative Wellness Assessment and for the county's new web-based benefits enrollment program. The Wellness Assessments will begin in January and open enrollment for new health plans will occur in October.

**Improved Procurement Process**

**Contract Specialist II – Equal Benefits - \$0 / 1.0 FTE.** This proposal provides additional staffing to the Contracts and Procurement Section to administer the Equal Benefits contracting provisions established in 2004. The position is funded from existing resources..

**Capital Project Manager IV – Project Control Office - \$90,363 / 1.0 FTE.** This proposal provides additional Capital Project management support to Transit and Water Quality and is funded by charges to Transit and Water Quality.

**Operational Efficiencies**

**Administrative Cost Reduction – (\$41,320).**

**Human Resources Associate - \$63,549 / 1.0 FTE.** This position fulfills an ongoing need for permanent human resource support to assist with the large volume and complex nature of FBOD staffing requirements.

**Employee Charitable Campaign Coordinator - \$76,956 / 0.80 FTE.** This proposal establishes .80 position to coordinate the county's annual charity campaign. The function will no longer be administered by United Way. The position is funded by a transfer from the Employee Charitable Campaign Contribution Fund.

**Regulatory Compliance Service**

**Auditing Services - \$29,500.** This proposal adjusts for increased costs in 2006 for external audits of Water Quality and Transit, required under bond covenants and federal grant requirements.

**Technical Adjustment**

**Central Rate Adjustments – (\$193,431).** A net decrease in central rates is reflected in the proposed budget. Significant reductions are included for Flexible Benefits, and Technology Services O&M charges. These were offset by a significant increase to COLA adjustments and Facilities Management Space charges.

## GENERAL GOVERNMENT PROGRAM PLAN

Finance and Business Operations / 5450						
	2004 Actual <sup>1</sup>	2005 Adopted	2005 Estimated <sup>2</sup>	2006 Adopted	2007 Projected <sup>3</sup>	2008 Projected
<b>Beginning Fund Balance</b>	<b>4,728,284</b>	<b>3,145,600</b>	<b>4,338,047</b>	<b>3,437,541</b>	<b>2,956,815</b>	<b>2,408,157</b>
<b>Revenues</b>						
* Operating Revenues						
- CX Rates	6,367,939	6,668,326	6,748,168	6,643,552	6,732,581	6,934,558
- CX Rebate	(367,780)	(99,896)	(101,479)	(162,725)		
- Non-CX Rates	18,722,480	19,300,188	19,219,728	19,955,943	20,444,343	21,057,674
- Non-CX Rebate	(1,228,245)	(347,317)	(345,116)	(492,546)		
- Other Revenues	1,981,800	1,625,445	1,668,436	1,548,878	1,595,344	1,643,205
* Interest Income	61,281	210,450	80,637	110,100	114,504	119,084
<b>Total Revenues</b>	<b>25,537,476</b>	<b>27,357,196</b>	<b>27,270,374</b>	<b>27,603,202</b>	<b>28,886,772</b>	<b>29,754,520</b>
<b>Expenditures</b>						
* Operating Expenditures - Personal Services	(15,487,721)	(16,744,782)	(16,744,782)	(17,312,371)	(18,351,113)	(19,452,180)
* Operating Expenditures - O&M	(10,439,991)	(11,380,504)	(11,380,504)	(11,344,699)	(11,685,040)	(12,035,591)
* Encumbrance Carryover			(608,100)			
<b>Total Expenditures</b>	<b>(25,927,712)</b>	<b>(28,125,286)</b>	<b>(28,733,386)</b>	<b>(28,657,070)</b>	<b>(30,036,153)</b>	<b>(31,487,771)</b>
<b>Estimated Underexpenditures</b>		<b>562,506</b>	<b>562,506</b>	<b>573,141</b>	<b>600,723</b>	<b>629,755</b>
<b>Other Fund Transactions</b>						
*						
<b>Total Other Fund Transactions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Fund Balance</b>	<b>4,338,047</b>	<b>2,940,016</b>	<b>3,437,541</b>	<b>2,956,815</b>	<b>2,408,157</b>	<b>1,304,662</b>
<b>Less: Reserves &amp; Designations</b>						
* Reserved for Encumbrances/Carryovers	(608,100)					
* Reserved for Equipment Replacement <sup>4</sup>	(300,000)	(500,000)	(500,000)	(500,000)	(500,000)	(500,000)
* Rate Stabilization Reserve <sup>5</sup>	(2,652,116)	(1,596,257)	(1,719,034)	(1,206,957)	(876,347)	0
<b>Total Reserves &amp; Designations</b>	<b>(3,560,216)</b>	<b>(2,096,257)</b>	<b>(2,219,034)</b>	<b>(1,706,957)</b>	<b>(1,376,347)</b>	<b>(500,000)</b>
<b>Ending Undesignated Fund Balance</b>	<b>777,831</b>	<b>843,759</b>	<b>1,218,507</b>	<b>1,249,858</b>	<b>1,031,810</b>	<b>804,662</b>
<b>Target Fund Balance <sup>6</sup></b>	<b>777,831</b>	<b>843,759</b>	<b>845,126</b>	<b>842,518</b>	<b>883,063</b>	<b>925,740</b>

### Financial Plan Notes:

<sup>1</sup> From 2004 CAFR

<sup>2</sup> Based on actuals through May 2005.

<sup>3</sup> CX and non-CX rate revenues grow at 3% annually; other revenues grow at 3%; personal expenditures grow at 6% annually; other O&M expenses grow at 3%.

<sup>4</sup> Equipment replacement reserve is constant for 2007 and 2008.

<sup>5</sup> Rate stabilization reserve is drawn down to mitigate central rate increase.

<sup>6</sup> Target fund balance is based on 3% of total expenditures net of underexpenditure

## COUNCIL ADOPTED BUDGET

**Absorb Cost of Human Resources Associate - (\$63,549).** The Council Adopted budget requires FBOD to use existing fund balance to pay for an HR Associate position.

**COLA Adjustment - \$172,256.** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$172,256 in the 2006 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

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**Finance - CX 0010/0150**

<i>Code/ Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>	<i>2005 Adopted</i>	<i>2,838,137</i>	<i>0.00</i>
<b>GG</b>	<i>Status Quo **</i>	<i>105,656</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>2,943,793</i></b>	<b><i>0.00</i></b>
<b>Technical Adjustment</b>			
<i>CR25 Financial Services Charge</i>	<i>276,906</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>276,906</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
	<b><i>2006 Adopted Budget</i></b>	<b><i>3,220,699</i></b>	<b><i>0.00</i></b>
	<b><i>% Change over Adopted</i></b>	<b><i>13.48%</i></b>	

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

***GENERAL GOVERNMENT PROGRAM PLAN***

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**Finance – CX**

The total 2006 Budget for Finance-CX is \$3,220,699.

**Technical Adjustments**

**Central Rate Adjustments – \$276,906.** This change represents an increase to the Finance central rate.

***C O U N C I L   A D O P T E D   B U D G E T***

*Council made no changes to the 2006 Budget.*

**GENERAL GOVERNMENT PROGRAM PLAN**

**Facilities Management Internal Service 5511/0601**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>		
<b>GG</b>		35,665,277	282.62	0.00
		<i>Status Quo **</i>	1,581,462	0.00
		<b>Status Quo Budget</b>	<b>37,246,739</b>	<b>282.62</b>
				<b>0.00</b>
<b>Council Change</b>				
CC01	Delete New FTEs and Convert to TLTs	0	(3.65)	3.65
CC39	Increase Cola Increment by 1.21% to 4.66%	193,944	0.00	0.00
		<b>193,944</b>	<b>(3.65)</b>	<b>3.65</b>
<b>Employee Safety and Training</b>				
RB08	Window Washing Training	13,000	0.00	0.00
		<b>13,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Enhanced Security for Buildings Managed by FMD</b>				
RB03	New Garage Security Position	0	0.50	0.00
RB04	Youth Services Center After-Hours Security Positions	259,228	4.24	0.00
RB06	New Garage Security Escorts	223,257	3.65	0.00
		<b>482,485</b>	<b>8.39</b>	<b>0.00</b>
<b>Service Accountability and Cost Effectiveness</b>				
RB07	Building Maintenance Capital Outlay	200,000	0.00	0.00
RB09	Courthouse Custodial Enhancement & Brass Maint. Contract	178,071	3.00	0.00
RB12	Human Resource Manager	0	1.00	0.00
		<b>378,071</b>	<b>4.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
RB11	Surrey Downs Operating Costs	54,695	0.00	0.00
TA02	Revenue Increment	0	0.00	0.00
TA03	Salary Adjustments	(12,859)	0.00	0.00
CR01	Flexible Benefits	(222,766)	0.00	0.00
CR05	Current Expense Overhead Adjustment	(81,814)	0.00	0.00
CR06	Healthy Workplace Fund	7,382	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(1)	0.00	0.00
CR08	Technology Services Infrastructure Charge	(23,866)	0.00	0.00
CR11	Telecommunications Services	(31,223)	0.00	0.00
CR12	Telecommunications Overhead	11,729	0.00	0.00
CR13	Motor Pool Usage Charge	13,134	0.00	0.00
CR15	Insurance Charges	116,047	0.00	0.00
CR16	Radio Access	739	0.00	0.00
CR19	Radio Reserve Program	(234)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	(11,677)	0.00	0.00
CR21	Debt Service Adjustment	(742)	0.00	0.00
CR22	Long Term Leases	48,742	0.00	0.00
CR25	Financial Services Charge	(48,427)	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(39,782)	0.00	0.00
CR36	Property Services Lease Administration Fee	508	0.00	0.00
CR39	COLA Adjustment	189,199	0.00	0.00
CR46	Countywide Strategic Technology Projects	15,868	0.00	0.00
		<b>(15,348)</b>	<b>0.00</b>	<b>0.00</b>
<b>Transition from Leased to Owned Space</b>				
RB01	Orcas Facility Operating Costs	72,919	0.25	0.00
		<b>72,919</b>	<b>0.25</b>	<b>0.00</b>
<b>2006 Adopted Budget</b>		<b>38,371,810</b>	<b>291.61</b>	<b>3.65</b>
<b>% Change over Adopted</b>		<b>7.59%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**Facilities Management Internal Service Fund**

The total 2006 Budget for the Facilities Internal Service Fund appropriation unit is \$38,371,810 and is staffed by 291.61 FTEs.

**Employee Training and Safety**

**Window Washing Training - \$13,000.** The King County Correctional Facility, Administration Building, Yesler Building, and the New County Office Building will all receive new, bosun-chair style window washing systems over the next two years. This is a new style of window cleaning for current staff as well as for incoming staff. The proposed training will meet OSHA/WISHA standards and the recommendations of the Safety Office. The required training is more extensive than the level typically provided with the purchase of new equipment.

**Enhanced Security for Buildings Managed by FMD**

**New Garage Security Position – 0.50 FTE.** This request provides roving security for the new King County Garage. Current resources are reallocated to pay the projected salary amount.

**Youth Services Center (YSC) After-Hours Security Positions - \$259,228 / 4.24 FTE.** This request provides the YSC the same level of security as other facilities housing Superior Court operations and in compliance with a court order to screen all persons entering the facility. The proposal includes after hours weapons screening and 17 hours per day and on weekdays and holidays. The requested expense is the annualized impact of a proposal which was approved by the County Council in 2005.

**New Garage Security Escorts - \$223,257 / 3.65 FTE.** This request provides for after-hours and weekend escort of County employees to and from the new county garage via surface streets after the demolition of the existing tunnel. Upon completion of the New County Office Building (NCOB), the proposed positions will convert to NCOB security staff.

**Service Accountability and Cost Effectiveness**

**Capital Outlay – Building Maintenance - \$200,000.** This request replaces security and building maintenance equipment that no longer works efficiently or has outlived estimated lifecycles.

**Courthouse Custodial Enhancement and Brass Maintenance Contract - \$178,071 / 3.00 FTE.** This request provides additional custodial resources to newly occupied Courthouse square footage and to meet minimum requirements of service level agreements. The request includes a specialty contract for the care of Courthouse brass fixtures. The requested expense is the annualized impact of a proposal which was approved by the County Council in 2005.

**Human Resources Manager – 1.00 FTE.** This request adds one position to manage human resource (HR) activities and to oversee payroll. Current staffing requires that one individual fulfill responsibilities which are divided between traditional HR management and various financial duties, including contract administration and capital project accounting. This has necessitated the performance of overflow accounting functions using term-limited temporary resources. The added manager position puts permanent resources on an ongoing body of work and allows for needed specialization within HR and Finance functions. FMD will reallocate existing expenditure authority to fund this position.

**Transition from Leased to Owned Space**

**Orcas Facility Operating Costs – \$72,919 / 0.25 FTE.** King County acquired this building in 2005 to house Fleet Repair and Surplus Property functions. This request is for ongoing maintenance of the facility.

## GENERAL GOVERNMENT PROGRAM PLAN

### Technical Adjustments

**Restored Surrey Downs Operating Costs – \$54,695.** This request restores operating costs for the Northwest Wing of Surrey Downs, occupied by the District Court. The requested expense is the annualized impact of a proposal which was approved by the County Council in 2005.

**Technical Adjustments – (\$12,859).** An adjustment of personal benefits resulting from reallocation of base budget resources to align will current department spending.

**Central Rate Adjustments – (\$57,184).** A net reduction in central rates is reflected in the 2006 Budget. Significant reductions occurred in Flexible Benefit Charges, Current Expense Overhead Adjustment and Financial Services Charges. These decreases were partially offset by an increase in the Insurance, Long-Term Lease and COLA Charges.

#### Facilities Management Internal Services / Fund 5511

	2004 Actual <sup>1</sup>	2005 Adopted	2005 Estimated <sup>2</sup>	2006 Adopted	2007 Projected <sup>5</sup>	2008 Projected <sup>5</sup>
<b>Beginning Fund Balance</b>	127,060	753,020	409,083	750,000	1,669,049	1,820,341
<b>Revenues</b>						
* Miscellaneous		2,293,656	2,293,656	1,898,985	1,870,039	1,944,841
* Interest Earnings		21,000	21,000	21,000	52,534	56,755
* Bldg. Mtc. Charges to CX Agencies		22,391,237	22,391,237	24,631,111	25,096,635	26,100,500
* Bldg. Mtc. Charges to Non-CX Agencies		3,218,781	3,218,781	4,043,059	6,424,146	6,681,112
* Architectural-Engineering		4,216,910	4,216,910	4,185,648	4,394,930	4,614,677
* Crafts		3,799,269	3,355,847	3,733,518	2,857,694	3,000,579
* CX Transfer <sup>2</sup>		384,813	384,813	393,821	413,512	430,052
* Fund Balance Reduction		(350,000)	(350,000)			
<b>Total Revenues</b>	32,927,574	35,975,666	35,532,244	38,907,141	41,109,490	42,828,516
<b>Expenditures</b>						
* Director's Office		(4,131,097)	(4,131,097)	(4,220,321)	(4,374,989)	(4,549,988)
* Building Services		(28,093,704)	(28,093,704)	(30,780,947)	(33,700,564)	(35,048,587)
* Capital Planning and Development		(3,340,476)	(3,340,476)	(3,370,542)	(3,478,731)	(3,617,881)
* Budget Changes/One-time Retro		(100,000)	(100,000)			
* Encumbrance Carryover			(61,029)			
<b>Total Expenditures</b>	(32,645,551)	(35,665,277)	(35,726,306)	(38,371,810)	(41,554,284)	(43,216,456)
<b>Estimated Underexpenditures <sup>3</sup></b>		534,979	534,979	383,718	623,314	648,247
<b>Other Fund Transactions</b>						
* DES Computer Replacement					(27,228)	(42,493)
*						
<b>Total Other Fund Transactions</b>	0	0	0	0	(27,228)	(42,493)
<b>Ending Fund Balance</b>	409,083	1,598,388	750,000	1,669,049	1,820,341	2,038,155
<b>Reserves &amp; Designations</b>						
* Reserve for Encumbrance	(61,029)					
<b>Total Reserves &amp; Designations</b>	(61,029)	0	0	0	0	0
<b>Ending Undesignated Fund Balance</b>	348,054	1,598,388	750,000	1,669,049	1,820,341	2,038,155
<b>Target Fund Balance <sup>4</sup></b>		<b>3,263,164</b>	<b>2,131,935</b>	<b>2,334,428</b>	<b>2,466,569</b>	<b>2,569,711</b>

#### Financial Plan Notes:

<sup>1</sup> 2004 Actuals are from the 2004 CAFR.

<sup>2</sup> CX transfer will support the Emergency Homeless Shelter and Screener Program

<sup>3</sup> Underexpenditure assumption is 1% in 2006; 1.5% in outyears

<sup>4</sup> Target Fund Balance is equal to 6 % of revenues as adopted by Council (5-year program to achieve fund balance targets)

<sup>5</sup> 2007 and 2008 assume revenue growth 5%; expenditure growth 4%.

<sup>5</sup> Out-year projections include estimated impacts of the NCOB, the 2006 COLA increase to 3.45% and 2006 central rate decreases.

## **GENERAL GOVERNMENT PROGRAM PLAN**

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### **C O U N C I L   A D O P T E D   B U D G E T**

**COLA Increase - \$193,944.** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$193,944 in the 2006 budget.

**Convert FTE to TLT – (3.65) FTE, 3.65 TLT.** The Council Adopted Budget converted the proposed New Parking Garage Security Escort Positions from FTE's to TLTs.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Property Services 0010/0440**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>	<i>2,603,046</i>	<i>28.00</i>
<b>GG</b>		<i>Status Quo **</i>	<i>205,293</i>	<i>0.00</i>
		<b>Status Quo Budget</b>	<b>2,808,339</b>	<b>28.00</b>
<b>Council Change</b>				
CC39	Increase Cola Increment by 1.21% to 4.66%	23,910	0.00	0.00
		<b>23,910</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR01	Flexible Benefits	(20,832)	0.00	0.00
CR06	Healthy Workplace Fund	700	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	1,925	0.00	0.00
CR08	Technology Services Infrastructure Charge	(1,244)	0.00	0.00
CR09	Geographic Information Systems Charge	(39,807)	0.00	0.00
CR11	Telecommunications Services	(4,887)	0.00	0.00
CR12	Telecommunications Overhead	838	0.00	0.00
CR13	Motor Pool Usage Charge	1,040	0.00	0.00
CR16	Radio Access	15	0.00	0.00
CR19	Radio Reserve Program	(5)	0.00	0.00
CR25	Financial Services Charge	1,975	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(1,109)	0.00	0.00
CR35	1.25% Underexpenditure	295	0.00	0.00
CR39	COLA Adjustment	21,980	0.00	0.00
		<b>(39,116)</b>	<b>0.00</b>	<b>0.00</b>
<b>2006 Adopted Budget</b>		<b>2,793,133</b>	<b>28.00</b>	<b>0.00</b>
<b>% Change over Adopted</b>		<b>7.30%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### **Property Services – Current Expense Fund (CX)**

The total 2006 Budget for the Property Services CX appropriation unit is \$2,793,133 and 28 FTEs.

#### **Technical Adjustments**

**Central Rate Adjustments - (\$39,116).** A net reduction in central rates is reflected in the proposed budget. Significant reductions occurred in the Flexible Benefits and Geographic Information Systems charges, partially offset by an increase in COLA.

### ***C O U N C I L   A D O P T E D   B U D G E T***

***COLA Increase - \$23,910.*** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$23,910 in the 2006 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Human Resources Management 0010/0420**

Code/	Item Description	Expenditures	FTEs *	TLTs	
<b>Program Area</b>		<i>2005 Adopted</i>	7,662,330	67.50	0.00
<b>GG</b>		<i>Status Quo **</i>	404,378	0.00	0.00
<b>Status Quo Budget</b>		<b>8,066,708</b>	<b>67.50</b>	<b>0.00</b>	
<b>Council Change</b>					
CC39	Increase Cola Increment by 1.21% to 4.66%	65,505	0.00	0.00	
		<b>65,505</b>	<b>0.00</b>	<b>0.00</b>	
<b>Human Resources Standardization</b>					
TA01	Adjust salary for employee moving to 40 hour week	6,107	0.00	0.00	
TA02	Adjust Layoff/Recall Salary & Benefits to Actual Cost	11,233	0.00	0.00	
		<b>17,340</b>	<b>0.00</b>	<b>0.00</b>	
<b>Technical Adjustment</b>					
CR01	Flexible Benefits	(50,592)	0.00	0.00	
CR06	Healthy Workplace Fund	1,688	0.00	0.00	
CR07	Technology Services Operations & Maintenance Charge	11,423	0.00	0.00	
CR08	Technology Services Infrastructure Charge	4,115	0.00	0.00	
CR09	Geographic Information Systems Charge	(26)	0.00	0.00	
CR11	Telecommunications Services	(6,521)	0.00	0.00	
CR12	Telecommunications Overhead	2,519	0.00	0.00	
CR13	Motor Pool Usage Charge	(767)	0.00	0.00	
CR14	Facilities Management Space Charge	20,398	0.00	0.00	
CR22	Long Term Leases	(13,910)	0.00	0.00	
CR25	Financial Services Charge	4,955	0.00	0.00	
CR27	Industrial Insurance Rate Adj.	(2,017)	0.00	0.00	
CR36	Property Services Lease Administration Fee	522	0.00	0.00	
CR39	COLA Adjustment	60,504	0.00	0.00	
		<b>32,291</b>	<b>0.00</b>	<b>0.00</b>	
<b>2006 Adopted Budget</b>		<b>8,181,844</b>	<b>67.50</b>	<b>0.00</b>	
<b>% Change over Adopted</b>		<b>6.78%</b>			

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### **Human Resources Division (HRD) - Current Expense Fund (CX)**

The total 2006 Budget for the Human Resources Division (HRD) –CX appropriation unit is \$8,181,844, staffed by 67.50 FTEs.

#### **Human Resources Standardization**

**Adjust Salary and Benefits Budget – \$17,340.** Two salary adjustments align the 2006 budget for existing positions in HRD to actual costs.

#### **Technical Adjustments**

**Central Rate Adjustments – \$31,291.** A net increase in central rates is reflected in the proposed budget. Moderate increases are included for Facilities Management Space, Technology Services O&M charges and COLA adjustments. Significant offsetting reductions are included for Flexible Benefits and Long Term Leases charges.

## ***C O U N C I L   A D O P T E D   B U D G E T***

***COLA Adjustment - \$65,505.*** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$65,505 in the 2006 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Safety and Claims Management 5420/0666**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>	<i>30,518,588</i>	<i>27.00</i>
<b>GG</b>		<i>Status Quo **</i>	<i>2,866,767</i>	<i>0.00</i>
		<b>Status Quo Budget</b>	<b>33,385,355</b>	<b>27.00</b>
<b>Council Change</b>				
CC39	Increase Cola Increment by 1.21% to 4.66%	22,381	0.00	0.00
		<b>22,381</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA01	Adjust Rent Budget	32,728	0.00	0.00
CR01	Flexible Benefits	(20,088)	0.00	0.00
CR05	Current Expense Overhead Adjustment	(1,672)	0.00	0.00
CR06	Healthy Workplace Fund	675	0.00	0.00
CR08	Technology Services Infrastructure Charge	(590)	0.00	0.00
CR09	Geographic Information Systems Charge	(11)	0.00	0.00
CR11	Telecommunications Services	(1,432)	0.00	0.00
CR12	Telecommunications Overhead	1,452	0.00	0.00
CR13	Motor Pool Usage Charge	33	0.00	0.00
CR14	Facilities Management Space Charge	1,696	0.00	0.00
CR15	Insurance Charges	21,422	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	4,244	0.00	0.00
CR21	Debt Service Adjustment	1	0.00	0.00
CR25	Financial Services Charge	29,365	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(1,086)	0.00	0.00
CR39	COLA Adjustment	20,557	0.00	0.00
CR46	Countywide Strategic Technology Projects	1,516	0.00	0.00
		<b>88,810</b>	<b>0.00</b>	<b>0.00</b>
<b>2006 Adopted Budget</b>		<b>33,496,546</b>	<b>27.00</b>	<b>0.00</b>
<b>% Change over Adopted</b>		<b>9.76%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## GENERAL GOVERNMENT PROGRAM PLAN

### Safety & Claims Management

The total 2006 Budget for the Safety and Worker's Compensation appropriation unit is \$33,496,546 and staffed by 27.00 FTEs.

#### Technical Adjustments

**Rent Budget Adjustment - \$32,728.** This proposal aligns the rent budget to actual cost for 2006.

**Central Rate Adjustments - \$56,082.** A net increase in central rates is reflected in the proposed budget. Moderate increases are included for Financial Services and Insurance charges, and COLA adjustment. These were offset by decreases in Flexible Benefits charges.

Safety and Claims Management / 5420

	2004 Actual <sup>1</sup>	2005 Adopted <sup>2</sup>	2005 Estimated <sup>3</sup>	2006 Adopted	2007 Projected	2008 Projected
<b>Beginning Fund Balance</b>	<b>8,050,149</b>	<b>7,797,981</b>	<b>6,065,077</b>	<b>7,096,801</b>	<b>13,728,994</b>	<b>21,200,052</b>
<b>Revenues</b>						
* Charges for Service <sup>4</sup>	23,750,782	28,846,294	28,490,139	37,083,146	40,216,672	43,614,981
* Miscellaneous Revenue <sup>5</sup>	807,640	844,177	844,177	844,177	911,711	984,648
* Interest Income	160,982	201,416	201,416	201,416	510,519	809,151
<b>Total Revenues</b>	<b>24,719,404</b>	<b>29,891,887</b>	<b>29,535,732</b>	<b>38,128,739</b>	<b>41,638,902</b>	<b>45,408,780</b>
<b>Expenditures</b>						
* Operating Expenditures <sup>6</sup>	(26,704,476)	(3,734,853)	(3,720,273)	(3,563,491)	(3,741,666)	(3,928,749)
* Direct Claim Expenditures <sup>7</sup>		(18,746,974)	(18,746,974)	(21,538,851)	(23,434,270)	(25,496,486)
* Indirect Claim Expenditures		(4,600,000)	(4,600,000)	(5,300,000)	(5,766,400)	(6,273,843)
* Excess Insurance Premiums <sup>8</sup>		(1,436,761)	(1,436,761)	(1,094,204)	(1,225,508)	(1,372,569)
* Contingency Reserve		(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)
<b>Total Expenditures</b>	<b>(26,704,476)</b>	<b>(30,518,588)</b>	<b>(30,504,008)</b>	<b>(33,496,546)</b>	<b>(36,167,844)</b>	<b>(39,071,647)</b>
<b>Estimated Underexpenditures</b>		<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>
<b>Other Fund Transactions</b>						
*						
<b>Total Other Fund Transactions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Fund Balance</b>	<b>6,065,077</b>	<b>9,171,280</b>	<b>7,096,801</b>	<b>13,728,994</b>	<b>21,200,052</b>	<b>29,537,185</b>
<b>Less: Reserves &amp; Designations</b>						
* Worker's Compensation Claim Liabilities <sup>9,10</sup>	(14,130,048)	(19,528,402)	(53,856,000)	(58,595,328)	(63,751,717)	(69,361,868)
* Worker's Compensation Reserve Shortfall	8,064,971	10,357,122	46,759,199	44,866,334	42,551,664	39,824,683
<b>Total Reserves &amp; Designations</b>	<b>(6,065,077)</b>	<b>(9,171,280)</b>	<b>(7,096,801)</b>	<b>(13,728,994)</b>	<b>(21,200,052)</b>	<b>(29,537,185)</b>
<b>Ending Undesignated Fund Balance</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>
<b>Target Fund Balance <sup>11</sup></b>	<b>14,130,048</b>	<b>19,528,402</b>	<b>53,856,000</b>	<b>58,595,328</b>	<b>63,751,717</b>	<b>69,361,868</b>

#### Financial Plan Notes:

<sup>1</sup> From 2005 1st Quarter Report.

<sup>2</sup> From 2005 Council Adopted Budget.

<sup>3</sup> From 2005 2nd Quarter Report.

<sup>4</sup> Service charges increase 8.45% annually to build liability reserves.

<sup>5</sup> Miscellaneous revenues projected to grow 8% annually in 2007 and 2008.

<sup>6</sup> Operating expenditures projected to grow 5% annually in 2007 and 2008.

<sup>7</sup> Direct, indirect claims and worker's compensation claim liabilities projected to grow 8.8% annually in 2007 and 2008.

<sup>8</sup> Insurance premiums projected to grow 12% annually in 2007 and 2008.

<sup>9</sup> From 2005 actuary estimate for claim liabilities.

<sup>10</sup> Industrial insurance rates increased as per a fund balance accumulation plan, to build fund balance to fully fund the actuarial liability.

<sup>11</sup> Target fund balance to equal Worker's Compensation Claim Liabilities.

## **GENERAL GOVERNMENT PROGRAM PLAN**

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### **C O U N C I L   A D O P T E D   B U D G E T**

**COLA Adjustment - \$22,381.** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$22,381 in the 2006 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Employee Benefits 5500/0429**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>		
		165,262,599	8.00	5.00
<b>GG</b>		<i>Status Quo **</i>	11,155,690	0.00
		<b>Status Quo Budget</b>	<b>176,418,289</b>	<b>8.00</b>
				<b>5.00</b>
<b>Control Healthcare Expenditures</b>				
RB01	Health Promotion and Measurement Programs	2,156,375	0.00	2.00
		<b>2,156,375</b>	<b>0.00</b>	<b>2.00</b>
<b>Council Change</b>				
CC39	Increase Cola Increment by 1.21% to 4.66%	13,414	0.00	0.00
		<b>13,414</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA01	Adjust Claim Payments Based on Actuary Projection	(6,754,281)	0.00	0.00
CR01	Flexible Benefits	(11,160)	0.00	0.00
CR05	Current Expense Overhead Adjustment	(7,742)	0.00	0.00
CR06	Healthy Workplace Fund	325	0.00	0.00
CR08	Technology Services Infrastructure Charge	1,179	0.00	0.00
CR09	Geographic Information Systems Charge	(3)	0.00	0.00
CR11	Telecommunications Services	(850)	0.00	0.00
CR12	Telecommunications Overhead	(912)	0.00	0.00
CR13	Motor Pool Usage Charge	26	0.00	0.00
CR14	Facilities Management Space Charge	2,099	0.00	0.00
CR15	Insurance Charges	32,338	0.00	0.00
CR22	Long Term Leases	13	0.00	0.00
CR25	Financial Services Charge	6,326	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(390)	0.00	0.00
CR36	Property Services Lease Administration Fee	10	0.00	0.00
CR39	COLA Adjustment	16,019	0.00	0.00
CR46	Countywide Strategic Technology Projects	730	0.00	0.00
		<b>(6,716,273)</b>	<b>0.00</b>	<b>0.00</b>
	<b>2006 Adopted Budget</b>	<b>171,871,805</b>	<b>8.00</b>	<b>7.00</b>
	<b>% Change over Adopted</b>	<b>4.00%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**Proviso:**

Of this appropriation, \$100,000 shall not be expended until the executive submits to the council and the council has approved by motion the health initiative reform program measurement and evaluation report for the 2005 reporting period. The report shall incorporate an independent quality assurance review by an external consultant and a plan to conduct a cost-benefit analysis of the program.

The executive shall file the report and motion by August 15, 2006, in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the labor, operations and technology committee or its successor.

**Employee Benefits**

The total 2006 Budget for the Employee Benefits Program appropriation unit is \$171,871,802, staffed by 8.00 FTEs and 7.00 TLTs.

**Control Health Care Expenditures**

**Health Promotion and Measurement Programs - \$2,156,375 / 2.0 TLT.** This proposal supports the Executive's Health Reform Initiative (HRI) which is a comprehensive program undertaken to control the increase in health care costs while providing quality health care to employees. The proposal provides funds for health promotion, measurement and evaluation, and for consulting analysis and support. This proposal will fund these programs based on policy direction approved by the County Council in 2005. Additional funding is proposed for a term limited position to support the Executive Office participation in the Puget Sound Health Alliance and the implementation of the employee Wellness Assessment and Individual Action Plan program, which are critical components of the overall HRI strategy.

**Technical Adjustments**

**Actuarial Adjustment of Premium and Benefit Claims Payments – (\$6,754,281).** This item adjusts self insured benefits claims payments and insured premium expenditures to account for revised actuarial and enrollment estimates.

**Technical Adjustments**

**Central Rate Adjustments – \$38,005.** A net increase in central rates is reflected in the proposed budget. Significant reductions in the Flexible Benefits charge and Current Expense Overhead adjustment are offset by increases in Insurance charges and COLA adjustment.

## GENERAL GOVERNMENT PROGRAM PLAN

Employee Benefits / 5500						
	2004 Actual <sup>1</sup>	2005 Adopted <sup>2</sup>	2005 Estimated <sup>3</sup>	2006 Adopted	2007 Projected	2008 Projected
<b>Beginning Fund Balance</b>	18,187,009	19,566,983	24,849,046	26,131,448	21,150,964	20,192,415
<b>Revenues</b>						
* Flexrate recovery <sup>4</sup>	131,380,360	138,028,440	136,783,020	144,966,768	154,857,576	165,781,752
* Flexrate rebate <sup>5</sup>			(3,000,000)			
* Service charges <sup>6</sup>	16,892,727	18,053,166	17,740,823	17,790,617	19,569,679	21,526,647
* Interest revenue	542,949	450,000	630,000	550,000	600,000	600,000
* Misc. revenue		3,583,933	3,583,933	3,583,933	3,583,933	3,583,933
<b>Total Revenues</b>	<b>148,816,036</b>	<b>160,115,539</b>	<b>155,737,776</b>	<b>166,891,318</b>	<b>178,611,188</b>	<b>191,492,332</b>
<b>Expenditures</b>						
* Ins. Premiums <sup>7</sup>	(139,267,786)	(153,678,984)	(145,037,757)	(160,954,673)	(170,917,394)	(183,633,183)
* Benefits Administration <sup>8</sup>	(2,886,213)	(7,999,682)	(5,742,007)	(7,333,196)	(5,068,410)	(4,971,452)
* Enrollment Contingency <sup>9</sup>		(3,583,933)	(3,583,933)	(3,583,933)	(3,583,933)	(3,583,933)
* Encumbrance Carryover			(91,677)			
<b>Total Expenditures</b>	<b>(142,153,999)</b>	<b>(165,262,599)</b>	<b>(154,455,374)</b>	<b>(171,871,802)</b>	<b>(179,569,737)</b>	<b>(192,188,568)</b>
<b>Estimated Underexpenditures</b>						
<b>Other Fund Transactions</b>						
* Month 14 Accounting Adjustments						
<b>Total Other Fund Transactions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Fund Balance</b>	<b>24,849,046</b>	<b>14,419,923</b>	<b>26,131,448</b>	<b>21,150,964</b>	<b>20,192,415</b>	<b>19,496,178</b>
<b>Less: Reserves &amp; Designations</b>						
* Reserved for Encumbrance Carryover	(91,677)					
* IBNR <sup>10</sup>	(13,192,000)	(16,549,184)	(14,815,094)	(16,509,502)	(17,995,357)	(19,614,939)
* IBNR Shortfall		2,129,261				
* Rate Stabilization Reserve	(11,565,369)	0	(11,316,354)	(4,641,462)	(2,197,057)	118,761
<b>Total Reserves &amp; Designations</b>	<b>(24,849,046)</b>	<b>(14,419,923)</b>	<b>(26,131,448)</b>	<b>(21,150,964)</b>	<b>(20,192,415)</b>	<b>(19,496,178)</b>
<b>Ending Undesignated Fund Balance</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Target Fund Balance <sup>11</sup></b>	<b>24,757,369</b>	<b>16,549,184</b>	<b>26,131,448</b>	<b>21,150,964</b>	<b>20,192,415</b>	<b>19,496,178</b>

### Financial Plan Notes:

<sup>1</sup> From 2005 1st Quarter Report.

<sup>2</sup> 2005 Council Adopted Budget.

<sup>3</sup> Flexrate Recovery is adjusted for projected average FTE count of 12,191, increased interest is from higher than projected cash balances; other revenue projected from actuals through May 2005.

<sup>4</sup> Flexrate recovery revenues based on August 2005 actuary report.

<sup>5</sup> Lower flex rate charged in December 2005 to reflect lower than anticipated claims expenditures.

<sup>6</sup> In 2007 and 2008, service charges are projected to increase 10% annually.

<sup>7</sup> Insurance premiums projected based on September 2005 actuary report.

<sup>8</sup> Benefits administration projected to increase 5% annually; figure includes cost of health measurement and evaluation programs associated with the county's Health Reform Initiative. Program costs peak in 2006 and fall significantly in outyears as the Benefits Health Information Project is completed.

## C O U N C I L   A D O P T E D   B U D G E T

**COLA Adjustment - \$13,414.** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$13,414 in the 2006 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Executive Services - Administration 0010/0417**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>		
		2,105,491	18.00	0.00
<b>GG</b>		<i>Status Quo **</i>	96,834	0.00
		<b>Status Quo Budget</b>	<b>2,202,325</b>	<b>18.00</b>
				<b>0.00</b>
<b>Council Change</b>				
CC01	Addition of Appropriation Authority for Public Disclosure	94,426	0.00	0.00
CC39	Increase Cola Increment by 1.21% to 4.66%	18,333	0.00	0.00
		<b>112,759</b>	<b>0.00</b>	<b>0.00</b>
<b>Increased Service Demand</b>				
PC01	Administrative Specialist II - Ethics Office	24,340	0.50	0.00
		<b>24,340</b>	<b>0.50</b>	<b>0.00</b>
<b>Liability Reduction</b>				
RB01	Public Disclosure Officer	0	1.00	0.00
		<b>0</b>	<b>1.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR01	Flexible Benefits	(14,136)	0.00	0.00
CR06	Healthy Workplace Fund	463	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	1,967	0.00	0.00
CR08	Technology Services Infrastructure Charge	1,143	0.00	0.00
CR09	Geographic Information Systems Charge	19,082	0.00	0.00
CR11	Telecommunications Services	(425)	0.00	0.00
CR12	Telecommunications Overhead	1,126	0.00	0.00
CR13	Motor Pool Usage Charge	12	0.00	0.00
CR14	Facilities Management Space Charge	13,095	0.00	0.00
CR16	Radio Access	30	0.00	0.00
CR19	Radio Reserve Program	(16)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	(316)	0.00	0.00
CR22	Long Term Leases	199	0.00	0.00
CR25	Financial Services Charge	(756)	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(548)	0.00	0.00
CR35	1.25% Underexpenditure	109	0.00	0.00
CR36	Property Services Lease Administration Fee	150	0.00	0.00
CR39	COLA Adjustment	17,546	0.00	0.00
		<b>38,725</b>	<b>0.00</b>	<b>0.00</b>
<b>Termination of Grant Funding</b>				
AS01	Administrative Reduction	(71,671)	(1.00)	0.00
		<b>(71,671)</b>	<b>(1.00)</b>	<b>0.00</b>
<b>2006 Adopted Budget</b>		<b>2,306,478</b>	<b>18.50</b>	<b>0.00</b>
<b>% Change over Adopted</b>		<b>9.55%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### **Department of Executive Services (DES) Administration**

The total 2006 Budget for DES Administration is \$2,306,478 and includes funding for 18.50 FTEs. This agency includes the Department of Executive Services Administrative Office, the Board of Ethics, the Office of Civil Rights and the Civil Rights Commission.

#### **Increased Service Demand**

**Administrative Specialist II – Ethics Office – \$24,340 / 0.50 FTE.** This request provides additional support to the Ethics Office to respond to increased workload. The office has experienced an increase in the number of inquiries and requests for information about the county's code of ethics. The current budget for general temporary help in the amount of \$6,688 is allocated to fund the new position.

#### **Liability Reduction**

**Public Disclosure Officer - \$0 / 1.00 FTE.** This proposal establishes a Public Disclosure Officer position within the Department of Executive Services. In response to state legislation and to assure compliance with public disclosure laws and requests, this position will reduce the potential for liability and litigation by providing additional oversight and support to complex and countywide disclosure requests. The position is funded by a transfer from the Insurance fund.

#### **Termination of Grant Funding**

**Administrative Reduction – (\$71,671) / (1.00 FTE).** This request responds to a loss in grant funding from HUD and Fair Housing for a Civil Rights Specialist II. The reduction will not significantly impact services.

#### **Technical Adjustments**

**Central Rate Adjustments – \$38,725.** A net increase in central rates is reflected in the 2006 Budget. Significant increases occurred in the COLA Adjustment GIS Charge. As well, significant decreases occurred in the Flexible Benefits Charge.

## ***C O U N C I L   A D O P T E D   B U D G E T***

***Addition of Appropriation Authority for Public Disclosure Officer - \$94,426.*** This provides appropriation authority to DES Administration to fund a newly created position of Public Disclosure Officer.

***COLA Increase - \$18,333.*** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$18,333 in the 2006 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**ITS--Technology Services 5531/0432**

<i>Code/ Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>	<i>2005 Adopted</i>		
<b>GG</b>			
	<i>Status Quo **</i>		
<b>Status Quo Budget</b>	<b>25,128,496</b>	<b>138.00</b>	<b>4.00</b>
<b>Council Change</b>			
CC01 Reduce Application Analysts	(199,620)	(4.00)	(2.00)
CC02 Reduce Web Analysts	(92,514)	(1.00)	0.00
CC03 Reduce System Network Analysts	(202,476)	(2.00)	0.00
CC04 Reduce Project Manager	(106,839)	(1.00)	0.00
CC05 Reduce ITS/ADSS Contingency Account	(210,000)	0.00	0.00
CC39 Increase Cola Increment by 1.21% to 4.66%	147,471	0.00	0.00
	<b>(663,978)</b>	<b>(8.00)</b>	<b>(2.00)</b>
<b>Customer Driven Service Adds</b>			
RB01 ADSS Staffing to Support Agencies O&M	370,056	2.00	2.00
RB02 ADSS Staffing and Contingency for New Technology	409,620	2.00	0.00
RB03 Web Applications Analyst	92,514	1.00	0.00
RB04 Integration Solution Center Operations	411,976	1.00	0.00
	<b>1,284,166</b>	<b>6.00</b>	<b>2.00</b>
<b>Effective Management of Technology Investments</b>			
PC01 System and Network Engineers	174,136	2.00	0.00
PC03 Shared KCWAN and I-Net Customer Service Position	28,340	0.00	0.00
PC04 Adjust Time Allocation for Network Mgmt. System Engineer	54,502	0.00	0.00
PC05 Technical Project Manager	106,839	1.00	0.00
	<b>363,817</b>	<b>3.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>			
TA15 Revenue Increment	0	0.00	0.00
CR01 Flexible Benefits	(113,832)	0.00	0.00
CR05 Current Expense Overhead Adjustment	20,660	0.00	0.00
CR06 Healthy Workplace Fund	3,825	0.00	0.00
CR07 Technology Services Operations & Maintenance Charge	(332)	0.00	0.00
CR08 Technology Services Infrastructure Charge	147,422	0.00	0.00
CR09 Geographic Information Systems Charge	75	0.00	0.00
CR11 Telecommunications Services	(84,482)	0.00	0.00
CR12 Telecommunications Overhead	8,244	0.00	0.00
CR13 Motor Pool Usage Charge	1,664	0.00	0.00
CR14 Facilities Management Space Charge	3,766	0.00	0.00
CR16 Radio Access	103	0.00	0.00
CR19 Radio Reserve Program	(48)	0.00	0.00
CR20 Prosecuting Attorney Civil Division Charge	18,957	0.00	0.00
CR21 Debt Service Adjustment	(875)	0.00	0.00
CR22 Long Term Leases	(8,534)	0.00	0.00
CR25 Financial Services Charge	73,230	0.00	0.00
CR27 Industrial Insurance Rate Adj.	(4,587)	0.00	0.00
CR29 Wastewater Vehicles	(2,696)	0.00	0.00
CR36 Property Services Lease Administration Fee	3,305	0.00	0.00
CR39 COLA Adjustment	156,564	0.00	0.00
CR46 Countywide Strategic Technology Projects	7,973	0.00	0.00
	<b>230,402</b>	<b>0.00</b>	<b>0.00</b>
<b>2006 Adopted Budget</b>	<b>26,342,903</b>	<b>139.00</b>	<b>4.00</b>
<b>% Change over Adopted</b>	<b>6.38%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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*Proviso:*

*Of this appropriation, \$1,000,000 shall not be expended until the executive submits to the council and the council has approved by motion a vision and goals statement, a quantifiable business case and an executive recommendation for implementing a reorganization of information technology functions countywide.*

*The business case shall include at least two options for reorganizing information technology functions countywide: a status quo option and an option with some level of centralization based on the primary criterion of cost savings and effectiveness. The business case shall also include a quantifiable cost-benefit analysis and a countywide information technology organizational structure for each option.*

*The business case shall include a preferred option and identify the criteria used to select the preferred option. The primary criterion used in selecting the executive recommendation shall be based on cost savings.*

*The executive shall submit the information technology reorganization vision and goals statement, quantifiable business case, executive recommendation and a proposed motion by March 1, 2006, in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the labor, operations and technology committee or its successor.*

**ITS – Technology Services**

The total 2006 Budget for ITS – Technology Services is \$26,342,903 staffed by 139.00 FTEs and 4.00 TLTs.

**Customer Driven Service Additions:**

**Application Development and System Support (ADSS) Staffing to Support Agencies O&M - \$370,056 / 2.00 FTE, 2.00 TLT.** The ADSS group provides application development services to county agencies. This workload is supported by service level agreements between customer agencies and ITS. Overall application development has increased, driven by county initiatives and customer demand for new applications. The number of hours needed to perform on-going maintenance has increased, necessitating an increase in the number of ADSS positions. Included in the additional need for on-going maintenance are the Integration Solution Center (ISC), increased support for jail booking and referral, Comcor maintenance, increase ProVet maintenance, and other applications.

**ADSS Staffing and Contingency for New Technology Applications - \$409,620 / 2.00 FTE.** This proposal allows ITS to provide resources as requested by customers for new development projects. New development projects for 2006 are currently projected to need 14,724 hours which equates to approximately 8.0 positions. The new projects include detention billing, Comcor Development, Veterans Information System, and the ongoing Law Safety & Justice Integration project. In prior years, new development projects have required a minimum of 3.0 TLTs. Given some of the uncertainties associated with this type of project work, ITS continues to staff this body of work with a combination of permanent positions and contingency appropriation.

**Web Applications Analyst - \$92,514 / 1.00 FTE.** This proposal allows ITS to continue to respond to requests for web application development from agencies. Many county agencies do not have dedicated staff or expertise in web application development and request ITS to provide the service. Consistent with the county's Strategic Technology Plan, the ability to deploy applications in the Web environment has become more important to county agencies.

**Integration Solution Center Operations - \$411,976 / 1.00 FTE.** The ISC is established to provide ongoing maintenance and support to the applications developed by the Law, Safety and Justice Integration (LSJI). The LSJI project enables participating agencies (DAJD, PAO, Sheriff, and other justice stakeholders) to obtain information uniformly and consistently as a result of the system integration effort. The ISC also has future capacity to allow other systems which contain information for multiple users, agencies, or jurisdictions to integrate data.

**Effective Management of Technology Investments:**

**System and Network Engineers - \$174,136 / 2.00 FTE.** This proposal responds to King County agencies' increasing demands for technology solutions and security enhancements. The development and on-going maintenance of WiFi environments and King County Public Access Network are examples of new technology that ITS must address. In addition, a 2004 benchmarking study by Gartner indicated that ITS is currently staffed at 50% of the average in this functional area. These positions will provide resources critically needed to maintain ongoing support, troubleshoot issues as they emerge, provide routine maintenance and system documentation, and better address the evolving needs of the customers.

**Shared KC WAN and I-Net Customer Service Position. - \$28,340.** A 2005 customer survey conducted by Gartner concluded that communications with I-Net customers must be improved to meet county obligations to I-Net customers. This proposal represents cost sharing between I-Net and KC WAN for one customer service position. As I-Net services and KC WAN services are interrelated, this position will also help KC WAN respond to internal customer needs.

**Adjust Time Allocation for Network Management System Engineer- \$54,502.** This proposal is to record an adjustment of workload between I-Net and KC WAN staffing resources, based on evaluation of task and duties of the Network Management System Engineer position currently in the I-Net

## GENERAL GOVERNMENT PROGRAM PLAN

budget.

**Technical Project Manager - \$106,839 / 1.00 FTE.** This position will support the management and coordination of major county projects involving ITS-administered enterprise services. Over the past few years, ITS has had responsibilities for major projects affecting the IT infrastructure (Telecom, KC WAN, Messaging, LAN). New projects continue to develop, including technology integration, KCPAN, moves to new buildings, and more. This position is needed to provide ongoing project management support to analysts, engineers, and managers.

### Technical Adjustment

**Central Rate Adjustments - \$230,402.** A net increase in central rates is reflected in the proposed budget. Significant reductions are included for Flexible Benefits Charge and Telecommunications Services. Significant increases are proposed for Technology Services Infrastructure, Financial Services and COLA Charges.

#### ITS Technology Services / Fund 5531

	2004 Actual <sup>1</sup>	2005 Adopted	2005 Estimated <sup>2</sup>	2006 Adopted	2007 Projected <sup>3</sup>	2008 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	3,142,966	1,724,113	2,966,064	2,728,641	2,967,125	3,505,774
<b>Revenues</b>						
* Central Rate charges to other funds	20,329,259	21,901,792	21,905,815	23,314,236	24,479,948	25,703,946
* Rates for equipment replacement	537,388	571,433	571,433	588,576	605,719	650,719
* CX transfer (Enterprise Licensing)	756,649	900,083	900,083	900,083	945,087	992,342
* Msc. revenue (incl. External customers & ITS OH chrg)	1,916,471	1,270,393	1,413,434	1,778,492	1,867,416	1,960,787
<b>Total Revenues</b>	23,539,767	24,643,701	24,790,766	26,581,387	27,898,171	29,307,793
<b>Expenditures</b>						
* Operating expenditures	(21,990,909)	(24,192,658)	(24,192,658)	(25,737,184)	(27,024,043)	(28,375,245)
* Asset Management	(147,000)					
* Transfer to ITS Capital Fund - equipment replacement	(538,088)	(571,433)	(571,433)	(605,719)	(605,719)	(605,719)
* Encumbrance Carry Over	(519,672)		(264,097)			
* Class-Comp Supplemental	(521,000)					
<b>Total Expenditures</b>	(23,716,669)	(24,764,091)	(25,028,188)	(26,342,903)	(27,629,762)	(28,980,964)
<b>Estimated Underexpenditures <sup>4</sup></b>					270,240	283,752
<b>Other Fund Transactions</b>						
*						
*						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	2,966,064	1,603,723	2,728,641	2,967,125	3,505,774	4,116,356
<b>Reserves &amp; Designations</b>						
* Encumbrance carry over	(264,097)					
* Replacement Reserve	(60,000)	(119,650)	(60,000)			
* 05 Class-Comp Reserve	(60,000)	(50,000)	(50,000)			
* Pre-planning for Data Center Move				(522,706)	(522,706)	(522,706)
* Data Center Eq. Replacement			(234,127)	(201,375)	(201,375)	(201,375)
* Rate stabilization reserve			(1,658,735)	(1,470,929)	(1,970,972)	(2,541,017)
<b>Total Reserves &amp; Designations</b>	(384,097)	(169,650)	(2,002,862)	(2,195,010)	(2,695,053)	(3,265,098)
<b>Ending Undesignated Fund Balance</b>	2,581,967	1,434,073	725,780	772,116	810,721	851,257
<b>Target Fund Balance <sup>5</sup></b>	659,727	725,780	725,780	772,116	810,721	851,257

#### Financial Plan Notes:

<sup>1</sup> 2004 Actuals are from the 2004 CAFR.

<sup>2</sup> 2005 Estimated is based on 2nd Quarter financial reports

<sup>3</sup> 2007 and 2008 Projected are based on 5% growth in operating revenue and expenditures

<sup>4</sup> Assumed 1% underexpenditure in the out years

<sup>5</sup> Target fund balance is based on 3% of operating expenditures

## **GENERAL GOVERNMENT PROGRAM PLAN**

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### **C O U N C I L   A D O P T E D   B U D G E T**

**COLA Increase - \$147,471.** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$147,471 in the 2006 budget.

**Reduce Application Analyst Positions – (\$199,620) / (4.0 FTE, 2.0 TLT).** The Council Adopted Budget did not fund the proposed Application Analyst Positions.

**Reduce Web Analyst Position – (\$92,514) / (1.0 FTE).** The Council Adopted Budget did not fund the proposed Web Analyst Position.

**Reduce System Network Analyst Positions – (\$202,476) / (2.0 FTE).** The Council Adopted Budget did not fund the proposed System Network Analyst Positions and the proposed Shared KCWAN and I-Net Customer Service Position.

**Reduce Project Manager Position – (\$106,839) / (1.0 FTE).** The Council Adopted Budget did not fund the proposed Technical Project Manager Position.

**Reduce ITS/ADSS Contingency Account – (\$210,000).** The Council Adopted Budget did not fund the proposed increase in ITS/ADSS contingency.

**GENERAL GOVERNMENT PROGRAM PLAN**

**ITS--Telecommunications 5532/0433**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>				
	<i>2005 Adopted</i>	<i>1,798,461</i>	<i>8.00</i>	<i>0.00</i>
<b>GG</b>	<i>Status Quo **</i>	<i>51,587</i>	<i>0.00</i>	<i>0.00</i>
	<b>Status Quo Budget</b>	<b>1,850,048</b>	<b>8.00</b>	<b>0.00</b>
<b>Council Change</b>				
CC39	Increase Cola Increment by 1.21% to 4.66%	7,529	0.00	0.00
		<b>7,529</b>	<b>0.00</b>	<b>0.00</b>
<b>Effective Management of Technology Investments</b>				
TA01	Voicemail Replacement	75,000	0.00	0.00
		<b>75,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA15	Revenue Increment	0	0.00	0.00
CR01	Flexible Benefits	(5,952)	0.00	0.00
CR05	Current Expense Overhead Adjustment	7,592	0.00	0.00
CR06	Healthy Workplace Fund	200	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	350	0.00	0.00
CR08	Technology Services Infrastructure Charge	(333)	0.00	0.00
CR11	Telecommunications Services	49,498	0.00	0.00
CR12	Telecommunications Overhead	29,238	0.00	0.00
CR21	Debt Service Adjustment	6	0.00	0.00
CR25	Financial Services Charge	2,933	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(240)	0.00	0.00
CR39	COLA Adjustment	6,932	0.00	0.00
CR46	Countywide Strategic Technology Projects	449	0.00	0.00
		<b>90,673</b>	<b>0.00</b>	<b>0.00</b>
	<b>2006 Adopted Budget</b>	<b>2,023,250</b>	<b>8.00</b>	<b>0.00</b>
	<b>% Change over Adopted</b>	<b>12.50%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## GENERAL GOVERNMENT PROGRAM PLAN

### ITS – Telecommunications

The total 2006 Budget for ITS – Telecommunications is \$2,023,250, and is staffed by 8.00 FTEs.

#### Effective Management of Technology Investments

**Voicemail Replacement – \$75,000.** Following the recommendation of the county's Chief Information Officer, ITS requests \$75,000 to develop an alternatives analysis and business case with recommendations for voicemail replacement. The current system, serving two-thirds of the voicemail boxes of county agencies, reached end-of-sale status in the early 1990's. The current system vendor has agreed to support the system through 2006, but there is no guarantee of continuing support after that time. Reserves are set aside in the Telecommunications fund to cover the estimated purchase and installation cost of a new voicemail system.

#### Technical Adjustments

**Central Rate Adjustments – \$90,673.** A net increase in central rates is reflected in the proposed budget. Significant additions are included for Telecommunications Service and Overhead charges.

#### ITS Telecommunications / Fund 5532

	2004 Actual <sup>1</sup>	2005 Adopted	2005 Estimated <sup>2</sup>	2006 Adopted	2007 Projected <sup>3</sup>	2008 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	1,998,596	1,384,798	1,431,940	1,541,132	1,523,903	1,618,144
<b>Revenues</b>						
* Services to County Agencies	1,447,911	1,694,733	1,694,733	1,779,085	1,903,621	2,036,874
* Surcharge for Equipment Replacement	191,358	181,920	181,920	186,936	196,283	206,097
* Miscellaneous	42,544	31,000	31,000	40,000	40,000	40,000
<b>Total Revenues</b>	1,681,813	1,907,653	1,907,653	2,006,021	2,139,904	2,282,971
<b>Expenditures</b>						
* Operating Expenditures	(1,608,344)	(1,798,461)	(1,798,461)	(1,948,250)	(2,045,663)	(2,147,946)
* Transfer to ITS Capital Fund - Voicemail				(75,000)		
* Network Optimization <sup>4</sup>	(640,000)					
* Encumbrance Carry Over						
<b>Total Expenditures</b>	(2,248,344)	(1,798,461)	(1,798,461)	(2,023,250)	(2,045,663)	(2,147,946)
<b>Estimated Underexpenditures</b>						
<b>Other Fund Transactions</b>						
* IBIS Equipment Adjustment	(126)					
*						
<b>Total Other Fund Transactions</b>	(126)	0	0	0	0	0
<b>Ending Fund Balance</b>	1,431,940	1,493,990	1,541,132	1,523,903	1,618,144	1,753,170
<b>Reserves &amp; Designations</b>						
* Equipment Replacement Reserve	(941,660)	(1,110,296)	(1,123,580)	(451,476)	(540,847)	(670,758)
* Encumbrance Carry Over						
* Voicemail Replacement <sup>5</sup>	(250,000)	(250,000)	(250,000)	(975,014)	(975,014)	(975,014)
<b>Total Reserves &amp; Designations</b>	(1,191,660)	(1,360,296)	(1,373,580)	(1,426,490)	(1,515,861)	(1,645,772)
<b>Ending Undesignated Fund Balance</b>	240,280	133,694	167,552	97,413	102,283	107,397
<b>Target Fund Balance <sup>6</sup></b>	<b>80,417</b>	<b>89,923</b>	<b>89,923</b>	<b>97,413</b>	<b>102,283</b>	<b>107,397</b>

#### Financial Plan Notes:

<sup>1</sup> 2004 Actuals are from the 2004 CAFR.

<sup>2</sup> 2005 Estimated is based on 2nd Quarter Financial Report

<sup>3</sup> 2007 and 2008 Projected are based on 7% growth in service revenues and 5% expenditures.

<sup>4</sup> Contribution amount for the NIO Project from the voicemail/equipment replacement reserve

<sup>5</sup> Voicemail replacement project expense placed in reserves, amount included in the 2006 budget requests covers expense of alternative analysis only.

<sup>6</sup> Target fund balance is based on 5% of operating expenditures

## **GENERAL GOVERNMENT PROGRAM PLAN**

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### **C O U N C I L   A D O P T E D   B U D G E T**

**COLA Increase - \$7,529.** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$7,529 in the 2006 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**ITS - Printing and Graphic Arts 5600/0415**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>		
		3,644,711	18.00	0.00
<b>GG</b>		<i>Status Quo **</i>		
		(25,038)	0.00	0.00
	<b>Status Quo Budget</b>	<b>3,619,673</b>	<b>18.00</b>	<b>0.00</b>
<b>Council Change</b>				
CC39	Increase Cola Increment by 1.21% to 4.66%	11,502	0.00	0.00
		<b>11,502</b>	<b>0.00</b>	<b>0.00</b>
<b>Operational Efficiencies</b>				
AS01	Reduce PGA Rental Square Footage in the Graybar Building	(74,445)	0.00	0.00
DS01	Eliminate PGA Video and Photo Services	(192,872)	(2.00)	0.00
		<b>(267,317)</b>	<b>(2.00)</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA01	Add PGA Seattle Municipal Tower Satellite Operating Costs	10,415	0.00	0.00
TA15	Revenue Increment	0	0.00	0.00
CR01	Flexible Benefits	(11,904)	0.00	0.00
CR05	Current Expense Overhead Adjustment	2,165	0.00	0.00
CR06	Healthy Workplace Fund	400	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	3,673	0.00	0.00
CR08	Technology Services Infrastructure Charge	184	0.00	0.00
CR11	Telecommunications Services	1,050	0.00	0.00
CR12	Telecommunications Overhead	1,521	0.00	0.00
CR22	Long Term Leases	7,191	0.00	0.00
CR25	Financial Services Charge	13	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(2,438)	0.00	0.00
CR36	Property Services Lease Administration Fee	651	0.00	0.00
CR39	COLA Adjustment	7,081	0.00	0.00
CR46	Countywide Strategic Technology Projects	1,011	0.00	0.00
		<b>21,013</b>	<b>0.00</b>	<b>0.00</b>
	<b>2006 Adopted Budget</b>	<b>3,384,871</b>	<b>16.00</b>	<b>0.00</b>
	<b>% Change over Adopted</b>	<b>-7.13%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## GENERAL GOVERNMENT PROGRAM PLAN

### ITS - Printing and Graphic Arts

The total 2006 Budget for ITS – Printing and Graphic Arts (PGA) is \$3,384,871 and is staffed by 16.0 FTEs.

#### Operational Efficiencies

**Reduce PGA Rental Square Footage in Graybar Building – (\$74,445).** This request reduces Graybar rental space currently occupied by Graphics, Photography and Video groups.

**Eliminate PGA Video and Photo Services – (\$192,872) / (2.0) FTE.** This request eliminates staffing and supplies costs related to video and photo functions.

#### Technical Adjustments

**Seattle Municipal Tower Satellite Operating Costs – \$10,415.** This request covers added operating costs resulting from increased Seattle Municipal Tower print shop volume.

**Central Rate Adjustments – \$10,598.** A net increase in central rates is reflected in the proposed budget. Significant decreases are included for Flex Benefits, off-set by increases in Long Term Lease and COLA charges.

#### ITS Printing and Graphic Arts / Fund 5600

	2004 Actual <sup>1</sup>	2005 Adopted	2005 Estimated <sup>2</sup>	2006 Adopted	2007 Projected <sup>3</sup>	2008 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	289,289	209,029	(343,747)	(343,747)	(178,759)	(5,522)
<b>Revenues</b>						
* Charges for Services to County Agencies	2,769,784	3,644,312	3,358,934	3,193,459	3,353,132	3,520,789
* Revenue from SMT copy center			148,729	288,702	303,137	318,294
					0	0
					0	0
<b>Total Revenues</b>	2,769,784	3,644,312	3,507,663	3,482,161	3,656,269	3,839,083
<b>Expenditures</b>						
* Operating Expenditures	(3,402,820)	(3,549,711)	(3,472,662)	(3,384,871)	(3,554,115)	(3,731,820)
* Equipment Replacement		(95,000)	(35,000)			
* Encumbrance Carryover						
<b>Total Expenditures</b>	(3,402,820)	(3,644,711)	(3,507,663)	(3,384,871)	(3,554,115)	(3,731,820)
<b>Estimated Underexpenditures <sup>5</sup></b>				67,697	71,082	74,636
<b>Other Fund Transactions</b>						
*						
*						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	(343,747)	208,630	(343,747)	(178,759)	(5,522)	176,376
<b>Reserves &amp; Designations</b>						
* Encumbrance Carryover	(13,441)					
* Reserve for Equipment Replacement		(10,025)				
*						
<b>Total Reserves &amp; Designations</b>	(13,441)	(10,025)	0	0	0	0
<b>Ending Undesignated Fund Balance</b>	(357,188)	198,605	(343,747)	(178,759)	(5,522)	176,376
<b>Target Fund Balance <sup>4</sup></b>	<b>170,141</b>	<b>177,486</b>	<b>175,383</b>	<b>169,244</b>	<b>177,706</b>	<b>186,591</b>

#### Financial Plan Notes:

<sup>1</sup> 2004 Actuals are from the 2004 CAFR.

<sup>2</sup> 2005 Estimated is based on the August 05 YTD financial report.

<sup>3</sup> 2007 and 2008 Projected are based on 5% growth rate.

<sup>4</sup> Target fund balance is based on 5% of operating expenditure.

<sup>5</sup> Expected underexpenditure is based on 2% of operating expenditure.

## **GENERAL GOVERNMENT PROGRAM PLAN**

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### **C O U N C I L   A D O P T E D   B U D G E T**

**COLA Increase - \$11,502.** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$11,502 in the 2006 budget.

**GENERAL GOVERNMENT PROGRAM PLAN****Cable Communications 0010/0437**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>		
		198,782	2.00	0.00
<b>GG</b>		<i>Status Quo **</i>	15,477	0.00
		<b>Status Quo Budget</b>	<b>214,259</b>	<b>2.00</b>
<b>Council Change</b>				
CC39	Increase Cola Increment by 1.21% to 4.66%	912	0.00	0.00
		<b>912</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA01	Reallocate Resources	0	(1.00)	0.00
CR01	Flexible Benefits	(744)	0.00	0.00
CR06	Healthy Workplace Fund	25	0.00	0.00
CR08	Technology Services Infrastructure Charge	76	0.00	0.00
CR11	Telecommunications Services	872	0.00	0.00
CR12	Telecommunications Overhead	343	0.00	0.00
CR13	Motor Pool Usage Charge	(14,684)	0.00	0.00
CR25	Financial Services Charge	19	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(30)	0.00	0.00
CR29	Wastewater Vehicles	2,446	0.00	0.00
CR35	1.25% Underexpenditure	148	0.00	0.00
CR39	COLA Adjustment	(130)	0.00	0.00
		<b>(11,659)</b>	<b>(1.00)</b>	<b>0.00</b>
	<b>2006 Adopted Budget</b>	<b>203,512</b>	<b>1.00</b>	<b>0.00</b>
	<b>% Change over Adopted</b>	<b>2.38%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### **Cable Communications**

The total 2006 Budget for ITS –Cable Communications is \$203,512 and includes funding for 1.0 FTE.

### **Technical Adjustments**

**Reallocate Resources - (1.0) FTE.** Eliminates one admin FTE and reallocates funds to respond to current business needs.

**Central Rate Adjustments – (\$11,659).** A net decrease in central rates is reflected in the proposed budget, due primarily to decreased Motor Pool rates.

## ***C O U N C I L   A D O P T E D   B U D G E T***

***COLA Increase - \$912.*** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$912 in the 2006 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**I-Net Operations 4531/0490**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>		
		2,705,620	7.00	0.00
<b>GG</b>		<i>Status Quo **</i>	54,608	0.00
		<b>Status Quo Budget</b>	<b>2,760,228</b>	<b>7.00</b>
				<b>0.00</b>
<b>Council Change</b>				
CC01	Reduce INet Customer Service Support	(42,458)	(1.00)	0.00
CC39	Increase Cola Increment by 1.21% to 4.66%	8,911	0.00	0.00
		<b>(33,547)</b>	<b>(1.00)</b>	<b>0.00</b>
<b>Customer Driven Service Additions</b>				
RB01	Add Video Engineer	96,048	1.00	0.00
		<b>96,048</b>	<b>1.00</b>	<b>0.00</b>
<b>Effective Management of Technology Investments</b>				
PC01	Shared I-Net and KCWAN Customer Service Position	42,458	1.00	0.00
		<b>42,458</b>	<b>1.00</b>	<b>0.00</b>
<b>Operational Efficiencies</b>				
AS01	Adjust Time Allocation for Network Mgmt. System Engineer	(54,502)	0.00	0.00
		<b>(54,502)</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA15	Revenue Increment	0	0.00	0.00
CR01	Flexible Benefits	(6,696)	0.00	0.00
CR05	Current Expense Overhead Adjustment	34,739	0.00	0.00
CR06	Healthy Workplace Fund	225	0.00	0.00
CR08	Technology Services Infrastructure Charge	(1,101)	0.00	0.00
CR09	Geographic Information Systems Charge	55	0.00	0.00
CR11	Telecommunications Services	(1,666)	0.00	0.00
CR12	Telecommunications Overhead	(308)	0.00	0.00
CR13	Motor Pool Usage Charge	(257)	0.00	0.00
CR21	Debt Service Adjustment	426	0.00	0.00
CR25	Financial Services Charge	(8,613)	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(270)	0.00	0.00
CR39	COLA Adjustment	11,518	0.00	0.00
CR46	Countywide Strategic Technology Projects	393	0.00	0.00
		<b>28,445</b>	<b>0.00</b>	<b>0.00</b>
		<b>2006 Adopted Budget</b>	<b>2,839,130</b>	<b>8.00</b>
				<b>0.00</b>
		<b>% Change over Adopted</b>	<b>4.93%</b>	

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**ITS – I-Net Operations**

The 2006 Budget for I-Net (Institutional Network) Operations is \$2,839,130, which includes funding for 8.0 FTEs.

**Customer Driven Service Additions:**

**Video Engineer - \$96,048 / 1.0 FTE.** The proposal adds one dedicated video engineer to support existing and anticipated revenue-backed video conferencing. This is an expanding line of business for I-NET and video conferencing demand continues to increase. I-Net has added 12 customers in 2005 for a total of 32 active video devices.

**Effective Management of Technology Investments:**

**Shared I-Net and KC WAN Customer Service Position - \$42,458 / 1.0 FTE.** This position will perform various administrative tasks to improve customer communications and meet obligations identified in I-Net customer contracts. The 2005 customer survey indicated a need for I-Net to improve its communications and responsiveness to inquiries from customers. The Administrator II will support the ITS marketing manager in the I-Net and KC WAN areas and help generate quarterly service level agreement reviews and perform other customer communication functions. In addition, this position will also perform administrative tasks for the Network and NOC sections in ITS.

**Operational Efficiencies:**

**Adjust Time Allocation for Network Management System Engineer – (\$54,502).** This proposal is to record an adjustment of workload between I-Net and KC WAN staffing resources, based on evaluation of task and duties of the Network Management System Engineer position currently in the I-Net budget.

**Technical Adjustments**

**Central Rate Adjustments – \$28,445.** A net increase in central rates is reflected in the proposed budget, due primarily to increases in CX Overhead and COLA charges.

## GENERAL GOVERNMENT PROGRAM PLAN

### ITS I-Net Operations / Fund 4531

	2004 Actual <sup>1</sup>	2005 Adopted	2005 Estimated <sup>2</sup>	2006 Adopted	2007 Projected <sup>3</sup>	2008 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	155,502	103,254	157,876	163,623	313,872	567,078
<b>Revenues</b>						
* Other Misc Revenue	1,490,232	1,828,760	1,765,811	2,075,792	2,482,582	2,616,846
* Grant from Privte Source		972,000	872,000	888,920	642,152	357,884
* Investment Interest	8,411	19,444	19,444	24,667	40,976	47,557
*						
<b>Total Revenues</b>	1,498,643	2,820,204	2,657,255	2,989,379	3,165,710	3,022,287
<b>Expenditures</b>						
* Operating Expenditure	(1,347,892)	(2,655,620)	(2,655,620)	(2,779,130)	(2,862,504)	(2,948,379)
* Capital Expenditure	(148,377)	(50,000)	(50,000)	(60,000)	(50,000)	(50,000)
*						
<b>Total Expenditures</b>	(1,496,269)	(2,705,620)	(2,705,620)	(2,839,130)	(2,912,504)	(2,998,379)
<b>Estimated Underexpenditures</b>		54,112	54,112			
<b>Other Fund Transactions</b>						
*						
*						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	157,876	271,950	163,623	313,872	567,078	590,986
<b>Reserves &amp; Designations</b>						
* Video Equipments Reserves	(17,252)	(15,404)	(37,676)	(69,439)	(112,010)	(134,737)
* Equipment Reserves	(73,230)	(32,420)		(105,477)	(311,943)	(308,830)
*						
<b>Total Reserves &amp; Designations</b>	(90,482)	(47,824)	(37,676)	(174,916)	(423,953)	(443,567)
<b>Ending Undesignated Fund Balance</b>	67,394	224,126	125,947	138,957	143,125	147,419
<b>Target Fund Balance <sup>4</sup></b>	<b>67,395</b>	<b>129,879</b>	<b>129,879</b>	<b>138,957</b>	<b>143,125</b>	<b>147,419</b>

#### Financial Plan Notes:

<sup>1</sup> 2004 Actuals are from the 2004 CAFR.

<sup>2</sup> 2005 Estimated is based on 2nd Quarter financial report

<sup>3</sup> 2007 and 2008 revenue projections are based on 2nd Qtr I-Net customer growth projections with the planned rate increase.

<sup>3</sup> 2007 and 2008 operating expenditure growth is estimated at 3%.

<sup>4</sup> Target fund balance is based on 5% of operating expenditures

## COUNCIL ADOPTED BUDGET

**COLA Increase - \$8,911.** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$8,911 in the 2006 budget.

**Reduce I-Net Customer Service Support – (\$42,458) / (1.0 FTE).** The Council Adopted Budget did not fund the proposed Shared I-Net and KCWAN Customer Service Position.

**DES Equipment Replacement 5461/0023**

<i>Code/ Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>			
<b>GG</b>			
<i>2005 Adopted</i>	<i>0</i>	<i>0.00</i>	<i>0.00</i>
<i>Status Quo **</i>	<i>462,600</i>	<i>0.00</i>	<i>0.00</i>
<b>Status Quo Budget</b>	<b>462,600</b>	<b>0.00</b>	<b>0.00</b>
<b>Effective Management of Technology Investments</b>			
TA01 <i>Revise Equipment Purchase</i>	<i>(124,672)</i>	<i>0.00</i>	<i>0.00</i>
TA02 <i>Staff Support and General Administrative Costs</i>	<i>76,014</i>	<i>0.00</i>	<i>0.00</i>
TA03 <i>Physical Inventory Temporary Help</i>	<i>34,505</i>	<i>0.00</i>	<i>0.00</i>
	<b>(14,153)</b>	<b>0.00</b>	<b>0.00</b>
<b>2006 Adopted Budget</b>	<b>448,447</b>	<b>0.00</b>	<b>0.00</b>
<b>% Change over Adopted</b>	<b>N/A</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## GENERAL GOVERNMENT PROGRAM PLAN

### ITS – DES Equipment Replacement Plan

The 2006 Budget for the DES Equipment Replacement Plan is \$448,447.

#### Effective Management of Technology Investments:

**Revise Equipment Purchase – (\$124,672).** The proposal is a technical adjustment to the 2006 equipment replacement costs based on the 2005 revised DES equipment replacement plan.

**Staff Support and General Administrative Costs – \$76,014.** The proposal supports the following functions necessary to operate the DES Equipment Replacement Fund: asset management, program coordination, inventory data analysis, budget and financial planning, and other general administration.

**Physical Inventory Temporary Help - \$34,505.** The proposal supports labor costs necessary to conduct physical inventory for the DES Equipment Replacement Fund. Four temporary staff are needed to perform this work (3 months/person). This will allow accurate counts and planning for DES personal computer replacements.

#### ITS DES Equipment Replacement Plan / Fund 5461

	2004 Actual <sup>1</sup>	2005 Adopted	2005 Estimated <sup>2</sup>	2006 Adopted	2007 Projected <sup>3</sup>	2008 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>			558,240	269,711	442,023	391,543
<b>Revenues</b>						
* Contributions from agencies	558,240	567,358	127,165			
* PC replacement charges				620,759	627,340	634,322
*						
<b>Total Revenues</b>	558,240	567,358	127,165	620,759	627,340	634,322
<b>Expenditures</b>						
* PC purchases (56741) <sup>4</sup>		(462,600)	(415,694)	(337,928)	(563,986)	(488,583)
* Fund Management				(110,519)	(113,835)	(117,250)
* PPS purchase (56742)						
<b>Total Expenditures</b>	0	(462,600)	(415,694)	(448,447)	(677,820)	(605,832)
<b>Estimated Underexpenditures</b>						
<b>Other Fund Transactions</b>						
*						
*						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	558,240	104,758	269,711	442,023	391,543	420,033
<b>Reserves &amp; Designations</b>						
* Reserve for future PC replacements		(81,628)	(173,204)	(268,155)	(130,483)	(86,849)
* Reserve for future PPS purchase			(75,723)	(151,446)	(227,169)	(302,892)
*						
<b>Total Reserves &amp; Designations</b>	0	(81,628)	(248,927)	(419,601)	(357,652)	(389,741)
<b>Ending Undesignated Fund Balance</b>	558,240	23,130	20,785	22,422	33,891	30,292
<b>Target Fund Balance <sup>5</sup></b>		<b>23,130</b>	<b>20,785</b>	<b>22,422</b>	<b>33,891</b>	<b>30,292</b>

#### Financial Plan Notes:

<sup>1</sup> 2004 Actuals are from the 2004 CAFR

<sup>2</sup> 2005 Estimated is based on the 2005/2006 DES Equipment Replacement Plan.

<sup>3</sup> 2006 Proposed and out year PC purchase expenditures and replacement revenues are based on the updated DES Equipment Replacement Plan.

<sup>3</sup> 3% increase in the fund management related expenditure is assumed in the out years.

<sup>4</sup> PC purchase amounts are subject to change based on the 2005 physical inventory.

<sup>5</sup> Target fund balance is based on 5% of the total expenditure

***GENERAL GOVERNMENT PROGRAM PLAN***

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***C O U N C I L   A D O P T E D   B U D G E T***

*Council made no changes to the 2006 Executive Proposed Budget.*

**GENERAL GOVERNMENT PROGRAM PLAN**

**Records, Elections and Licensing Services 0010/0470**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>		
		20,657,805	152.33	1.00
<b>GG</b>		<i>Status Quo **</i>	542,028	0.00
		<b>Status Quo Budget</b>	<b>21,199,833</b>	<b>152.33</b>
				<b>1.00</b>
<b>Council Change</b>				
CC39	Increase Cola Increment by 1.21% to 4.66%	108,101	0.00	0.00
		<b>108,101</b>	<b>0.00</b>	<b>0.00</b>
<b>Employee Training</b>				
PC01	Employee Training	38,000	0.00	0.00
		<b>38,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Improved Service Delivery</b>				
PC04	Additional Administrative and Technical Support for	1,149,374	14.00	0.00
		<b>1,149,374</b>	<b>14.00</b>	<b>0.00</b>
<b>Increased Service Demand</b>				
PC02	Mail Services FTE Add	51,075	1.00	0.00
		<b>51,075</b>	<b>1.00</b>	<b>0.00</b>
<b>Increased Space Needs</b>				
PC03	Records Storage and Destruction	54,000	0.00	0.00
		<b>54,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA01	Elections Contingency	300,000	0.00	0.00
CR01	Flexible Benefits	(128,712)	0.00	0.00
CR06	Healthy Workplace Fund	4,208	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	115,608	0.00	0.00
CR08	Technology Services Infrastructure Charge	1,461	0.00	0.00
CR09	Geographic Information Systems Charge	2,326	0.00	0.00
CR11	Telecommunications Services	(19,135)	0.00	0.00
CR12	Telecommunications Overhead	9,845	0.00	0.00
CR13	Motor Pool Usage Charge	(9,166)	0.00	0.00
CR14	Facilities Management Space Charge	8,985	0.00	0.00
CR16	Radio Access	650	0.00	0.00
CR19	Radio Reserve Program	(291)	0.00	0.00
CR22	Long Term Leases	(76,279)	0.00	0.00
CR25	Financial Services Charge	(13,467)	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(7,665)	0.00	0.00
CR35	1.25% Underexpenditure	(19,991)	0.00	0.00
CR36	Property Services Lease Administration Fee	(369)	0.00	0.00
CR39	COLA Adjustment	118,816	0.00	0.00
		<b>286,824</b>	<b>0.00</b>	<b>0.00</b>
<b>2006 Adopted Budget</b>		<b>22,887,207</b>	<b>167.33</b>	<b>1.00</b>
<b>% Change over Adopted</b>		<b>10.79%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**Proviso:**

Of this appropriation, \$300,000 shall not be expended or encumbered until the executive submits to the council an assessment and turnaround plan developed by the consultant the executive has selected as the elections turnaround team.

The plan must be filed by March 1, 2006, in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the labor, operations and technology committee or its successor.

**Proviso:**

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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*Of this appropriation, \$300,000 shall not be expended or encumbered until the executive submits and the council approves by motion a plan for implementing the elections turnaround plan. The plan shall include, at a minimum, measurable goals and objectives for improving elections operations, proposed strategies for achieving the objectives, baseline performance measures that will be used to measure progress in meeting the objectives and a quarterly report format to be used to update the council on progress in meeting the objectives.*

*The plan must be filed by April 1, 2006, in the form of 11 copies with the clerk of the council, who will retain the original and will retain the original and will forward copies to each councilmember and to the lead staff for the labor, operations and technology committee or its successor.*

*Proviso:*

*Of this appropriation, \$300,000 shall be expended or encumbered only in increments of \$100,000 after council approval by motion of each of three quarterly reports developed by the elections turnaround team consultant. The executive shall submit the reports to the council at the same time they are provided to the executive by the consultant. The quarterly reports shall be consistent with the quarterly report format approved by the council as part of the implementation plan. Three reports shall be submitted in 2006. For each quarterly report so approved by the council by motion, \$100,000 of the \$300,000 of the appropriation restricted by this proviso shall become available for expenditure or encumbrance.*

*The quarterly reports must be filed in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the labor, operations and technology committee or its successor.*

## ***GENERAL GOVERNMENT PROGRAM PLAN***

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### **Records, Elections & Licensing Services**

The 2006 Budget for Records, Elections & Licensing Services is \$22,887,207 and includes funding for 167.33 FTEs and 1.00 TLT.

#### **Employee Training**

**Employee Training - \$38,000.** This proposal augments the current REALS training budget of \$50,000, by adding \$38,000 to the training budget in the Elections Section.

#### **Improved Service Delivery**

**Additional Administrative and Technical Support for Elections - \$1,149,374 / 14.00 FTEs.** This request is to continue funding for 14 new positions in the Elections Section that were approved by the County Council in a 2005 supplemental appropriation. This proposal supports measures initiated to improve the county's elections process, and are in response to increased constituent demands, state mandated changes, and program evaluations of the Elections Division. The new positions provide ongoing administrative, technical, technology services, and training to support elections.

#### **Increased Service Demand**

**Mail Services FTE Add - \$51,075 / 1.00 FTE.** Mail Services has experienced an increase in the volume of mail. This position provides the section the capacity to cover vacation, sick leave and other absences and establishes a designated lead to handle scheduling and customer service.

#### **Increased Space Needs**

**Records Storage and Destruction - \$54,000.** This request is for two changes. The first is a \$34,000 request for outside vendor services for storing inactive records, which have grown beyond the capacity of the records storage facility. The remaining \$20,000 is for additional expenses needed for confidential document destruction which is required under federal HIPAA regulations. The Record's Section contracts out for this document destruction service to maintain compliance.

#### **Technical Adjustment**

**Elections Contingency - \$300,000.** This request provides an Elections contingency which is established to deal with the variable costs of the spring elections. It is unknown until 45 days before any of the four spring elections whether an election will be called, or what the size and scope will be. This contingency covers the need for budget authorization if participation is higher than expected in spring elections.

**Central Rate Adjustments – (\$13,176).** A net decrease in central rates is reflected in the proposed budget. The most significant reductions are in the Flexible Benefits Charges and the Long Term Leases. Significant increases occurred in the COLA adjustment and the Technology Services Operations and Maintenance Charges.

## ***C O U N C I L   A D O P T E D   B U D G E T***

***COLA Increase - \$108,101.*** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$108,101 in the 2006 budget.

**Recorder's Operation and Maintenance 1090/0471**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>	<i>1,100,091</i>	<i>6.50</i>
<b>GG</b>		<i>Status Quo **</i>	<i>(4,533)</i>	<i>0.00</i>
		<b>Status Quo Budget</b>	<b>1,095,558</b>	<b>6.50</b>
<b>Council Change</b>				
CC39	Increase Cola Increment by 1.21% to 4.66%	6,849	0.00	0.00
		<b>6,849</b>	<b>0.00</b>	<b>0.00</b>
<b>Increased Service Demand</b>				
PC02	Increased Records Preservation Activity	465,152	2.00	0.00
		<b>465,152</b>	<b>2.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR01	Flexible Benefits	(8,184)	0.00	0.00
CR05	Current Expense Overhead Adjustment	1,023	0.00	0.00
CR06	Healthy Workplace Fund	263	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(27,038)	0.00	0.00
CR08	Technology Services Infrastructure Charge	299	0.00	0.00
CR09	Geographic Information Systems Charge	(45)	0.00	0.00
CR14	Facilities Management Space Charge	21,869	0.00	0.00
CR25	Financial Services Charge	(407)	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(305)	0.00	0.00
CR39	COLA Adjustment	8,057	0.00	0.00
CR46	Countywide Strategic Technology Projects	478	0.00	0.00
		<b>(3,990)</b>	<b>0.00</b>	<b>0.00</b>
<b>Technology Improvement</b>				
PC01	Electronic Records Management System (ERMS)	709,016	0.00	0.00
PC03	e-REET	150,000	0.00	0.00
		<b>859,016</b>	<b>0.00</b>	<b>0.00</b>
		<b>2006 Adopted Budget</b>	<b>2,422,585</b>	<b>8.50</b>
		<b>% Change over Adopted</b>	<b>120.22%</b>	

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**Recorder's O&M**

The 2006 Budget for the Recorder's O&M fund is \$2,422,585 and includes funding for 8.50 FTEs and 2.00 TLTs.

**Increased Service Demand**

**Increased Records Preservation Activity - \$465,152 / 2.00 FTE.** There is currently a 10 year backlog of records, both archival and permanent, which are gradually deteriorating in quality. Since 1999, the agency has filmed 3,214 of approximately 14,000 documents. This proposal will add two positions and will increase the contract with the State's microfilm and digital images services, where the process of transferring the record's to microfilm or digital media takes place. This proposal will prevent the deterioration of documents waiting to be filmed and will clear space, as those records that can be archived will be sent to the State Archive or destroyed.

**Technology Improvement**

**Electronic Records Management System (ERMS) – \$709,016.** This proposal is a technology project in which the Recorder's Office will design and implement both an electronic records management and an electronic document management system to be rolled out to the rest of the county in two phases. An enterprise-wide document management assessment will be followed by an RFP and contract negotiations in 2006. Initial implementation (Phase I) is scheduled to begin in 2007. Both aspects of the proposal are essential programs for establishing efficient and effective systems to adapt to the increase in electronic documents created as technological advancements continue.

**eREET – \$150,000.** This request is for funding to automate the Real Estate Excise Tax collection system. The excise tax affidavit is a 3-part form and requires several minutes to process. Electronic submission will eliminate the paper handling for the processing and create efficiencies. The State sought and received funding in the 2005 legislative session to automate the collection of the statewide Real Estate Excise Tax (REET). These funds were for both the State to develop an automated system, and for counties to develop systems that interact with the State's.

**Technical Adjustments**

**Central Rate Adjustments – (\$3,990).** A net decrease in central rates is reflected in the proposed budget. The most significant reduction is in the Technology Services Operations and Maintenance Charges. The largest increase in 2006 is in the Facilities Management Space Charge.

## GENERAL GOVERNMENT PROGRAM PLAN

### Recorder's O&M / 1090

	2004 Actual <sup>1</sup>	2005 Adopted	2005 Estimated <sup>2</sup>	2006 Adopted	2007 Projected <sup>3</sup>	2008 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	1,903,412	2,064,726	2,119,031	2,123,188	1,809,627	2,381,014
<b>Revenues</b>						
*Document Preservation	513,477	398,200	398,200	731,500	731,500	731,500
*Surcharge Preservation of Historical Records	747,701	668,049	668,049	1,330,000	1,330,000	1,330,000
*Investment Interest <sup>4</sup>	46,662	48,750	48,750	71,500	73,824	76,223
*Other Certifying and Copy Fees	415	250	250	250	250	250
<b>Total Revenues</b>	1,308,255	1,115,249	1,115,249	2,133,250	2,135,574	2,137,973
<b>Expenditures</b>						
*Operating Expenditures <sup>5</sup>	(1,092,636)	(1,100,091)	(1,100,091)	(2,422,585)	(1,548,700)	(1,636,519)
*						
<b>Total Expenditures</b>	(1,092,636)	(1,100,091)	(1,100,091)	(2,422,585)	(1,548,700)	(1,636,519)
<b>Estimated Underexpenditures</b>		(11,001)	(11,001)	(24,226)	(15,487)	(16,365)
<b>Other Fund Transactions</b>						
*						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	2,119,031	2,068,883	2,123,188	1,809,627	2,381,014	2,866,103
<b>Reserves &amp; Designations</b>						
Reserve for out-year Electronic Records Project					(786,438)	(1,359,971)
Reserve for Equipment Replacement	(300,000)	(250,000)	(200,000)	(250,000)	(250,000)	(250,000)
Reserve for Microfilm Project	(200,000)	(450,000)	(400,000)	(250,000)	(150,000)	(150,000)
Reserve for Digitizing Projects	-	-	-	(300,000)	(150,000)	(150,000)
Reserve for Special Preservation Projects	(120,000)	(390,000)	(290,000)	(220,000)	(220,000)	(150,000)
Reserve for Archives Warehouse Relocation	(690,000)	(900,000)	(690,000)	(690,000)	(690,000)	(690,000)
*						
<b>Total Reserves &amp; Designations</b>	(1,310,000)	(1,990,000)	(1,580,000)	(1,710,000)	(2,246,438)	(2,749,971)
<b>Ending Undesignated Fund Balance</b>	809,031	78,883	543,188	99,627	134,576	116,132
<b>Target Fund Balance <sup>6</sup></b>	<b>54,632</b>	<b>55,005</b>	<b>55,005</b>	<b>121,129</b>	<b>77,435</b>	<b>81,826</b>

#### Financial Plan Notes:

<sup>1</sup> 2004 Actuals are from the 2004 CAFR.

<sup>2</sup> 2005 Estimated is based on the 2005 Adopted Budget

<sup>3</sup> 2007 and 2008 Projected are based on 2006 PSQ plus addition of ongoing 2005 proposed, salary and benefits adjustments (5% and 15%)

<sup>4</sup> Investment Interest calculations are based on the following rates: 2005, 3.25%; in 2006, 3.25%; in 2007, 3.25%

<sup>5</sup> Operating Expenditures in 2006 and 2007 reflect 5% salary increases and 15% benefit increases based on 2005 PSQ Pons data, and a multi-year project to increase archives preservation activity.

<sup>6</sup> Target fund balance is based on 5% of Total Expenditures

## COUNCIL ADOPTED BUDGET

**COLA Increase - \$6,849.** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$6,849 in the 2006 budget.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Risk Management 5520/0154**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>		
		20,002,247	20.50	0.00
<b>GG</b>		<i>Status Quo **</i>	8,042,201	0.00
		<b>Status Quo Budget</b>	<b>28,044,448</b>	<b>20.50</b>
				<b>0.00</b>
<b>Council Change</b>				
CC01	Reduction of Authority for Public Disclosure Officer	(94,426)	0.00	0.00
CC39	Increase Cola Increment by 1.21% to 4.66%	18,044	0.00	0.00
		<b>(76,382)</b>	<b>0.00</b>	<b>0.00</b>
<b>Increased Service Demand</b>				
RB02	Increase .50 FTE LAN Administrator to Full-Time Position	38,156	0.50	0.00
		<b>38,156</b>	<b>0.50</b>	<b>0.00</b>
<b>Liability Reduction</b>				
RB01	Public Disclosure Officer	94,426	0.00	0.00
		<b>94,426</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR01	Flexible Benefits	(15,624)	0.00	0.00
CR05	Current Expense Overhead Adjustment	(14,199)	0.00	0.00
CR06	Healthy Workplace Fund	525	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(4,805)	0.00	0.00
CR08	Technology Services Infrastructure Charge	(678)	0.00	0.00
CR11	Telecommunications Services	(1,132)	0.00	0.00
CR12	Telecommunications Overhead	1,100	0.00	0.00
CR13	Motor Pool Usage Charge	(38)	0.00	0.00
CR14	Facilities Management Space Charge	4,461	0.00	0.00
CR15	Insurance Charges	214,065	0.00	0.00
CR16	Radio Access	30	0.00	0.00
CR19	Radio Reserve Program	(14)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	(17,042)	0.00	0.00
CR21	Debt Service Adjustment	2	0.00	0.00
CR25	Financial Services Charge	4,735	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(630)	0.00	0.00
CR39	COLA Adjustment	17,454	0.00	0.00
CR46	Countywide Strategic Technology Projects	1,151	0.00	0.00
		<b>189,361</b>	<b>0.00</b>	<b>0.00</b>
<b>2006 Adopted Budget</b>		<b>28,290,009</b>	<b>21.00</b>	<b>0.00</b>
<b>% Change over Adopted</b>		<b>41.43%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**Risk Management**

The 2006 Budget for Risk Management is \$28,290,009 and includes funding for 21.0 FTEs.

**Increased Service Demand**

**Increase 0.5 FTE LAN Administrator to Full-Time - \$38,156 / 0.50 FTE.** This proposal fulfills contractual obligation to the Transit Division to provide additional technology support for the Sound Transit Link Light Rail project.

**Liability Reduction**

**Public Disclosure Officer - \$94,426.** This proposal establishes a Public Disclosure Officer position within the Department of Executive Services. In response to state legislation and to assure compliance with public disclosure laws and requests this position will reduce the potential for liability and litigation by providing additional oversight and support to complex and countywide disclosure requests.

**Technical Adjustments**

**Central Rates Adjustments – \$189,361.** A net increase in central rates is reflected in the proposed budget. Significant increases are included for Insurance charges and COLA adjustments. These increases are offset by reductions in Prosecuting Attorney Civil Division, Flexible Benefits charges and Current Expense Overhead adjustment.

## GENERAL GOVERNMENT PROGRAM PLAN

### Risk Management Fund / 5520

		2004 Actual <sup>1</sup>	2005 Adopted <sup>2</sup>	2005 Estimated	2006 Adopted	2007 Projected	2008 Projected
LOSSES LIMITED TO \$1 MILLION	<b>Beginning Fund Balance</b>	6,497,369	1,644,380	8,545,861	10,189,492	6,845,803	2,281,934
	<b>Revenues</b>						
	* Interfund Charges <sup>3</sup>	22,200,351	22,627,931	22,627,930	22,828,408	23,308,770	27,576,443
	* Interest Income	1,257,741	1,588,593	1,831,867	2,000,000	2,200,000	2,420,000
	* Other Miscellaneous Revenues	452,998					
	<b>Total Revenues</b>	<b>23,911,090</b>	<b>24,216,524</b>	<b>24,459,797</b>	<b>24,828,408</b>	<b>25,508,770</b>	<b>29,996,443</b>
	<b>Expenditures</b>						
	* Claims Costs (limited to first \$1 million)	(9,931,593)	(13,057,353)	(11,083,409)	(14,701,152)	(15,684,474)	(16,647,416)
	* Insurance Premiums	(9,953,694)	(3,551,301)	(3,551,301)	(9,786,716)	(10,765,388)	(11,841,926)
	* Prosecutors and ORM Overhead	(3,109,255)	(3,118,665)	(3,118,665)	(3,527,213)	(3,445,581)	(3,589,792)
	* Transfers to Other Funds (MARR & Cat. Loss Prog)	(266,920)	(274,928)	(274,928)	(274,928)	(288,674)	(303,108)
	* Encumbrance Carryover			(992,172)			
	<b>Total Expenditures</b>	<b>(23,261,462)</b>	<b>(20,002,247)</b>	<b>(19,020,475)</b>	<b>(28,290,009)</b>	<b>(30,184,118)</b>	<b>(32,382,243)</b>
CATASTROPHIC LOSS RESERVES (above the \$1 Million per occurrence threshold)	<b>Estimated Underexpenditures</b>						
	<b>Other Fund Transactions</b>						
	* Adjustments for Incurred Losses <sup>4</sup>	(2,648,130)	(321,747)	(2,295,691)	117,912	111,479	103,865
	* Other Expenditures/Transfer	(452,998)	(1,500,000)	(1,500,000)			
	* Reserve for Encumbrance Carryover	(992,172)					
	<b>Total Other Fund Transactions</b>	<b>(4,093,300)</b>	<b>(1,821,747)</b>	<b>(3,795,691)</b>	<b>117,912</b>	<b>111,479</b>	<b>103,865</b>
	<b>Ending Undesignated Fund Balance</b>	<b>3,053,697</b>	<b>4,036,910</b>	<b>10,189,492</b>	<b>6,845,803</b>	<b>2,281,934</b>	<b>0</b>
CATASTROPHIC LOSS RESERVES (above the \$1 Million per occurrence threshold)	<b>Beginning Cash Balance</b>	14,864,857	12,839,424	11,679,967	13,578,268	13,978,268	14,697,001
	<b>Revenues</b>						
	* Insurance Recoveries	2,075,734	0	0	0	0	0
	* Interest Income	283,754	411,407	398,301	400,000	718,733	799,641
	* Other Adjustments-Transfer from Reg. Prog.		1,500,000	1,500,000			
	<b>Total Revenues</b>	<b>2,359,488</b>	<b>1,911,407</b>	<b>1,898,301</b>	<b>400,000</b>	<b>718,733</b>	<b>799,641</b>
	<b>Expenditures</b>						
	* Claims Costs > \$1.0 million Threshold	(5,544,378)	0	0	0	0	0
	<b>Total Expenditures</b>	<b>(5,544,378)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Ending Fund Balance</b>	<b>11,679,967</b>	<b>14,750,831</b>	<b>13,578,268</b>	<b>13,978,268</b>	<b>14,697,001</b>	<b>15,496,642</b>
	<b>Less: Reserves &amp; Designations</b>						
	* Reserved for Losses Over \$1Million <sup>5</sup>		(19,666,000)	(19,956,000)	(19,956,000)	(19,956,000)	(19,956,000)
	<b>Total Reserves &amp; Designations</b>	<b>0</b>	<b>(19,666,000)</b>	<b>(19,956,000)</b>	<b>(19,956,000)</b>	<b>(19,956,000)</b>	<b>(19,956,000)</b>
	<b>Ending Undesignated Fund Balance</b>	<b>11,679,967</b>	<b>(4,915,169)</b>	<b>(6,377,732)</b>	<b>(5,977,732)</b>	<b>(5,258,999)</b>	<b>(4,459,358)</b>

#### Financial Plan Notes:

This financial plan is significantly affected by annual updates to actuary estimates of incurred claims. Its financial portrayal of the Insurance Fund is based on the 2005 actuary report that revised estimates of losses for policy years 1990-2004.

<sup>1</sup> Based on 2004 CAFR.

<sup>2</sup> 2005 Council Adopted Budget.

<sup>3</sup> Rates are projected to increase 1% from 2005 to 2006; 6% from 2006 to 2007; 16.7% from 2007 to 2008.

<sup>4</sup> Difference between actuary's estimate of incurred losses vs. actual expenditures for limited losses.

<sup>5</sup> Per actuary's estimates; assumed \$2.5 million Self Insured Retention (SIR).

## COUNCIL ADOPTED BUDGET

**Reduction in Authority for Public Disclosure Officer – (\$94,426).** The Council Adopted budget eliminates funding for the Public Disclosure Officer from Risk Management.

**COLA Adjustment - \$18,044.** After submission of the Executive Proposed Budget, more current Consumer Price Index (CPI) information became available. The September-to-September CPI percentage change is the figure historically utilized by the County to calculate the annual COLA increase for non-represented and represented county employees. The updated CPI information necessitated increasing COLA funding from the proposed level of 3.45% to 4.66%. For this agency's budget, this represents an additional \$18,044 in the 2006 budget.

# Other Agencies

## **OTHER AGENCIES**

This section covers a group of cost centers that do not belong to any one particular department. Budgets in this category include the State Auditor, the Boundary Review Board, Salary and Wage Contingency, Executive Contingency, Internal Support, Sales Tax Reserve Contingency, General Government Fund Transfers, the Grant Funds and the Cultural Development Authority (CDA). Listed below are the 2006 Adopted budgets for these agencies.

**State Auditor – \$667,278.** The State Auditor's 2006 budget increased by \$29,962 to accommodate increasing audit costs.

**Boundary Review Board – \$284,263 / 2.00 FTEs.** The Boundary Review Board's 2006 budget increased by \$18,733. This change is primarily due to increased costs for processing annexation and incorporation applications.

**Salary and Wage Contingency - \$2,043,000.** The Salary and Wage Contingency budget provides funding for mid-year labor settlements to accommodate the cost of labor agreements and the negotiated wage adjustments, and provides a reserve for funding costs associated with backfilling positions held for military reservists called to active duty.

**Executive Contingency - \$2,000,000.** The 2006 Proposed appropriation remains at the historical level.

**Internal Support - \$7,764,437.** The internal support budget includes charges that are paid centrally on behalf of current expense agencies. This budget increased by \$2.5 million from the 2005 Adopted level, largely attributable to the elimination of one-time adjustments included in the Adopted Budget. Significant adjustments in the 2006 Budget include a \$650,000 transfer to support the Klahanie Annexation, \$190,539 increase in Technology Services, and a \$369,285 reduction in CX insurance charges.

**Sales Tax Reserve Contingency - \$4,504,569.** This budget is required to keep a reserve balance of \$15,000,000. This proposed appropriation will accommodate the required reserve level.

**Grants Fund - \$23,444,628/74.96 FTE/1.0 TLT.** King County is projected to receive an estimated \$23 million in grants in 2006. Existing grants with funds remaining from 2005 will be carried over into 2006 through a carryover ordinance.

**Byrne Justice Assistance Grant (JAG) - \$360,000.** This represents appropriation authority for the 2006 JAG. The Byrne Justice Assistance Grants replace the Local Law Enforcement Block Grant (LLEBG). This is an interest-accruing federal grant that is separately budgeted to identify interest accrual.

**Cultural Development Authority - \$9,152,880.** The appropriation includes budget authority of \$7.026 million for the transfer of the estimated cultural programming portion of the County's allocation of Hotel-Motel Tax revenues. An additional \$702,697 is budgeted to allow for full transfer in the event that actual Hotel-Motel revenues exceed the forecasted revenues in 2006. The request also includes \$1.187 million contributed from eligible capital projects to support the County's public art program.

**General Government General Fund Transfers - \$990,731.** The Proposed budget includes a transfer of \$72,279 to the Facilities Management Division to fund the winter shelter and a transfer of \$918,452 to the Information Technology Services fund to support CX agency enterprise licensing.

**Memberships and Dues - \$498,005.** The appropriation includes budget to fund the county's membership in the following organizations: National Association of Counties; Puget Sound Regional Council; Washington Association of Counties; and the Washington Association of County Officials. The 2006 budget is increased by \$953 to cover the increase in 2006 dues and central rates.

**GENERAL GOVERNMENT PROGRAM PLAN**

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**State Auditor 0010/0610**

<i>Code/</i>	<i>Item</i>	<i>Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>					
			<i>2005 Adopted</i>	<i>637,316</i>	<i>0.00</i>
			<i>Status Quo **</i>	<i>30,045</i>	<i>0.00</i>
			<b><i>Status Quo Budget</i></b>	<b><i>667,361</i></b>	<b><i>0.00</i></b>
<b>Technical Adjustment</b>					
<i>CR08</i>		<i>Technology Services Infrastructure Charge</i>	<i>(121)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR11</i>		<i>Telecommunications Services</i>	<i>(225)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR12</i>		<i>Telecommunications Overhead</i>	<i>263</i>	<i>0.00</i>	<i>0.00</i>
			<b><i>(83)</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
			<b><i>2006 Adopted Budget</i></b>	<b><i>667,278</i></b>	<b><i>0.00</i></b>
			<b><i>% Change over Adopted</i></b>	<b><i>4.70%</i></b>	

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Boundary Review Board 0010/0630**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>	<i>256,827</i>	<i>2.00</i>
<b>GG</b>		<i>Status Quo **</i>	<i>8,703</i>	<i>0.00</i>
		<b>Status Quo Budget</b>	<b>265,530</b>	<b>2.00</b>
<b>Annexation</b>				
PC01	Increased Annexation and Incorporation Applications	17,000	0.00	0.00
		<b>17,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Council Change</b>				
CC39	Increase Cola Increment by 1.21% to 4.66%	1,762	0.00	0.00
		<b>1,762</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
CR01	Flexible Benefits	(1,488)	0.00	0.00
CR06	Healthy Workplace Fund	50	0.00	0.00
CR08	Technology Services Infrastructure Charge	(57)	0.00	0.00
CR09	Geographic Information Systems Charge	173	0.00	0.00
CR11	Telecommunications Services	(213)	0.00	0.00
CR12	Telecommunications Overhead	176	0.00	0.00
CR13	Motor Pool Usage Charge	174	0.00	0.00
CR14	Facilities Management Space Charge	(148)	0.00	0.00
CR25	Financial Services Charge	(32)	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(64)	0.00	0.00
CR35	1.25% Underexpenditure	(215)	0.00	0.00
CR39	COLA Adjustment	1,615	0.00	0.00
		<b>(29)</b>	<b>0.00</b>	<b>0.00</b>
<b>2006 Adopted Budget</b>		<b>284,263</b>	<b>2.00</b>	<b>0.00</b>
<b>% Change over Adopted</b>		<b>10.68%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

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**Salary and Wage Contingency 0010/0654**

<i>Code/</i>	<i>Item</i>	<i>Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>					
		<i>2005 Adopted</i>	<i>2,943,000</i>	<i>0.00</i>	<i>0.00</i>
		<i>Status Quo **</i>	<i>(900,000)</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>Status Quo Budget</i></b>	<b><i>2,043,000</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Technical Adjustment</b>					
<i>NC01</i>		<i>No Change Items Requested for this Budget</i>	<i>0</i>	<i>0.00</i>	<i>0.00</i>
			<b><i>0</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
		<b><i>2006 Adopted Budget</i></b>	<b><i>2,043,000</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
		<b><i>% Change over Adopted</i></b>	<b><i>-30.58%</i></b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

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**Executive Contingency 0010/0655**

<i>Code/</i>	<i>Item</i>	<i>Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>					
		2005 Adopted	2,000,000	0.00	0.00
<b>Othr</b>					
		Status Quo **	0	0.00	0.00
		<b>Status Quo Budget</b>	<b>2,000,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>					
NC01		No Change Items Requested for this Budget	0	0.00	0.00
			<b>0</b>	<b>0.00</b>	<b>0.00</b>
		<b>2006 Adopted Budget</b>	<b>2,000,000</b>	<b>0.00</b>	<b>0.00</b>
		<b>% Change over Adopted</b>	<b>0.00%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Internal Support 0010/0656**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>	<i>5,230,934</i>	<i>0.00</i>
<b>Othr</b>		<i>Status Quo **</i>	<i>2,268,448</i>	<i>0.00</i>
		<b>Status Quo Budget</b>	<b>7,499,382</b>	<b>0.00</b>
<i>DS15</i>	<i>Klahanie Annexation</i>	<i>650,000</i>	<i>0.00</i>	<i>0.00</i>
		<b>650,000</b>	<b>0.00</b>	<b>0.00</b>
<b>Council Change</b>				
<i>CC01</i>	<i>Council Adjustments</i>	<i>(315,212)</i>	<i>0.00</i>	<i>0.00</i>
		<b>(315,212)</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
<i>TA01</i>	<i>Facilities Management Garage O&amp;M</i>	<i>22,091</i>	<i>0.00</i>	<i>0.00</i>
<i>CR07</i>	<i>Technology Services Operations &amp; Maintenance Charge</i>	<i>190,539</i>	<i>0.00</i>	<i>0.00</i>
<i>CR14</i>	<i>Facilities Management Space Charge</i>	<i>89,442</i>	<i>0.00</i>	<i>0.00</i>
<i>CR15</i>	<i>Insurance Charges</i>	<i>(369,285)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR25</i>	<i>Financial Services Charge</i>	<i>(2,349)</i>	<i>0.00</i>	<i>0.00</i>
<i>CR27</i>	<i>Industrial Insurance Rate Adj.</i>	<i>(171)</i>	<i>0.00</i>	<i>0.00</i>
		<b>(69,733)</b>	<b>0.00</b>	<b>0.00</b>
		<b>2006 Adopted Budget</b>	<b>7,764,437</b>	<b>0.00</b>
		<b>% Change over Adopted</b>	<b>48.43%</b>	

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

***Sales Tax Reserve Contingency 0014/0651***

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b><i>Program Area</i></b>				
	<i>2005 Adopted</i>	<i>4,171,491</i>	<i>0.00</i>	<i>0.00</i>
	<i>Status Quo **</i>	<i>0</i>	<i>0.00</i>	<i>0.00</i>
	<b><i>Status Quo Budget</i></b>	<b><i>4,171,491</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b><i>Technical Adjustment</i></b>				
<i>TA01</i>	<i>Adjustment from PSQ amounts</i>	<i>333,078</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>333,078</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
	<b><i>2006 Adopted Budget</i></b>	<b><i>4,504,569</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
	<b><i>% Change over Adopted</i></b>	<b><i>7.98%</i></b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

**Grants 2140/2140**

<i>Code/</i>	<i>Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>		<i>2005 Adopted</i>		
		21,881,922	75.72	1.00
<b>GG</b>		<i>Status Quo **</i>	(64,877)	0.00
		<b>Status Quo Budget</b>	<b>21,817,045</b>	<b>75.72</b>
				<b>1.00</b>
<b>Council Change</b>				
CC39	Increase Cola Increment by 1.21% to 4.66%	49,109	0.00	0.00
		<b>49,109</b>	<b>0.00</b>	<b>0.00</b>
<b>Revenue Backed Grant Awards</b>				
RB01	0183 BRED: Authority for new Grants	500,000	0.00	0.00
RB02	0203 Sheriff: Authority for new Grants	658,921	0.00	0.00
RB03	0313 DDES: Authority for new Grants	80,000	0.00	0.00
RB04	0403 DES: Authority for new Grants	11,050,000	0.00	0.00
RB05	0513/0574 Superior Court: Authority for new Grants	6,043,749	0.00	0.00
RB06	0543 DJA: Authority for new Grants	360,500	0.00	0.00
RB07	0913 DAJD: Authority for new Grants	79,083	0.00	0.00
RB08	0933 DCHS: Authority for new Grants	1,650,760	0.00	0.00
RB09	0953 OPD: Authority for new Grants	472,506	0.00	0.00
RB10	0993 Grants Contingency: Authority for new Grants	2,500,000	0.00	0.00
		<b>23,395,519</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA01	Staffing Changes	124,131	(0.76)	0.00
TA02	Adjust Contingency Reserve	(21,915,916)	0.00	0.00
TA03	Expenditure Contra	(20,395)	0.00	0.00
CR01	Flexible Benefits	(61,752)	0.00	0.00
CR08	Technology Services Infrastructure Charge	(13,264)	0.00	0.00
CR11	Telecommunications Services	(868)	0.00	0.00
CR12	Telecommunications Overhead	122	0.00	0.00
CR13	Motor Pool Usage Charge	5,119	0.00	0.00
CR22	Long Term Leases	1,473	0.00	0.00
CR25	Financial Services Charge	3,691	0.00	0.00
CR27	Industrial Insurance Rate Adj.	(2,688)	0.00	0.00
CR28	Equipment Repair and Replacement	14,364	0.00	0.00
CR36	Property Services Lease Administration Fee	96	0.00	0.00
CR39	COLA Adjustment	47,426	0.00	0.00
CR46	Countywide Strategic Technology Projects	1,416	0.00	0.00
		<b>(21,817,045)</b>	<b>(0.76)</b>	<b>0.00</b>
	<b>2006 Adopted Budget</b>	<b>23,444,628</b>	<b>74.96</b>	<b>1.00</b>
	<b>% Change over Adopted</b>	<b>7.14%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

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**Byrne Justice Assistance FFY05 Grant 2157/2157**

<i>Code/ Item Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>			
<b>GG</b>			
2005 Adopted	0	0.00	0.00
Status Quo **	0	0.00	0.00
<b>Status Quo Budget</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
 <b>Grant Award</b>			
RB01 Byrne Justice Assistance FFY 2005 Grant	360,000	0.00	0.00
	<b>360,000</b>	<b>0.00</b>	<b>0.00</b>
 <b>2006 Adopted Budget</b>	<b>360,000</b>	<b>0.00</b>	<b>0.00</b>
 <b>% Change over Adopted</b>	 N/A		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

***Cultural Development Authority 1170/0301***

<i>Code/</i>	<i>Item</i>	<i>Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b><i>Program Area</i></b>					
		<i>2005 Adopted</i>	<i>7,376,816</i>	<i>0.00</i>	<i>0.00</i>
		<i>Status Quo **</i>	<i>880,668</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>Status Quo Budget</i></b>	<b><i>8,257,484</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b><i>Technical Adjustment</i></b>					
<i>TA01</i>		<i>Technical Adjustment</i>	<i>895,396</i>	<i>0.00</i>	<i>0.00</i>
			<b><i>895,396</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
		<b><i>2006 Adopted Budget</i></b>	<b><i>9,152,880</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
		<b><i>% Change over Adopted</i></b>	<b><i>24.08%</i></b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

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**General Government CX Transfers 0010/0695**

<i>Code/</i>	<i>Item</i>	<i>Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>					
		<i>2005 Adopted</i>	<i>1,426,426</i>	<i>0.00</i>	<i>0.00</i>
		<i>Status Quo **</i>	<i>(436,474)</i>	<i>0.00</i>	<i>0.00</i>
		<b><i>Status Quo Budget</i></b>	<b><i>989,952</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Council Change</b>					
<i>CC39</i>		<i>Increase Cola Increment by 1.21% to 4.66%</i>	<i>779</i>	<i>0.00</i>	<i>0.00</i>
			<b><i>779</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
<b>Technical Adjustment</b>					
<i>NC01</i>		<i>No Change Items Requested for this Budget</i>	<i>0</i>	<i>0.00</i>	<i>0.00</i>
			<b><i>0</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
		<b><i>2006 Adopted Budget</i></b>	<b><i>990,731</i></b>	<b><i>0.00</i></b>	<b><i>0.00</i></b>
		<b><i>% Change over Adopted</i></b>	<b><i>-30.54%</i></b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN**

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**Memberships and Dues 0010/0650**

<i>Code/</i>	<i>Item</i>	<i>Description</i>	<i>Expenditures</i>	<i>FTEs *</i>	<i>TLTs</i>
<b>Program Area</b>					
		2005 Adopted	497,052	0.00	0.00
		Status Quo **	43	0.00	0.00
		<b>Status Quo Budget</b>	<b>497,095</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>					
TA01		National Association of Counties (NACO) 2006 membership	878	0.00	0.00
CR25		Financial Services Charge	32	0.00	0.00
			<b>910</b>	<b>0.00</b>	<b>0.00</b>
		<b>2006 Adopted Budget</b>	<b>498,005</b>	<b>0.00</b>	<b>0.00</b>
		<b>% Change over Adopted</b>	<b>0.19%</b>		

\* FTEs do not include Temporaries and overtime.

\*\* This includes 2005 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**GENERAL GOVERNMENT PROGRAM PLAN****Sales Tax Reserve Contingency (0014)**

	<b>2004 Actual<sup>1</sup></b>	<b>2005 Adopted</b>	<b>2005 Estimated</b>	<b>2006 Adopted</b>	<b>2007 Projected</b>	<b>2008 Projected</b>
<b>Beginning Fund Balance</b>	15,000,000	15,000,000	15,000,000	15,000,000	15,000,000	15,000,000
<b>Revenues</b>						
Sales Tax	3,629,400	3,643,315	3,789,336	3,971,224	4,159,858	4,347,051
Interest Earnings	348,365	528,176	429,277	533,345	617,899	643,916
<b>Total Revenues</b>	3,977,765	4,171,491	4,218,613	4,504,569	4,777,757	4,990,967
<b>Expenditures</b>						
Major Maintenance Reserve Fund	(3,977,765)	(4,171,491)	(4,218,613)	(4,504,569)	(4,777,757)	(4,990,967)
<b>Total Expenditures</b>	(3,977,765)	(4,171,491)	(4,218,613)	(4,504,569)	(4,777,757)	(4,990,967)
<b>Estimated Underexpenditures</b>						
<b>Other Fund Transactions</b>						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	15,000,000	15,000,000	15,000,000	15,000,000	15,000,000	15,000,000
<b>Less: Reserves &amp; Designations</b>						
<b>Total Reserves &amp; Designations</b>	0	0	0	0	0	0
<b>Ending Undesignated Fund Balance</b>	15,000,000	15,000,000	15,000,000	15,000,000	15,000,000	15,000,000
<b>Target Fund Balance</b>	15,000,000	15,000,000	15,000,000	15,000,000	15,000,000	15,000,000

**Financial Plan Notes:**<sup>1</sup> 2004 Actuals are from 2004 Month 14 ARMS.

## GENERAL GOVERNMENT PROGRAM PLAN

### Cultural Development Authority Fund/1170

	2004 Actual <sup>1</sup>	2005 Adopted	2005 Estimated <sup>2</sup>	2006 Adopted	2007 Projected <sup>3</sup>	2008 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	2,416,646	2,416,646	2,132,499	2,132,499	2,132,499	2,132,499
<b>Revenues</b>						
* Hotel/Motel Transient <sup>4</sup>	6,219,081	6,068,456	6,068,456	7,026,970	7,378,318	7,747,233
* Forecast Contingency Reserve <sup>5</sup>				702,697	737,832	774,723
* Intergovernmental Revenue						
* Interest earnings	200,277			10,000		
* CX Internal Support <sup>6</sup>	1,015,978	270,514	295,514	226,027	231,677	237,468
* Other CX Revenue <sup>7</sup>	1,150,000					
* Miscellaneous revenues	430					
* Contribution from Other Funds <sup>8</sup>	816,469	1,037,846	1,037,846	1,187,186	1,000,000	1,000,000
<b>Total Revenues</b>	9,402,235	7,376,816	7,401,816	9,152,880	9,347,827	9,759,424
<b>Expenditures</b>						
* Appropriation for transfer to CDA	(8,867,871)	(7,376,816)	(7,401,816)	(8,450,183)	(8,609,995)	(8,984,701)
* Forecast Contingency Reserve <sup>5</sup>				(702,697)	(737,832)	(774,723)
* Program O&M						
<b>Total Expenditures</b>	(8,867,871)	(7,376,816)	(7,401,816)	(9,152,880)	(9,347,827)	(9,759,424)
<b>Estimated Underexpenditures</b>						
<b>Other Fund Transactions</b>						
*GAAP Adjustment	(818,511)					
<b>Total Other Fund Transactions</b>	(818,511)	0	0	0	0	0
<b>Ending Fund Balance</b>	2,132,499	2,416,646	2,132,499	2,132,499	2,132,499	2,132,499
<b>Reserves &amp; Designations</b>						
* Reserved for Prepaid Public Art <sup>9</sup>	(4,078,507)	0	(4,078,507)	(4,078,507)	(4,078,507)	(4,078,507)
* Enterprise Fds Shr of Prepd Public Art	1,946,008		1,946,008	1,946,008	1,946,008	1,946,008
<b>Total Reserves &amp; Designations</b>	(2,132,499)	0	(2,132,499)	(2,132,499)	(2,132,499)	(2,132,499)
<b>Ending Undesignated Fund Balance</b>	0	2,416,646	0	0	0	0
<b>Target Fund Balance <sup>10</sup></b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### Financial Plan Notes:

<sup>1</sup> 2004 Actuals are from the 2004 CAFR.

<sup>2</sup> 2005 Estimated includes \$25,000 in supplemental appropriations

<sup>3</sup> 2007 and 2008 Projected assume 2.5% annual increase in CX transfer.

<sup>4</sup> Hotel/Motel tax revenues are assumed to grow by 5.0% annually in 2007 and 2008.

<sup>5</sup> Forecast contingency equals 10% of Hotel-Motel revenue forecast. The reserve is added to provide sufficient expenditure authority in the event that more revenue is received than forecasted.

<sup>6</sup> CX Internal Support includes \$50,000 for Highline Historical Society in 2005 Adopted and \$25,000 for Kirkland Performing Arts Center in 2005 Estimated.

<sup>7</sup> Includes revenue approved in Supplemental Ordinance for McCaw Hall, Performing Arts Center Eastside, Arts West, Highline Historical Society, and Shoreline Historical Museum

<sup>8</sup> This revenue item reflects contributions from eligible CIP projects for the Percent for Art program. Projections reflect estimated outyear CIP contributions and are subject to change.

<sup>9</sup> Funds in the fund balance are prepayments to produce public art. Receipt of Prepaid Art is unscheduled so reserve is maintained throughout the entire financial plan. We expect that the art will be delivered and new prepayments made so this number will be adjusted annually.

<sup>10</sup> Target Fund Balance is zero for the CDA's internally managed funds, with all funds either committed to projects or reserved in the Cultural Endowment.

## C O U N C I L A D O P T E D B U D G E T

**Internal Support Reduction – (\$437,252).** Council reduced the 2006 Executive Proposed Budget amount to reflect reductions and savings from various agencies.

# GENERAL GOVERNMENT PROGRAM PLAN

General Government Program Area						
	2004 Adopted		2005 Adopted		2006 Adopted	
	Expenditures	FTEs	Expenditures	FTEs	Expenditures	FTEs
<b>County Council Agencies</b>						
COUNTY COUNCIL	5,679,506	64.00	5,856,968	64.00	5,347,073	57.00
COUNCIL ADMINISTRATION	6,893,209	57.00	7,202,024	57.00	8,033,272	60.00
HEARING EXAMINER	575,496	5.00	595,521	5.00	727,825	5.00
COUNTY AUDITOR	1,195,234	11.00	1,217,845	11.00	1,339,311	11.00
OMBUDSMAN/TAX ADVISOR	793,391	9.00	766,020	9.00	1,020,365	11.00
KC CIVIC TELEVISION	581,527	7.00	614,462	7.00	641,021	7.00
BOARD OF APPEALS	533,019	4.00	562,312	4.00	618,544	4.00
	<b>16,251,382</b>	<b>157.00</b>	<b>16,815,152</b>	<b>157.00</b>	<b>17,727,411</b>	<b>155.00</b>
<b>County Executive Agencies</b>						
COUNTY EXECUTIVE	277,993	2.00	282,885	2.00	294,914	2.00
OFFICE OF THE EXECUTIVE	3,084,904	24.00	3,099,543	25.00	3,304,885	25.00
OFFICE OF MGMT & BUDGET	4,353,057	41.00	5,989,194	41.00	6,167,464	44.00
OFFICE OF MGMT & BUDGET/CJ	747,027	-	-	-	-	-
BUSINESS REL & ECON DEV	2,262,440	16.50	1,944,795	14.00	2,073,158	14.00
INFORMATION RESOURCE MGMT	1,377,579	6.00	1,918,041	7.00	1,938,328	8.00
	<b>12,103,000</b>	<b>89.50</b>	<b>13,234,458</b>	<b>89.00</b>	<b>13,778,749</b>	<b>93.00</b>
<b>Executive Services</b>						
FINANCE-CX	2,471,442	0.00	2,838,137	0.00	3,220,699	0.00
EXECUTIVE SVCS-ADMIN	1,832,830	17.00	2,105,491	18.00	2,306,478	18.50
HUMAN RESOURCES MGMT	6,805,531	63.50	7,662,330	67.50	8,181,844	67.50
CABLE COMMUNICATIONS	316,905	2.00	198,782	2.00	203,512	1.00
PROPERTY SERVICES	2,435,264	28.00	2,603,046	28.00	2,793,133	28.00
RECORDS & ELECTIONS	21,082,257	151.38	20,657,805	152.33	22,887,207	167.33
RECORDER'S O & M FUND	1,169,780	6.50	1,100,091	6.50	2,422,585	8.50
INET OPERATIONS	1,720,680	7.00	2,705,620	7.00	2,839,130	8.00
SAFETY & WORKERS' COMP	25,081,714	27.00	30,518,588	27.00	33,496,546	27.00
FINANCE-INTERNAL SVC FUND	27,562,563	209.00	28,125,286	211.00	28,657,070	214.80
DES EQUIPMENT REPLACEMENT	-	-	-	-	448,447	-
EMPLOYEE BENEFITS PROGRAM	157,203,579	7.00	165,262,599	8.00	171,871,802	8.00
FACILITIES MANAGEMENT	34,376,738	281.25	35,665,277	282.62	38,371,810	291.61
INSURANCE	26,042,896	20.50	20,002,247	20.50	28,290,009	21.00
DATA PROCESSING SERVICES	23,651,628	135.50	24,764,091	137.00	26,342,903	139.00
TELECOM SERVICES	2,273,491	8.00	1,798,461	8.00	2,023,250	8.00
PRINTING/GRAPHIC ARTS SRV	3,630,347	18.00	3,644,711	18.00	3,384,871	16.00
	<b>337,657,645</b>	<b>981.63</b>	<b>349,652,562</b>	<b>993.45</b>	<b>377,741,296</b>	<b>1,024.24</b>
<b>County Assessor</b>						
COUNTY ASSESSOR	16,898,902	229.00	17,825,068	229.00	18,644,305	229.00
	<b>16,898,902</b>	<b>229.00</b>	<b>17,825,068</b>	<b>229.00</b>	<b>18,644,305</b>	<b>229.00</b>
<b>Other Agencies</b>						
STATE AUDITOR	622,512	0.00	637,316	0.00	667,278	0.00
BOUNDARY REVIEW BOARD	232,106	2.00	256,827	2.00	284,263	2.00
MEMBERSHIPS AND DUES	473,441	0.00	497,052	0.00	498,005	0.00
SALARY & WAGE CONTINGENCY	3,600,000	0.00	2,943,000	0.00	2,043,000	0.00
EXECUTIVE CONTINGENCY	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
INTERNAL SUPPORT	8,454,282	0.00	5,230,934	0.00	7,764,437	0.00
CULTURAL DEVELOPMENT AUTHORITY	7,230,988	0.00	7,376,816	0.00	9,152,880	0.00
	<b>22,613,329</b>	<b>2.00</b>	<b>18,941,945</b>	<b>2.00</b>	<b>22,409,863</b>	<b>2.00</b>
<b>General Government Grants</b>						
GRANTS	25,287,291	2.00	15,107,235	2.00	23,758,192	3.00
	<b>25,287,291</b>	<b>2.00</b>	<b>15,107,235</b>	<b>2.00</b>	<b>23,758,192</b>	<b>3.00</b>
<b>Total General Government</b>	<b>430,811,549</b>	<b>1,461.13</b>	<b>431,576,420</b>	<b>1,472.45</b>	<b>474,059,816</b>	<b>1,506.24</b>

Emergency Management division of Executive Services is reported out under the Law, Safety, and Justice program plan area.